

Town Hall,
Parliament Square,
Ramsey,
Isle of Man.

www.ramsey.gov.im

15th May, 2020.

Sir/Madam,

The monthly **Public Meeting** of the Ramsey Town Commissioners will be held on Wednesday evening next, **20th May, 2020, at 7.00 p.m.** The meeting will be conducted by telephone conference call and access arrangements will be notified to Members in advance.

BUSINESS:

1. Apologies for Absence:

2. Minutes for Adoption:

page(s): 1 - 10

- Minutes of Board Meeting held on 15th April, 2020.
- Minutes of Extra-Ordinary Board Meeting held on 5th May, 2020.

3. Matters arising not included within the Agenda.

4. Chairman's Report:

page(s): 11

5. Finance and General Purposes:

page(s): 12 - 24

- Town Clerk's Report(s):
 - Annual General Meeting
 - Members' Attendances
 - Social Distancing
 - Withdrawal of Early Warning Sirens
- Finance Officer's General Report(s):
 - Accounts
 - Summary of Revenue Income and Expenditure
 - Quarterly Financial Return

6. Works and Development:

page(s): 25 - 27

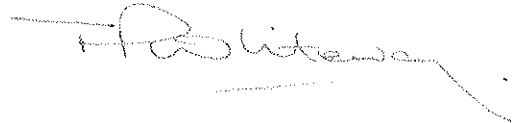
- Technical Services Manager Report(s):
 - Planning Applications

7. Any other Business:

page(s):

(by permission of Chairman - any will be advised)

- Matters Raised by the Public
 - ❖ None received
- Representative Report(s):
 - ❖ None received



Town Clerk & Chief Executive.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

The Monthly Board Meeting of the Ramsey Town Commissioners was held using a telephone conference call system on Wednesday, 15th April, 2020, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mrs. M. B. Quayle and J. Wedgwood, Messrs' Rev Canon N. D. Greenwood, W. L. Hankin, N. Howard, J. McGuinness, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Mr. A. J. Oldham.

The Town Clerk, Deputy Town Clerk, Finance Officer, Housing & Properties Manager, Technical Services Manager were in attendance.

(2019/20:350) Minutes:

Resolved: That the Minutes of the Board Meetings held on 18th March, 2020, be confirmed and signed by the Chairman subject to the following amendments:-

- Mr. N. Howard had given apologies and was also listed in the attendees, Mr Howard's name to be removed from the attendance list.
- Mr F. B. R. Williams advised that he had proposed to adoption of silent fireworks but not a restriction on sale of fireworks to the public, reference to such to be struck from the minutes.

(2019/20:351) Matters Arising:

There were no matters raised.

(2019/20:352) Chairman's Report:

Coronavirus Emergency Status – the Chairman commended the voluntary groups in the community helping the vulnerable and also businesses for their efforts in maintaining supplies of food and other services. The Chairman asked that everyone do their best to continue to support the government in their national strategy to reduce the rapid spread of the coronavirus. Particular thanks were given to the Commissioners' staff and contractors who continue to work to ensure the safe and smooth running of the town in providing essential services. Members asked that consideration be given to a further town information leaflet subject to the continuation of the lockdown arrangements.

Annual General Meeting – Members noted that the AGM is scheduled to take place at 7pm on Friday 1st May, 2020. Arrangements for the meeting are being considered by the Town Clerk who would circulate details to Members in advance.

Finance and General Purposes:

(2019/20:353) Collection of Rates:

Member noted the Town Clerk's report dated 6th April 2020 concerning rates collection during the Covid-19 emergency. Members noted that the rates information leaflet had reportedly been delivered to some properties outside the Town. Members requested that officers review the previous budget setting process with a view to preparing revised information on the Commissioners 2020/21 budgets and expenditure plans in the light of the present emergency.

(2019/20:354) Town Clerk's Report – Local Elections:

Resolved: To note the Town Clerk's report dated 27th March, 2020, advising of the delay to the Local Authorities General Election which will now take place on 22nd April 2021, and that all existing Commissioners' terms of office re-extended until 1st May 2021.

(2019/20:355) Town Clerk's Report – Tynwald Ceremony 2020:

Resolved: To note the Town Clerk's report dated 27th March, 2020, advising of planned modifications to the 2020 Tynwald Ceremony to be held without public or off-island participation.

(2019/20:356) Finance Officer General Report:

Resolved: To note and approve the Finance Officer's General Report dated 8th April, 2020, subject to the following:-

In response to a query members were informed that reduced commercial refuse income resulted from reduced tonnages of waste being collected and a reduction in service users.

The list of accounts paid and suppliers was formally approved for payment.

Works and Development:

(2019/20:357) Technical Services Manager's Report - Planning Applications:

Mr. Young's interest in application 3758 - PA20/00259/C change of use from bed and breakfast to residential dwelling, Thorncliffe, Ballure Road, was noted.

Resolved: That the Technical Services Manager's Report dated 7th April, 2020, detailing planning applications received from the Department of the Environment, Food and Agriculture, under the planning consultation procedures, be noted and approved, subject to the following:-

REF NO: 3754 AMENDED PLANS
P.A. NO.: 20/00229/B
APPLICANT: Heron & Brearley Limited
PROPOSED: Demolition of building (in association with Registered Building Application 20/00230/CON)
NOTES: Demolition in conservation area – building not presently registered.
SITE: Britannia Hotel, Waterloo Road, Ramsey.

Members noted that the amendment related purely to the description of the proposed works and did not impact of the Commission's previous views.

REF NO: 3759
P.A. NO.: 20/00286/B
PROPOSED: Rebuild and extension of rear outlet and window / door alterations
NOTES: P.A. in Detail.

SITE: 11, Lezayre Road, Ramsey.

Members noted that the proposed developed removed existing access to the rear lane, and the refuse bins would need to be taken through the rear extension for collection. Members agreed that there was no objection but agreed that an observation be made in respect of bins storage.

REF NO: 3763
P.A. NO.: 20/00362/B
PROPOSED: Erection of a detached dwelling
NOTES: P.A. in Detail

SITE: Plot Off Crescent Road Adjacent to 3 Lheaney Grove and North West of Okara Ramsey.

Members expressed concern in relation to the close proximity of the proposed development to the adjacent property. Although accessed off Crescent Road the proposed site comprises the rear garden of 3 Lheaney Grove, the proposal is considered over intensive and results in the proposed new dwelling and 3 Lheaney Grove having inadequate private amenity space.

Resolved: proposed by Mr. Williams, seconded by Mr. Parker, and agreed by 9 votes to 1, Mr Howard voting against, to object on the basis of over-intensive development, proximity to adjacent property and lack of amenity space.

No comments were made on the Appendix to the Technical Services Manager's report.

Members noted that the Commission's application for external refurbishment work to properties at Cronk Elfin, PA 20/00253/B, had received approval.

(2019/20:358) Record of Decisions Made Outside Formal Meetings

Resolved: that a report of decisions taken outside the formal meeting process during the Coronavirus Emergency Period be tabled at each monthly meeting.

The Chairman closed the public session at 7:35 p.m.

The following items were considered in private the detail of which, having regard to data protection, matters affecting persons who cannot be named, etc., is not as extensive as that contained in minutes of matters discussed in public.

(2019/20:359) Minutes:

Resolved: To note, for record purposes, that no minutes of the Board Meeting held in March, 2020, were recorded in private.

Matters for Information:

(2019/20:360) Minutes Meetings Housing Committee:

Resolved: to note that the Housing Committee had not meet since its March meeting.

(2019/20:361) On-Going Matters “Action Tracker”:

Resolved: To note the “Action Tracker” to 9th April, 2020, included within the agenda and the following comments made thereon, and accepting that some matters may be referred to in other sections of these minutes:-

- **Vollan / Balladoole Odours** - members noted the updated information provided and reports that odours had been detected both at Balladoole and at the Vollan pump station. The Technical Services Manager was asked to raise this with the Manx Utilities Authority;
- **Amenity Byelaws** - the Town Clerk reported that drafts had now been received, and that subject to review these would be placed on the agenda for consideration at the May meeting;
- **Ramsey Courthouse** – to note that the Commission is utilising the Courthouse as a means of separating maintenance staff during the current emergency status.
- **Gas Boilers – Close ny Chibbyr Ghlass** – noted the contract had been suspended during the current emergency status as being non-essential works.
- **Water Feature / Play Area** - members were informed that the grant from the Lottery Trust had been received. Work is presently suspended as being non-essential.
- **Former Farmers Combine Warehouse** - Members were advised that the hearing has been postponed because of the Coronavirus restrictions on travelling - a key witness requiring to attend from the United Kingdom.
- **Refuse Collection Vehicle** - it was noted that the RCV had commenced use but that a fault had developed in the lifters and that parts are presently awaited;

(2019/20:361) On-Going Matters “Action Tracker”: continued

The Register of Ruinous Property and Unsightly Buildings appended to the Action Tracker was noted, subject to the following:-

- **Bleak House** - the Town Clerk verbally reported that the purchase of leasehold interests, formerly held by Mr. Carruthers, was understood to have been completed.

Finance and General Purposes Committee:

(2019/20:362) Finance Officer’s Report:

Resolved: To note and approve the Finance Officer’s Report dated 11th March, 2020, subject to the following:-

Expenditure Summary: - Members noted that electricity consumption at Close Woirrey included that utilised by the communal heating boilers also serving Close ny Chibbyr Ghlass, and that an element of electricity use was being recharged to the contractor on the Mayfield Development.

Members requested a breakdown of the Parks budget for equipment purchases which had exceeded the budget provision. A reduction in Library operating costs was noted.

Rent Payments – Mr. McGuinness enquired of any issues in relation to payment of rents or commercial debts. The Finance Officer reported that more tenants are engaging and paying direct by phone; a significant number are liaising as a result of having been laid off at present, staff are maintaining contact records and seeking to engage. There has been a delay in rent posting due to a time lag in information from Social Security between payment being made and advice notices being received.

Works and Development:

(2019/20:363) Technical Services Managers Report - Barnfield:

Resolved: to note the Technical Services Managers report dated 7th April, 2020, related to emergency sewer repair works undertaken at Cumberland Road utilising powers provided by Section 30 of the Sewage Act 1999. A further report to be provided once reinstatement works completed.

Housing and Property:

(2019/20:364) Housing and Property Manager's Report – Cronk Elfin Refurbishment:

The Commission noted the Housing & Property Managers report dated 8th April, 2020.

Resolved: That, following a proposal by Mrs. Wedgwood, seconded by Mr. Parker and agreed unanimously that a petition be submitted, in terms of Section 51 of the Local Government Act, 1985, to the Department of Infrastructure for borrowing powers in a sum not exceeding £50,000 to defray the cost of the professional fees to Capital procedures Stage I2 and to approve the scheme progressing to Stage I2.

Any Other Business:

(2019 /20:365) Domestic Refuse Collection:

Mrs. Wedgwood asked whether in the light of reduced commercial activity it would be possible to provide additional domestic refuse collections, especially as the Civic Amenity Site is closed. The Town Clerk advised that officers were in contact with Government regarding opening of the Civic Amenity Site, as were the authorities, and that options for additional collections were presently being considered by officers, a report would be circulated for consideration.

(2019 /20:366) Maintenance of Parks and Open Spaces:

In response to a question from Mrs. Quayle the Town Clerk advised that parks staff were engaging in essential works only, those being restricted to the maintenance of the bowling green and tending of plants in the nursery greenhouses, and were working in accordance with social distancing requirements. General grass cutting is presently not being undertaken, as not being considered essential, however this position will be reviewed as time dictates as areas in the park might be compromised if not cut for an extended period.

The Chairman thanked Members for their support during the current crisis and for their contribution to the meeting held under difficult circumstances.

The meeting closed at 8:15 p.m. giving a time of 1½ hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

An Extra-ordinary Meeting of the Ramsey Town Commissioners was held using a telephone conference call system on Tuesday 5th May, 2020, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mesdames M. B. Quayle and J. Wedgwood, Messrs' Revd Canon N. D. Greenwood, N. Howard, J. McGuinness (part of meeting) A. J. Oldham, L Parker, and W. G. Young.

Apologies: Messrs' W. L. Hankin and F. B. R. Williams

The Town Clerk and Deputy Town Clerk were in attendance.

The meeting had been convened as an Extra-ordinary meeting in accordance with Standing Orders and the Chairman thanked Members for their attendance at short notice.

(2020 /21:001) Covid -19 Emergency - Potential opening up of Non-Essential Retail:

The Chairman welcomed Members and asked the Town Clerk to provide a summary of the discussions held at officer level earlier in the day.

The Town Clerk reported that he and the Deputy Town Clerk had attended a virtual meeting Chaired by Police Superintendent S. Maddocks, with officers from the Department of Enterprise, DEFA, Police, Fire Services, Douglas Town Centre Management and the Department of Infrastructure. The meeting had been called to discuss means by which Government could assist retailers in getting back to business as normal as soon as possible, making everyone safe and able to comply with social distancing. The discussion related to retail only and not to service based activities (i.e. hairdressers, nail bars, etc.).

Supt Maddocks had reminded officers that under the emergency provisions change in regulations were needed so that advice and guidance reflected the law; and that the police can only enforce the law as it stands, rather than guidance.

DoE guidance had been circulated based on the UK British Retail Consortium guidance for retail operations, compliance would be a matter for individual retailers. Discussions with the retail sector had indicated that most retailers wished to reopen, and that stock levels are considered good for future weeks or months.

(2020 /21:001) Covid -19 Emergency - Potential opening up of Non-Essential Retail Continued:

The general view from government officers was that in order to enable high street retail to open, particularly in relation to Douglas and Ramsey, vehicle access should be prohibited from high streets (i.e. Parliament Street). It was suggested that barriers should not be used, that queues be restricted to each shop frontage, and queues must be tight against shop. This view was supported by the Fire Service in terms of maintaining emergency access and the Police who felt that people will step into road in order to maintain social distancing and therefore the streets would be unsafe if trafficked. Pedestrianisation would be recommended for highstreets for the short term, with regulation put in place using emergency powers.

The Town Clerk had raised the issue of the definition of the 2 metre social distancing rule, i.e. that it applied to being in conversation for 15 minutes within 2 metres of someone infected but not displaying symptoms. This was acknowledged however the meeting had noted that the 2 metre rule is what is being applied and that many people would wish to adhere to it resulting in people wishing to not come within that distance when in public places.

The Town Clerk and Deputy Town Clerk had raised the loss of parking in the main street and the fact that much of the town disabled parking was in the main street. Further discussion is to take place with Government and other authorities; the Commission is presented with the opportunity to comment on the potential emergency provision before a report is made to Council of Ministers probably in the coming few days.

The Chairman thanked the Town Clerk for the summary and referred to a previous Town Commissioners internal discussion paper and a suggestion that closure be applied on a Saturday only, and indicated that if the closure was as indicated to be for all shopping days then he would wish to see Christian Street remain open to enable access to the Co-op Car Park and to enable traffic movement.

Mr. Oldham suggested that two spaces to the rear of War Memorial might be designated as disabled, there was no objection from Members. Mr. Oldham also suggested a reversal of Bourne Place to enable traffic flow from Water Street to Market Place, the Town Clerk reminded members that temporary traffic reversal could cause problems if the street closure was not permanent (i.e. 24/7).

Mr. McGuinness joined the meeting at 7.15 p.m. The Town Clerk provided a brief recap of earlier discussion. In response to a question from Mr. McGuinness the Town Clerk confirmed that actions are likely to be under Government emergency powers.

Mrs. Quayle stated that from a public health perspective she fully agreed with closing the street to traffic, she was supported in this view by Mrs. Wedgwood who felt that pedestrian streets work in Douglas, Peel and other places.

(2020 /21:001) Covid -19 Emergency - Potential opening up of Non-Essential Retail Continued:

Mr. Parker asked whether the Quayside would be included, he felt that it would be safer if cars were permitted on the main street as parking and traffic would restrict pedestrian movement. Mrs. Quayle stated that it was already difficult to walk down the street and maintain social distancing.

The Chairman asked if any Members had a strong objection to shutting the street to traffic. Mr. McGuinness felt that in the circumstances it was not the Commission's position to object, the Chamber of Commerce and retailers might feel aggrieved, however without wider discussion the Commission shouldn't submit any comment. Mr. Young supported this view however felt that it is the wrong time to open retail as he felt it is too soon. It was agreed that overall in the emergency circumstances and to aid retail Members would not object to traffic restrictions.

Mr. Parker raised the subject of deliveries and mail. If coffee shops and cafes are not open the footfall will be lower and wouldn't necessitate restrictions on traffic.

Mrs. Wedgwood reiterated her view that closing the street to traffic would make it safer for shoppers and provide footfall. She felt that lots of people need and would appreciate extra space including users of wheelchairs, mobility scooters and prams.

The Chairman put a number of recommendations to be made on the basis of traffic restrictions as follows:-:-

- To retain Christian Street as a traffic-route open for traffic flow. Mr. Oldham suggested a one way system for Christian Street however members noted the need to facilitate traffic flow and deliveries to Co-op. Mr. McGuinness supported the Chairman's proposal and there was no objection.
- That the closure apply from West Street junction. Agreed.
- Closure times be suggested as 10 a.m.- 4 p.m. Monday to Saturday – to reflect general shop opening hours. Members noted the need to relocate residents' parking, questioned access for deliveries and agreed delivery logistics should be raised with DoI to determine. Members agreed the closure times proposed.
- That the Plaza Car Park be designated 2 hours maximum, with 2 disabled spaces. Agreed.
- That the town spaces to the rear of the War memorial in Water Street be designated for disabled use. Agreed.
- That the DoI be asked to designate one third of the Albert Road Car Park as short-stay 2 hours spaces, retaining the remainder as long stay. Agreed.
- That some space in Market Place Car park be designated 30 minutes collection only bays.

(2020 /21:001) Covid -19 Emergency - Potential opening up of Non-Essential Retail Continued:

Mr. Parker reiterated his view that coffee shops and restaurants when opened will provide the biggest influx. Members noted that the proposal left only service based business closed, i.e. hairdressing, nail bars, etc. Mrs. Wedgwood and Mrs. Quayle opposed Mr. Parker's view, stating that if Covid-19 cases rise the Island will have a major problem, moving ahead with caution and seeing what happens was the best strategy.

Mr. McGuinness stated that in general terms he was in favour of pedestrianisation, but felt that it should be discussed properly; the current move felt like a back-door route and avoided proper debate with stakeholders. Members agreed unanimously that the arrangements could only be considered as emergency provisions and that the "longer term normal" does need more debate. Any input from the Commission was agreed as being on that basis only and not indicative of any permanent acceptance of these measures.

The Chairman thanked Members for their attendance at short notice, necessary under the circumstances, during the current crisis and for their contribution to the meeting held under difficult circumstances.

The meeting closed at 8:20 p.m. giving a time of 1½ hours for the payment of attendance allowances.

Chairman.

**RAMSEY TOWN COMMISSIONERS
CHAIRMAN'S REPORT
MAY, 2020.**

Fellow Members,

We remain deeply concerned with the potential impact of the coronavirus on our residents, both in terms of the health of our residents and the long-term commercial activities of the town and are constantly monitoring the situation having regard at all times to advice and instructions being given by Government.

I would again ask that everyone continues to do their best to support the government in their national strategy to reduce the rapid spread of the coronavirus. Everyone's efforts are contributing to a much-reduced rate of infection and I am sure we would like to thank everyone in the community for their continuing efforts in this regard.

I would again commend and thank all our staff and contractors who continue to work to ensure the smooth running of the town and pass on the support and grateful thanks of the board as a whole.

Whilst we all try to remain positive it is with sadness that I have to make reference to two recent deaths - that of the Commission's former Housing Officer - Mr. Lew Kelly and that of Mrs. Betty Robinson who was official companion to former Chairman of the Commission, the late Miss Beryl Quine.

I would like to express our deepest sympathies to both families in their sad losses and indeed to all those who have lost family and friends in recent times and who will not have been able to pay respects as they might have wished to do.

Earlier in the month we marked the 75 Anniversary of VE Day and whilst the occasion was marked we know that this too was not commemorated as planned but that does not however diminish our thanks or remembrance.

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15th May, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
ANNUAL GENERAL MEETING
MAY, 2020 – BY EMAIL**

Mr. Chairman and Members,

The Department of Infrastructure advises that it is currently working on bringing in Emergency Powers Regulations to give Local Authority's flexibility in relation to the holding of Annual meetings, the cancelling /postponing of meetings and the holding of virtual meetings. The Regulations will also clarify issues around appointments to Boards and Committees, and Chairmanships. These Regulations however only cover the Coronavirus Proclamation Period from the date upon which the Regulations come into operation until this period is declared over.

The Attorney General's Chambers advises that additional primary legislation will be required to continue certain provisions of the Regulations beyond the expiry of those Regulations and to deal with issues that will not be covered by those Regulations. These issues include what to do with the Casual Vacancies that Local Authorities have outstanding. The Local Authority General Election has been postponed to April 22nd 2021.

Recommendation: to be noted

T. P. Whiteway
Town Clerk and Chief Executive.

14th May, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
MEMBERS' ATTENDANCES
MAY, 2020 - PUBLIC**

Mr. Chairman and Members,

In the absence of the Annual Public Meeting the opportunity is taken to present details of Members' attendances and details of the amounts paid by way of attendance allowances for the financial year 2019/20.

Payments are made in terms of the Local Authority Members (Attendance Allowance) Order 2013, made by the Department of Infrastructure under paragraph 4(1)(a) and (b) of Schedule 2 of the Local Government Act 1985.

The summary details are appended to this report.

T. P. Whiteway
Town Clerk and Chief Executive.

13th May, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
SOCIAL DISTANCING - NON-ESSENTIAL RETAIL
MAY, 2020 - PUBLIC**

Mr. Chairman and Members,

Further my report dated 30th April 2020, and discussion at the Extraordinary Board Meeting on 5th May 2020 the minutes of which are presented in the Agenda hereto, it is understood that Government will have made an announcement confirming the relaxation of restrictions related to non-essential retail on Thursday, 14th May.

Discussions with local traders have elicited the strong view that deliveries are received throughout the day from all the island logistics companies and full access would be required for such.

It is recognised that the following retail outlets, and possibly others, are serviced from Parliament Street:-

Millichaps, The Snug, Indulgence, Pure Inspiration, Bridge Book Shop, Health Food Shop, By-Design, Teares' Butchers, Spar/Mannin Retail, Lloyds Chemists, Feltons. There are also some food outlets that will be getting deliveries of milk and fresh foods although these are likely to be earlier in the day.

The retail sector all use a variety of logistics firms – this will be dictated by price and sometimes by the shipper/wholesaler, with curtain siders and smaller vans delivering throughout the day. The only unknown is the actual volume of delivery traffic as there has been little retail activity and there is no way of knowing how much will be taken up. Without an undertaking that logistic firms can comply with restricted hours, an action which Government officers had taken up but to which no conclusion resulted, then a full closure is felt to be completely unworkable from the retail perspective.

In terms of risk the removal of traffic is a major mitigation but it is felt that a concession should exist to permit delivery vehicles access during the day on the basis of continuous review and subject to a speed limit of say 10 mph. The emergency traffic provisions would always incorporate a saving for emergency, infrastructure and other permitted vehicles and this provision is able to be used for this purpose.

Given the timetable within which this matter has progressed and the dynamic basis of Government decisions making during the current time, the Town Clerk and Deputy Town Clerk have proceeded on the above basis. The Deputy Town Clerk is liaising with the Department in relation to the emergency traffic orders required and will co-ordinate implementation of the closures, and review thereof, as necessary.

Recommendation: to be noted and further report.

T. P. Whiteway
Town Clerk and Chief Executive.

15th May, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
WITHDRAWAL OF EARLY WARNING SIRENS
MAY, 2020 - PUBLIC**

Mr. Chairman and Members,

The Emergency Planning Officer has written to advise of the withdrawal of the All Island Early Warning Sirens with immediate effect. This decision was made due to the failure of several over the last 12 months and the difficulty in continuing to maintain them. Spare parts have become unavailable and would have resulted in bespoke parts having to be made at a high cost. The system itself has been operating on an outdated computer system, which itself was becoming a concern for the engineer.

The sirens will however continue to be used at some retained fire stations (including Ramsey) for the foreseeable future, however as the Fire and Rescue Service now have other systems in place to callout their retained staff, the sirens will not be replaced as and when they fail and some have already been removed due to new fire stations being built. New residential developments outside the range of the sirens had meant that their impact and meaning had become lost so the decision was made to replace them with a new system based on new technology.

Government has introduced the Everbridge system which is a system where people can sign up to receive emergency messages either on mobile phones, text messages, landlines or email. The system enables Government to send direct messages out rather than the sounding of the sirens which advised people to "Go in, Stay in, Tune in". The system enables Government to offer direct advice to the public, i.e. "please keep windows closed due to a gas leak in" "please evacuate the area of...." and identify a specific area.

The public can also respond to specific questions "are you safe" if they indicate they are not the emergency services will be able to prioritise a rescue plan around the locations identified.

As this is a new system authorities are asked to highlight it to communities. Government assures that all data is held securely and complies with GDPR and that messages will only be sent when there is an emergency situation or a public safety announcement, either before, during or following to keep the public as informed and as safe as possible.

More information on the system and the link to sign up can be found on the Emergency Planning Unit page: <https://www.gov.im/about-the-government/departments/home-affairs/emergency-planning-unit/>

Recommendation: to be noted.

T. P. Whiteway

Town Clerk and Chief Executive.

14th May, 2020.

**RAMSEY TOWN COMMISSIONERS
FINANCE OFFICER'S GENERAL REPORT
MAY 2020 - PUBLIC**

Mr. Chairman and Members,

The following documents are appended for review and/or information :

1. A summary of accounts paid and suppliers used in April 2020 – Appendix 1.
2. Tabulated and graphical summaries of the Income and Expenditure for the period to 30th April 2020 – Appendix 2.
3. Quarterly financial information as at 31st March 2020 as submitted to the Department of Infrastructure on 28th April 2020 – Appendix 3.

Accounts

Accounts totalling £447,455.03 were paid through the General Revenue Account and accounts totalling £28,456.61 were paid through the Northern Civic Amenity Site Account in April 2020. Details of the accounts paid and the suppliers utilised are attached at Appendix 1.

Recommendation : To be noted.

Summary of Revenue Income and Expenditure

A summary of the 2020-21 Income and Expenditure for the period from 1st April 2020 to 30th April 2020 together with associated graphical depiction is attached at Appendix 2. It should be noted that the graphical disclosures are both for month-by-month and cumulative figures.

Certain elements of capital expenditure incurred in the period have been paid through the Revenue account and they are to be financed by way of capital loans. Therefore they are not disclosed as part of the disclosed 2020-21 Income and Expenditure figures and graphs and they are:

Upper Queen's Pier Road – professional fees & refurbishment costs £18,480.

Close Woirrey - redevelopment professional fees £975.

Recommendation : To be noted.

Quarterly Financial Return

The Commission are required to provide the Department of Infrastructure with a summary of certain financial information on a quarterly basis. The return for the fourth quarter of 2019-20 (to 31st March 2020) was submitted on 28th April, 2020 - attached as Appendix 3.

Recommendation : To be noted.

13th May, 2020.

N.Q. Cannell, FCCA
Finance Officer

Ramsey Town Commissioners

Accounts paid to the 30 April 2020

Appendix 1

Payee	Description	Amount (incl. VAT)
General Account		£
Staff	Wages, salaries, ITIP, NI & superannuation	173,603.02
NCAS	Quarter 1 running cost contribution	65,134.80
IOM Government	Waste disposal charges	30,798.44
Various	Legal & prof. fees - housing	30,711.00
Various	Housing property - capital project - 53 C. Elfin	29,075.99
Various	Housing property repairs, maint. & safety checks	25,853.99
Various	Vehicle maintenance, repairs & licences	18,621.35
Various	Commission property repairs, maint. & safety checks	17,188.23
Manx Utilities	Electricity supply	12,303.41
Various	Street lighting maintenance & head renewals	8,449.28
Various	Fuel & oil	7,694.71
Accountants	Internal audit fee	6,000.00
Various	Housing property - Close y Chibbyr Ghlass heating	5,394.24
Various	Refuse materials & equipment	2,910.94
Various	Office expenses - post, printing, stationery etc.	2,552.84
Various	IT costs	2,373.24
Various	Town events	2,000.00
2Clean	Contract cleaning	1,973.78
Account transfers	R & N DHC rents	1,294.07
Various	Security, etc.	1,016.03
Banks	Bank & debit card charges	474.04
Various	Machinery repairs & maintenance	326.42
Various	Park materials	111.46
Various	Gift vouchers	105.00
Mr A G Cowie	Attendance Allowance	202.50
Mr J McGuinness	Attendance Allowance	183.75
Mr W L Hankin	Attendance Allowance	142.50
Mrs J Wedgwood	Attendance Allowance	153.75
Mr F B R Williams	Attendance Allowance	142.50
Mr W G Young	Attendance Allowance	142.50
Mrs M B Quayle	Attendance Allowance	138.75
Mr A J Oldham	Attendance Allowance	127.50
Mr N P Howard	Attendance Allowance	93.75
Revd N D Greenwood	Attendance Allowance	86.25
Mr G Monk	Attendance Allowance	75.00
		<u>447,455.03</u>
Northern Civic Amenity Site		
IOM Government	Waste disposal charges	12,231.23
Various	Equipment repairs	10,984.87
IOM Government	Site rent April - June	3,657.60
Various	Recycling charges	1,324.68
Various	Site maintenance	197.39
Worldpay	Debit card reader charge	43.99
Bank	Charges	16.85
		<u>28,456.61</u>

Ramsey Town Commissioners

Suppliers utilised during April 2020

Appendix 1

AB Consulting Civil & Structural Eng. Ltd.	IOM	Kinrade Construction Ltd.	IOM
Argon Business Services Ltd.	IOM	Ludus Leisure Ltd.	UK
Argon Office Systems Ltd.	IOM	MC Locksmith Services Ltd.	IOM
Ballaneven Compost Ltd.	IOM	Magee & Co. Ltd.	IOM
Bridge Bookshop Ltd.	IOM	Manx Business Solutions Ltd.	IOM
Bridson & Horrox	IOM	Manx Utilities Authority	IOM
Capstone Ltd.	IOM	Midori Pools & Gardens Ltd.	UK
CE Richmond Ltd.	IOM	Modus Architects Ltd.	IOM
2Clean	IOM	Outdoor Power & Plant Ltd.	IOM
Cleervu Aerial Specialists Ltd.	IOM	Paul Wheeler Ltd.	IOM
Cu-Plas Callow Ltd.	IOM	Phoenix Windows Ltd.	IOM
David Perry Electrical Contractors Ltd.	IOM	Ramsey Automotive Centre Ltd.	IOM
Ellan Vannin Fuels Ltd.	IOM	Ramsey Shipping Services Ltd.	IOM
Evolution Accounting Ltd.	IOM	Ramsey Skips	IOM
Feltons Ironmongers	IOM	RW Faragher	IOM
FurnitureLand	IOM	Sadler Agricultural Supplies Ltd.	IOM
G4S Secure Solutions Ltd.	IOM	SafetyNet Ltd.	IOM
Go Marketing Ltd.	IOM	Signrite Isle of Man Ltd.	IOM
Gough Electrical Ltd.	IOM	Steven Morley Ltd.	IOM
Haldane Fisher (IOM) Ltd.	IOM	Vannin Officepoint	IOM
Infotech Systems Ltd.	IOM	VPG Systems UK Ltd.	UK
IOM Government	IOM	W.D.S. Ltd.	IOM
JDW Engineering Ltd.	IOM	Whittaker Trading Ltd.	IOM
Jewson t/a JP Corry	UK	Worldpay (UK) Ltd.	UK

RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 30 APRIL 2020 - Appendix 2

	2020-21 to date			Estimate for 2020-21		
Social Housing	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Housing Schemes	91,626	266,862	(175,236)	4,266,115	4,282,120	(16,005)
Cl. Woirey/ Cl. y C Glass	381	26	355	16,500	13,500	3,000
Brookfield Court	748	0	748	15,950	17,050	(1,100)
Close ny Mooragh	2,449	0	2,449	33,700	42,700	(9,000)
Sub Total	£95,204	£266,888	(£171,684)	£ 4,332,265	£ 4,355,370	(£23,105)

Property and Assets	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Town Hall	711	15,020	(14,309)	220,100	23,900	196,200
Workshops	3,339	0	3,339	72,900	0	72,900
Public Conveniences	2,249	0	2,249	54,500	0	54,500
Courthouse - loan repayment	14,800	0	14,800	14,800	0	14,800
Courthouse - maint., H & L etc.	872	0	872	13,300	2,950	10,350
Mansail Lease	0	0	0	5,700	7,930	(2,230)
Lakeside Centre	0	0	0	5,220	11,460	(6,240)
Parklands Day Nursery	0	0	0	2,550	17,470	(14,920)
Bowling Alley	2,500	0	2,500	2,000	15,000	(13,000)
Non-Lease Properties	0	0	0	5,950	0	5,950
Prom Shelters, etc	217	0	217	14,350	0	14,350
Private Property Repairs	0	0	0	10,500	0	10,500
CCTV town centre	2,696	0	2,696	4,350	0	4,350
Apprentices	0	0	0	0	0	0
R.N.D.H.C.	660	2,533	(1,873)	56,700	62,370	(5,670)
Park assets	8,956	18,222	(9,266)	81,049	0	81,049
Sub Total	£37,000	£35,775	£1,225	£563,969	£141,080	£422,889

Works & Development	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Foreshores & Flags	10	0	10	2,300	0	2,300
Car Parks	1,247	1,065	182	32,800	12,780	20,020
Refuse Removal	63,828	10,873	52,955	783,762	136,000	647,762
Civic Amenity contribution	54,279	0	54,279	217,000	0	217,000
Sewers & Pumps	0	0	0	104,735	104,735	0
Street lighting & maint.	16,099	0	16,099	77,930	0	77,930
Decorative lighting & maint.	0	0	0	21,150	0	21,150
Local Services	12,915	0	12,915	106,800	0	106,800
Govt Department Agencies	0	0	0	0	0	0
Sub Total	£148,378	£11,938	£136,440	£1,346,477	£253,515	£1,092,962

Parks & Leisure	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Advertising & Entertaining	126	0	126	61,900	10,900	51,000
Parks & Gardens	12,016	20	11,996	269,600	600	269,000
Games Concessions	0	0	0	12,000	2,000	10,000
Public Library	7,136	0	7,136	140,800	11,000	129,800
Sub Total	£19,278	£20	£19,258	£484,300	£24,500	£459,800

Finance & General Purposes	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Administration	5,000	0	5,000	66,000	0	66,000
Office Expenses	74,695	231	74,464	955,042	87,500	867,542
Sundry Expenses	1,489	0	1,489	12,300	0	12,300
Miscellaneous	849	890	(41)	34,500	24,500	10,000
Swimming Pool	0	0	0	17,500	0	17,500
Town Band	2,000	0	2,000	2,000	0	2,000
Town Centre Management	651	0	651	4,500	0	4,500
Sub Total	£84,684	£1,121	£83,563	£1,091,842	£112,000	£979,842

TOTAL	£384,544	£315,742	£104,577	£ 7,818,853	£ 4,886,465	£ 2,932,388
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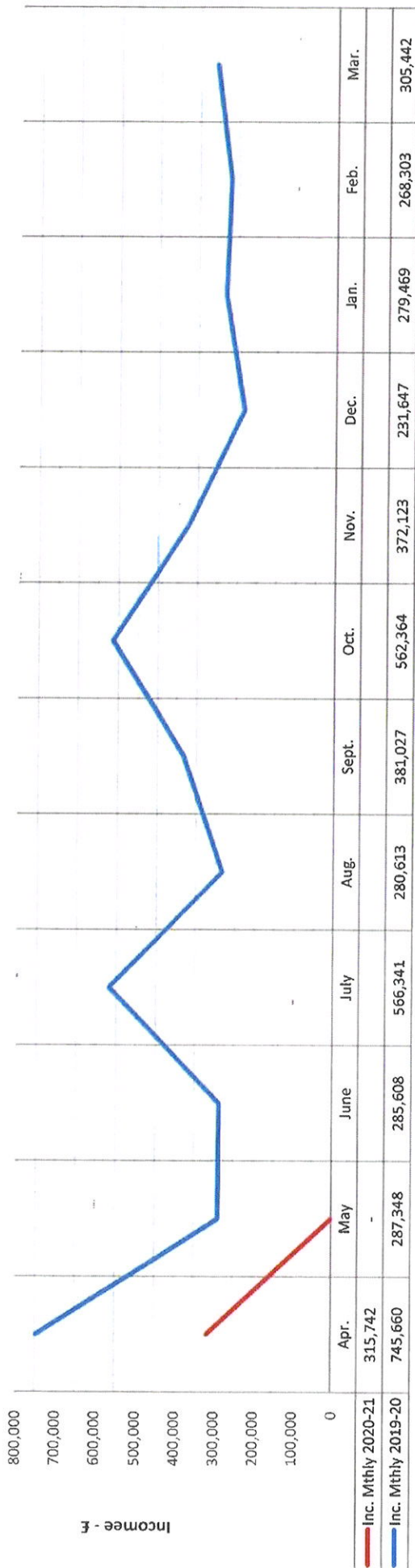
Town rates	£ -	£ 56,235	(£56,235)	£ -	£ 2,922,284	(£2,922,284)
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RAMSEY TOWN COMMISSIONERS

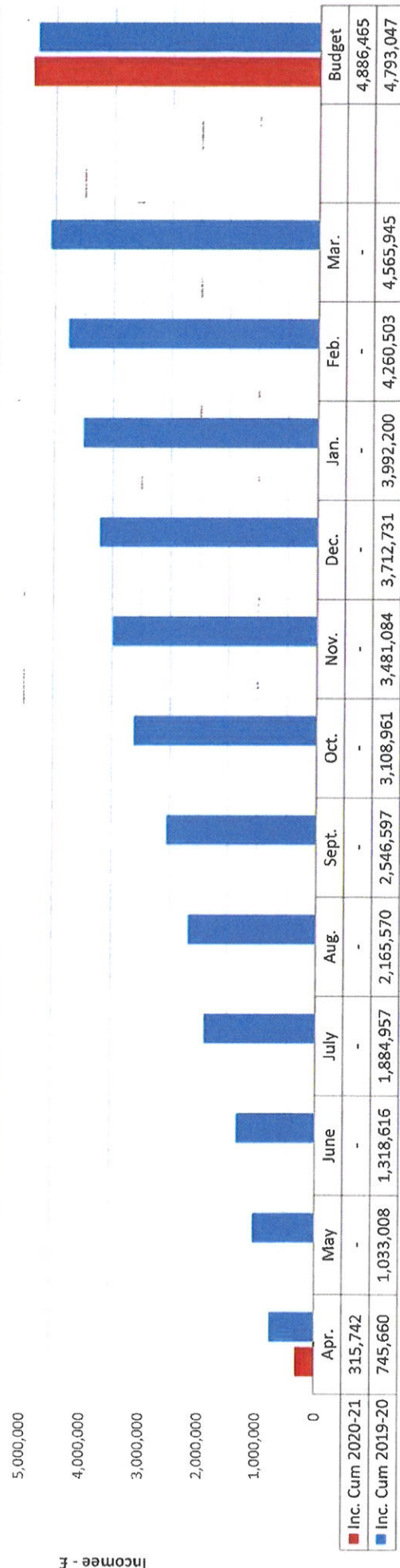
SUMMARY OF INCOME & EXPENDITURE TO 30 APRIL 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month income summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing income to budget 2019-20 (with 2018-19 comparative)

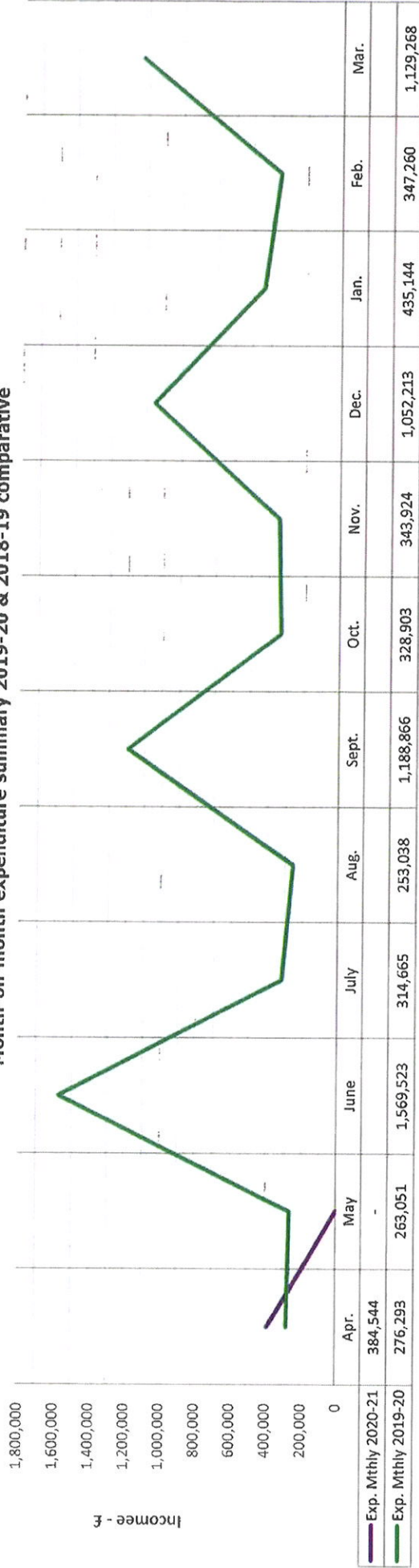


RAMSEY TOWN COMMISSIONERS

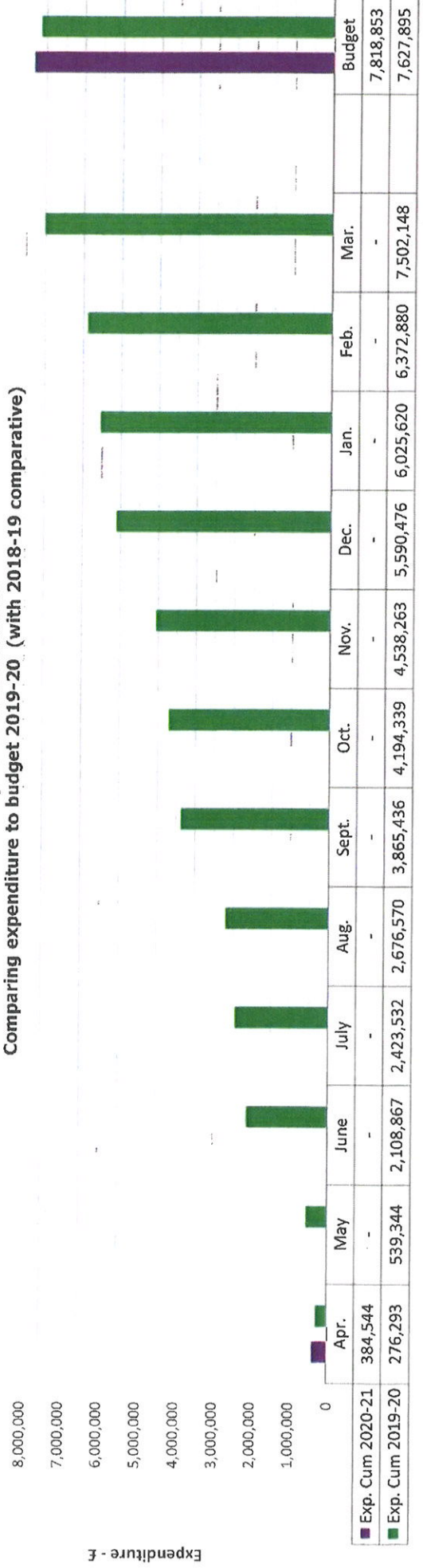
SUMMARY OF INCOME & EXPENDITURE TO 30 APRIL 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month expenditure summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing expenditure to budget 2019-20 (with 2018-19 comparative)

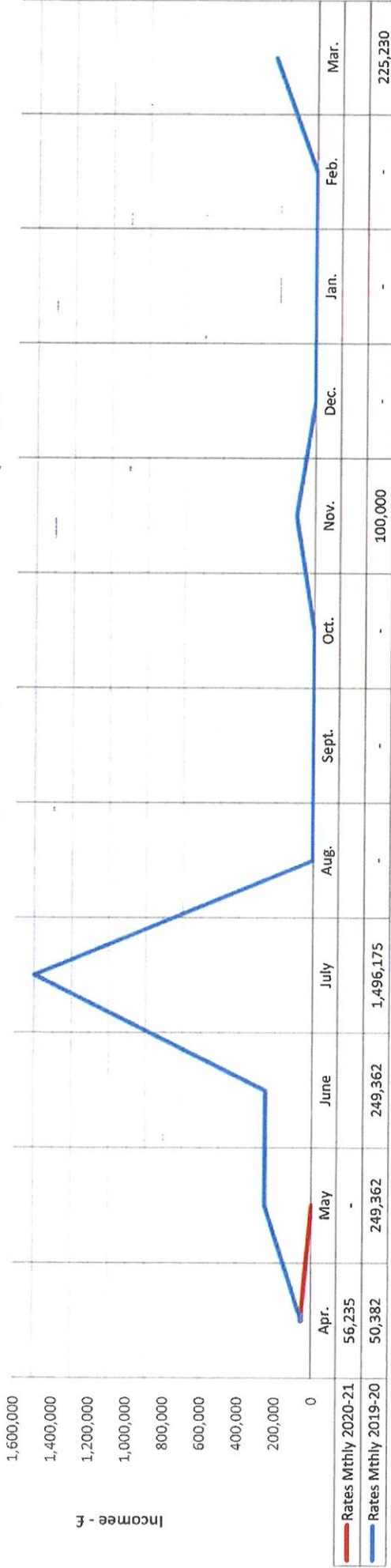


RAMSEY TOWN COMMISSIONERS

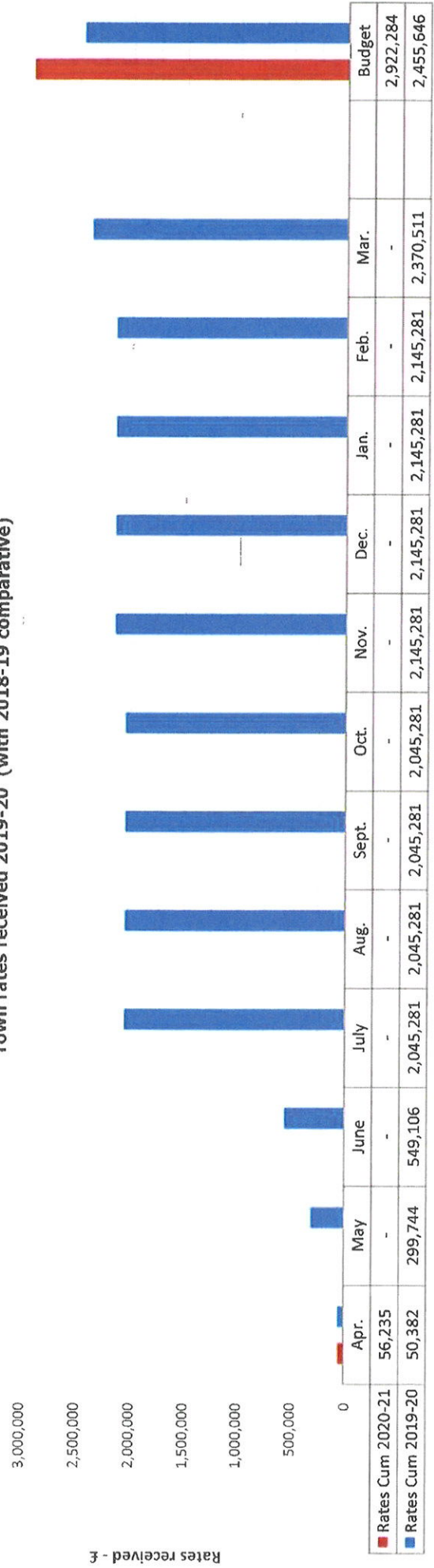
SUMMARY OF INCOME & EXPENDITURE TO 30 APRIL 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month rate receipts summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Town rates received 2019-20 (with 2018-19 comparative)



RAMSEY TOWN COMMISSIONERS
Quarterly Financial Information Return 2019-20

Appendix 3

	Quarter 1 £	Quarter 2 £	Quarter 3 £	Quarter 4 £
General Revenue				
Rates Collected (by Treasury)	579,551	1,608,700	170,335	204,570
Salaries' Cost	231,618	230,764	231,485	227,857
Heat and Light	6,701	3,275	5,902	5,892
Members' Attendance Allowance	1,616	1,328	690	979
Legal Fees	1,077	1,795	350	8,774
Capital Loan Payments	825,778	827,847	827,082	835,439
Insurance Costs (net of Housing ins. costs)	-	-	48,921	-
Computer Expenses	6,362	4,054	2,323	15,121
Refuse Collection Costs	130,271	139,777	101,392	285,706
Parks Glens (Total Costs)	96,479	89,148	71,038	84,493

Housing

Rents received	828,972	825,269	830,962	809,231
Rates paid*	479,462	-	-	-
Repairs and Maintenance	181,350	188,879	183,769	275,113

*Annual rates paid in first quarter

Capital

Capital Projects: Loans advanced in period	-	215,129	756,400	274,000
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Balances at Bank

General Revenue	375,366	1,549,254	1,153,932	454,730
Unapplied Capital Receipts	67,110	67,110	81,038	84,038

Reserve bank accounts

Housing Maintenance Reserve	176,777	176,777	105,476	105,476
Heating Maintenance Reserve	1,677	1,677	1,605	1,605

Other Income

Grant Assistance	-	1,040	-	-
Hire of buildings	16,413	1,435	1,955	5,076

**RAMSEY TOWN COMMISSIONERS
TECHNICAL SERVICES MANAGER'S REPORT
PLANNING APPLICATIONS – MAY, 2020**

Mr. Chairman and Members,

Copies of the following applications have been received from the Department of the Environment, Food and Agriculture, Planning and Building Control Division under the planning consultation procedures. The applications are listed for consideration subject to comments where appended. Hyperlinks are provided on the P.A. No. to link to the plans which are available on the IOM Government website.

REF NO: 3764
P.A. NO.: **20/00331/D**
PROPOSED: Installation of signage
NOTES: P.A. - Advertising
SITE: **7, Dale Street, Ramsey**

REF NO: 3765
P.A. NO.: **20/00379/B**
PROPOSED: Conversion of dwelling into two apartments with associated vehicular access
NOTES: P.A. in Detail
SITE: **Bali Hai, May Hill, Ramsey**

REF NO: 3766
P.A. NO.: **20/00383/B**
PROPOSED: Alterations, erection of extension, raised terrace / patio and installation of a flue
NOTES: P.A. in Detail
SITE: **8, Ormly Grove, Ramsey**

REF NO: 3767
P.A. NO.: **20/00397/B**
PROPOSED: Erection of a double garage to replace existing and removal of a tree
NOTES: P.A. in Detail
SITE: **Ellerby, Grove Mount, Ramsey.**

REF NO: 3768
P.A. NO.: **20/00410/B**
PROPOSED: Alterations, creation of external seating area, erection of ticket kiosk, and installation of flue (part retrospective)
NOTES: P.A. in Detail.
SITE: **Boathouse Café, Mooragh Park, Ramsey.**

REF NO: 3769
P.A. NO.: **20/00419/B**
PROPOSED: Erection of a detached building to provide staff facilities
NOTES: P.A. in Detail.
SITE: **Garage Showroom and offices, Parliament Square, Ramsey.**

REF NO: 3770
P.A. NO.: **20/00430/B**
PROPOSED: Variation of condition 3 of PA 19/01440/B to vary the internal layout of existing development
NOTES: P.A. in Detail.
SITE: **Garage / Workshop, Parsonage Road, Ramsey.**

REF NO: 3771
P.A. NO.: **20/00433/B**
PROPOSED: Demolition of existing buildings within yard and creation of residential development of 10 dwellings with associated roads, landscaping and parking
NOTES: P.A. in Detail.
SITE: **Caines' Yard, Shipyard Road, Ramsey.**

The Planning Sheet, usually presented at the Board Meeting, is appended to this report.

B. Wallace
Technical Services Manager

12th May, 2020.

RAMSEY TOWN COMMISSIONERS
PLANNING APPLICATIONS – MAY, 2020

The following plans are acceptable in terms of planning consideration, unless any Board Member wishes to make comment:

3764	3766
3767	3768
3769	3770

The following plan is for consideration at the Board Meeting for further comment or information only:

R.T.C. Plan No.	Comments
3765	<p>Conversation of dwelling into two apartments with associated vehicular access – Bali Hai, May Hill it is presented to the Board for discussion as the Lead Member has an interest in the application.</p> <p>This planning application seeks permission to convert the period property in to two flats over four floors.</p> <p>The extension is minimal to the rear of the property with the existing conservatories removed and reconstructed.</p> <p>Vehicular access will be created to the rear of the property from the lane to ensure that the additional access is not at the front of the property on to the main road.</p> <p>Recommendation:- for discussion</p>
3771	<p>Demolition of existing buildings within the yard and creation of residential development 10 dwellings with associated roads, landscaping and parking - Caines Yard, Shipyard Road, Ramsey</p> <p>This planning application seeks permission to demolish the existing building within the yard and create a road, parking and 10 dwellings. The road in to the estate is via Gibson Street.</p> <p>Footpaths are along the back of plots 1-6 from the car park to Shipyard Road, and from plots 7-10 via the carpark to Marsden Terrace.</p> <p>A vehicle tracking plan has been produced however the vehicle the architect has utilised is considerably smaller in size than our smallest refuse wagon.</p> <p>At present the crew still have considerable problems manoeuvring along Shipyard Road and Marsden Terrace due to the narrow nature of the road, parked vehicles and access to businesses at the shipyard. The North side of Gibson Street have their bins collected from the rear and the south side have their bins collected from the fronts. The refuse wagon cannot gain access to the Gibson Street at all so all bins are pulled to Shipyard Road to the waiting wagon. Would need to consider if other service vehicles would be able to gain access such as fire engines.</p> <p>Should permission be given for the application then plots 1-6 would have to pull their bins to Shipyard Road for collections while plots 7-10 would have to pull their bins along the path to Marsden Terrace.</p> <p>Recommendation:- Objection, on basis of access for refuse wagon</p>

Mr F.B.R Williams,
Lead Member for Works & Development

13th May, 2020.