



Ramsey Town Commissioners Health & Safety Policy

Ramsey Town Commissioners are fully committed to meeting their responsibilities under the Health and Safety at Work Act 1974, (as applied to the Isle of Man) the Management of Health and Safety at Work Regulations 2003, and associated protective legislation, both as an Employer and as a Local Authority.

To achieve those objectives it has appointed designated member(s) of staff:- to ensure that health and safety of staff and members of the public is maintained; to keep workplace health, safety and welfare procedures under constant review; to liaise with the Health and Safety Executive wherever necessary; and to keep the Commission abreast of new legislation, EU Directives, Regulations and British Standards, in order to ensure on-going compliance with the law.

The overall and final responsibility for health and safety lies with the Town Clerk & Chief Executive and the Board of Commissioners. All staff have day to day responsibility for ensuring their own safety and that of fellow employees and members of the public. The Authority is bound by any acts and/or omissions of the Town Clerk & Chief Executive, or manager, giving rise to legal liability, provided only that such acts and/or omissions arise out of, and in the course of, Authority business.

Authority employees agree, as part of their contract of employment, to comply with their individual duties under both the Health and Safety at Work Act (as applied to the Isle of Man) and the Management of Health and Safety at Work Regulations 2003 and will co-operate with their Employer to enable him to carry out his health and safety duties under the Act. Failure to comply with health and safety duties, regulations, work rules and procedures regarding health and safety, on the part of any employee, may lead to dismissal in the case of serious breaches or repeated breaches; such dismissal may be instant and without prior warning.

In accordance with the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995, the Authority has instituted a system for reporting accidents, diseases and dangerous occurrences to the Health and Safety Executive, in addition to its statutory duty to provide an Accident Book. All employees must report any accident or near miss to their line manager or the Town Clerk who will ensure the regular review and reporting on Health & Safety issues, providing a quarterly report to the Establishment Committee of the Commission.

The Authority will comply with its duties towards employees under the Health and Safety at Work Act (as applied to the Isle of Man) and the Management of Health and Safety at Work Regulations 2003, so far as is reasonably practicable, in order to:

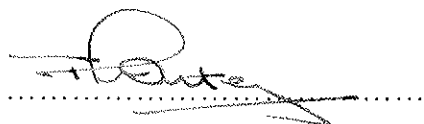
- Provide and maintain plant and equipment that is safe and without risks to health, a safe place of work, and safe systems of work.
- Ensure the safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- Provide such information, instruction, training and supervision as may be necessary to ensure the health and safety at work of its employees.
- Make regular risk assessments and take appropriate preventive/protective measures, and ensure that relevant information is passed to all staff, members of the public or other parties involved.
- Provide employees with health surveillance where necessary.
- Appoint competent personnel to secure compliance with statutory duties and to undertake reviews of the policy as necessary.

This policy has been prepared in compliance with Section 3, Part 1 of the Health and Safety at Work Order 1995 and binds all Commissioners, managers and employees, in the interests of employees, clients, contractors and members of the general public affected by the Authorities undertakings.

We require that our staff, contractors, customers and visitors comply with this policy, a copy of which can be obtained on demand.

T P Whiteway, Town Clerk

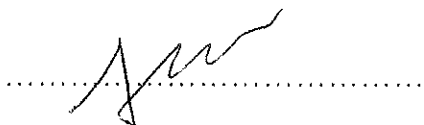
Dated



3rd October 2018

A Cowie, Chairman

Dated



3rd OCTOBER 2018