

**2021 TIMETABLE FOR PROPOSED EXTENSION OF RAMSEY TOWN
BOUNDARY AND PUBLIC INQUIRY**

Tasks	Proposed Dates
<p>Consult with LAs</p> <p>Before making an Order, the Department shall consult with every local authority (Lezayre and Garff Parish) whose district is affected by the proposed order.</p> <p>* This includes the Department going back to Ramsey Town Commissioners seeking clarification and further detail to assist with the understanding of the application and the drafting of the Order</p>	<p align="center">April- May 2021</p>
<p>Draft Order – Attorney General’s Chambers</p> <p>The Department shall arrange for a draft Order to be produced by the Attorney General’s Chambers – to be available as part of the public consultation and for discussion at the Inquiry.</p>	<p align="center">May - June 2021</p>
<p>Public Notice of Proposal</p> <p>Public notice to be placed in the local press by the Department, inviting views from members of the public.</p> <p>A copy of Ramsey’s application, the draft Order together with a plan showing the area in question, to be made available at the Department’s offices or at Ramsey Town Hall for inspection by the general public.</p> <p>(The Department will put a copy of the public notice on its website and will advise that the local authority’s application is viewable at Ramsey’s offices. A link to also be placed on Ramsey’s website).</p> <p>The Department will set a date for receipt of all submissions/views made by the public. They are to be collated and bundled to all LA’s affected by the proposal.</p>	<p align="center">June 2021 (for a period of 21 days)</p> <p>(need to determine dates here as to when this will be in paper and the deadline for comments</p>
<p>Provisional approach to a person to act as Inquiry Chair</p> <p>Consideration as to the process to appoint a suitable qualified person to act as Inquiry Chair. Provisional approach to the proposed person prior to approval being granted to hold an Inquiry.</p>	<p align="center">June 2021</p>
<p>Seek Tynwald Approval to Hold an Inquiry</p> <p>A motion must be taken to Tynwald seeking approval for an Inquiry to be carried out under the terms of the Inquiries (Evidence) Act 2003; and presuming this is granted an Inquiry Chairman can then be appointed by</p>	<p align="center">JUNE 2021 (???) (deadline to take a motion to July Tynwald)</p>

<p>the Department. (To get paperwork ready for this at the same time the proposal is out for advert above).</p> <p>The motion, 2 explanatory memo's, COMIN Paper for Tynwald Business, and brief speech to be prepared for the Minister's consideration by no later than ? June 2021.</p>	<p>?? June 2021 – the Tynwald paperwork must be with the Minister by this date, before being submitted on xxth June</p>
<p>Appoint Chairman & Book Venue for Inquiry</p> <p>(providing Tynwald approval obtained in July to hold an Inquiry)</p> <p>The Department shall appoint a Chairman of the Inquiry who must be independent and legally qualified – <u>determine their availability in late August /September.</u></p> <p>Provisionally book venue for Inquiry – determine availability of suitable venue. Consider back up re holding a virtual inquiry??</p>	<p>July -August 2021</p>
<p>Motion to be considered at July 2021 sitting of Tynwald</p>	<p>xx – xx JULY 2021</p>
<p>Public Notice in Local Press and Local Area</p> <p>Advert to be placed in newspapers giving date of Inquiry – August/September 2021 (TBC). Advert will also further invite comments from the public and ask them whether they would like to speak at the Public Inquiry.</p> <p>Advert in newspapers minimum of two weeks, in August – either the Courier ?????????? or the Examiner on ??????????</p> <p>Any submissions received from members of the public will need to be sent to the Chairman of the Inquiry for his/her consideration.</p> <p>-----</p> <p>Note: During previous inquiries, all those who made a submission were afforded the opportunity to comment on the other submissions received. <u>Need to check whether Chairman wishes to do this.</u></p>	<p>AUGUST 2021</p> <p>Deadline would be ??? August if advert put in the Courier, or ??? August if advert in IOM Examiner</p> <p>-----</p> <p>If affording opportunity to comment on other submissions, would need to allow 3 or 4 days to respond (this would take us to early September providing earlier deadline above is met)</p>
<p>Deadline Period Ends (for submission of views to the Dept)</p> <p>When acknowledging responses from members of the public, will need to ask them whether they wish to attend the Public Inquiry to give oral evidence in support of their submission (liaise with Chairman on this).</p>	<p>SEPT 2021</p>

<p>Confirm Date & Venue of Public Inquiry</p> <p>Public Inquiry – date to be determined and venue to be confirmed (following earlier provisional booking).</p>	<p>SEPTEMBER/ OCTOBER 2021 (?) (although dependent on deadlines above and the Chairman’s availability)</p>
<p>Date of Public Inquiry</p> <p>Public Inquiry takes place – details are recorded.</p>	
<p>Possible Date of Receipt of Chairman’s Report</p> <p>LGU to type up transcript from tape recordings of proceedings of the Inquiry, which is then sent to the Chairman, who then writes a report of the Inquiry findings.</p>	<p>NOVEMBER 2021</p>
<p>Pink Paper to be drafted requesting DOI approval to go to Tynwald</p> <p>Following receipt of Chairman’s report, will need to obtain Department approval to get an Order included on the Tynwald Agenda</p>	<p>DECEMBER 2021</p>
<p>Draft Tynwald & CoMIN Docs (for January 2022 Tynwald)</p> <p>The following documents need to be drafted <u>in advance</u> of the ???????? as this is the deadline date by which all papers need to be handed to the Minister for his consideration:</p> <ul style="list-style-type: none"> • Order • CoMIN paper • Explanatory Memorandum (for Tynwald Members) • Notion of Motion <p>A speech also needs to be drafted for the Minister.</p>	<p>DECEMBER 2021 (?) / JANUARY 2022</p>
<p>Minister to read & sign Tynwald & CoMIN Documents</p> <p>Minister needs to sign the above documents by <u>??????????</u> at the very latest to enable the necessary copies to be printed in readiness for taking over to the Cabinet Office by no later than <u>1 pm on ????????????????</u></p>	<p>DECEMBER 2021 (?)</p>
<p>Deadline Date for Submission of Documents</p> <p>Once signed by the Minister, the following copies need to be sent to the Cabinet Office:-</p> <ul style="list-style-type: none"> • Order – 5 printed hardcopies (and email in PDF) • CoMIN paper – Email in PDF format (signed version) & Word version • Explanatory Memo (for Tynwald Members) – 5 printed hardcopies (and email in PDF) 	<p>EARLY DECEMBER (?) 2021</p> <p>For January 2022 Tynwald (?)</p>