

Town Hall,
Parliament Square,
Ramsey,
Isle of Man.

www.ramsey.gov.im

9th April, 2020.

Sir/Madam,

The monthly **Public Meeting** of the Ramsey Town Commissioners will be held on Wednesday evening next, **15th April, 2020**, at **7.00 p.m.**

BUSINESS:

1. Apologies for Absence:

2. Minutes for Adoption:

page(s): 1 - 10

- Minutes of Board Meeting held on 18th March, 2020.

3. Matters arising not included within the Agenda.

4. Chairman's Report:

page(s): 11

5. Finance and General Purposes:

page(s): 12 - 23

- Town Clerk's Report(s):
 - Collection of Rates
 - Postponement of Elections - Local Elections Act 1986
 - Tynwald Ceremony 2020
- Finance Officer's General Report(s):
 - Accounts
 - Summary of Revenue Income and Expenditure
 - Rates
 - Local Government Auditor

6. Works and Development:

page(s): 24 - 26

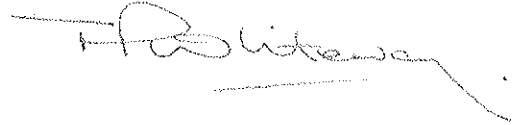
- Technical Services Manager Report(s):
 - Planning Applications
 - Appendix

7. **Any other Business:**

page(s):

(by permission of Chairman - any will be advised)

- Matters Raised by the Public
 - ❖ None received
- Representative Report(s):
 - ❖ None received



Town Clerk & Chief Executive.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

The Monthly Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 18th March, 2020, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mrs. J. Wedgwood, Messrs' W. L. Hankin, N. Howard, J. McGuinness, A. J. Oldham, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Mrs. M. B. Quayle and Messrs Rev Canon N. D. Greenwood and N. Howard.

Resignation The Chairman announced that Mr. G. Monk had that afternoon tendered his resignation from the Commission. *Under the provisions of Section 17(3) of the Local Elections Act 1986 an election to fill the casual vacancy will not take place as the resignation falls within 6 months of the date upon which the Member would otherwise have come out of office.*

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, and Minute Clerk were in attendance.

(2019/20:324) Minutes:

Resolved: That the Minutes of the Board Meetings held on 12th and 19th February, 2020, be confirmed and signed by the Chairman.

(2019/20:325) Matters Arising:

There were no matters raised.

Finance and General Purposes:

(2019/20:326) Town Clerk's Report - Consultation Civil Legal Aid:

Member considered the Town Clerk's report dated 4th March, 2020, concerning the consultation being undertaken by the Isle of Man Government with regard to changes to civil legal aid. It was noted that the consultation is part of the wider "Legal Aid Review project.

Resolved; That following a proposal by Mr. McGuinness, seconded by Mr. Parker and agreed , that any individual member wishing to personally respond do so, rather than a consensus response on behalf of the Commission.

(2019/20:327) Town Clerk's Report - Coronavirus:

Resolved: To note the Town Clerk's tabled report dated 18th March, 2020, advising of the steps being taken with regard to the "Coronavirus - COVID-19" including that for "business continuity" and members, staff, tenants and contractors well-being and safety and about which further updates will be given as and when appropriate.

In response to questions members were assured that cases of non-payment of accounts due or rents would be considered sympathetically and circumstances taken in to consideration, particularly in cases of tenants who may have to self-isolate or businesses who may have to temporarily cease or reduce trading. Any business or tenant affected will be encouraged to make telephone or email contact with the Finance Department.

Mr. McGuinness queried whether any further delegated powers should be conveyed to officers should the Board be unable/ unwilling to meet. The Town Clerk advised that legally the board is only required to meet 4 times a year (one of which meetings is the annual meeting). There is no reason why members cannot be contacted by email or telephone and any decisions made by majority decisions in such circumstances and the decision then conveyed to members. It was agreed to take such action and further delegation should it be necessary.

Members queried the situation with regard to the postponement of local authority General Elections. The Town Clerk advised that there will be no need to call a bye-election because of Mr. Monk's resignation and Government has yet to advise how local authorities will continue. Any member who had intended not to seek re-election may stand down but not so many as to leave the Commission in-quorate - but there are two options

- the extension of terms of office
- the appointment by Government of such number of persons that would comprise a quorate Commission, namely 6. The Town Clerk was asked to clarify whether this would be three from each ward.

(2019/20:328) Deputy Town Clerk's Reports - Street Trader's Licences:

Members agreed to consider the two reports dated 11th March, 2020, submitted by the Deputy Town Clerk concerning applications for Street Traders Licences in respect of Manx Whippy Limited and "The Parish Pantry" for ice cream, and pizzeria and deli sales respectively.

It was proposed by Mr. Oldham, seconded by Mr. Parker that the application of Manx Whippy be approved.

Mr. Parker indicated he was not in favour of the application for the pizzeria as many premises, paying rates in Ramsey, already provided this catering option. Mr. Cowie agreed and suggested that the Parish Pantry might wish to consider trading at the Farmers' Market.

(2019/20:328) Deputy Town Clerk's Reports - Street Trader's Licences Cont:

Mr. Oldham proposed an amendment that the Commission approve the Manx Whippy application and defer consideration of the Parish Pantry. The proposal was seconded by Mr. Hankin.

After discussion a further amendment was proposed by Mr. McGuinness, seconded by Mr. Williams and agreed by 5 votes to 3 that both applications be approved for a 12 month license. Messrs' Cowie, Parker and Hankin voting against.

(2019/20:329) Finance Officer General Report:

Resolved: To note and approve the Finance Officer's General Report dated 11th March, 2020, subject to the following:-

Mr. McGuinness requested that a split in the costs of Street / Decorative Lighting be shown in future details. In response to a query members were informed that income derived from rate income reflected the timing of its receipt.

(2019/20:330) Technical Assistant's Report - Byelaw Offences:

Resolved: To note and approve the Technical Assistant's Report dated 10th March, 2020, advising of recent action taken in terms of Byelaw offences.

Mr. Hankin referred to and welcomed the increase in advisory signs with regard to dog fouling and thanked the public for keeping us advised of problem areas.

Works and Development:

(2019/20:331) Town Clerk's Report - Consultation Permitted Development:

Members considered the Town Clerk's report dated 4th March, 2020, which advised of the consultation being undertaken by the Isle of Man Government with regard to proposed changes to permitted development. The Report advised of questions put within the consultation and included recommended responses.

A proposal was put by Mr. Williams seconded by Mr. Oldham that the Town Clerk's recommended responses be submitted as the Commission's response.

Mr. Cowie queried the Market Square regeneration area and was advised that public highway was not usually included. Mr. Cowie proposed an extension of the original proposal, seconded by Mr. McGuinness to include the Market Place.

The amendment was acceptable to Mr. Williams and Mr. Oldham and carried without division.

(2019/20:332) Technical Services Manager's Report - Planning Applications:

Resolved: That the Technical Services Manager's Report dated 11th March, 2020, detailing planning applications received from the Department of the Environment, Food and Agriculture, under the planning consultation procedures, be noted and approved, subject to the following:-

REF NO: 3748
P.A. NO.: 20/00144/B
APPLICANT: Mr. C. H. Wedgewood & Mrs. F. Wedgewood
PROPOSED: Erection of a replacement dwelling
NOTES: P.A. in Detail
SITE: **Beulah, Windsor Grove, Ramsey**

Members discussed the application, particularly with regard to the increased number of windows, and queried if obscured glass would be used where required or that the application might be considered as obtrusively overlooking neighbouring properties.

Resolved: That, following a proposal by Mr. Williams, seconded by Mr. Oldham and agreed, no objection be made to the application.

REF NO: 3754
P.A. NO.: 20/00229/B & 20/00230/CON
APPLICANT: Heron & Brearley Limited
PROPOSED: Demolition of building and removal of site's status as a Public House
NOTES: Demolition in conservation area – building not presently registered.
SITE: **Britannia Hotel, Waterloo Road, Ramsey.**

The Town Clerk advised members that an amended application has been received which refers only to the demolition of the building.

It was proposed by Mr. McGuinness, seconded by Mr. Oldham that members express their disappointment that existing planning regulations had, they believed, left demolition as the only option open to the Company and submit an observation that the site be finished in other than that proposed (i.e. Type 1 finish hard-core / stones).

An amendment put by Mr. Williams that the Commission comment that the finish should be grass - low maintenance natural space with planters. The amendment did not receive a seconder.

The original proposal was put and carried by 7 votes to 1, Mr. Williams voting against.

No comments were made on the Appendix to the Technical Services Manager's report.

Housing and Property:

(2019/20:333) Housing and Property Manager's Report - Queen's Pier Road Refurbishment Update:

Resolved: To note the Housing and Property Manager's report dated 11th March, 2020, providing a progress summary of refurbishment works to properties at Upper Queen's Pier Road.

Parks and Leisure:

(2019/20:334) Town Clerk's Report - Tynwald Select Committee -Firework Act:

Members considered the Town Clerk's report dated 3rd March, 2020, concerning the request of a Select Committee of Tynwald on view on the Fireworks Act 2004, following receipt of a Petition with regard to the sale of fireworks and use of silent fireworks in rural areas.

It was proposed by Mr. McGuinness seconded by Mr. Cowie that no changes to the existing Act be made.

Mr. Williams proposed an amendment that the Commission support a proposal to ban the sale of fireworks to the public and use of silent fireworks - this did not receive a seconder.

The original proposal was put and carried by 7 votes to 1, Mr. Williams voting against.

Any Other Business:

(2019/20:335) Matter raised by Public:

Resolved: To note, for record purposes, that no matters were raised by members of the public for consideration.

(2019/20:336) Representative Report(s):

Resolved: To note the report presented by Mr. Cowie with regard to a recent meeting of the Isle of Man Municipal Association.

The members noted the proposed increase to annual membership of the association and also queried the effectiveness of the Association.

(2019/20:337) Technical Services Manager's Report - Refuse Collections:

Members considered the Technical Services Manager's tabled report dated 12th March, 2020, concerning the Commission's refuse policy and particularly with regard to "closed lids" in view of previous damage caused to bin-weight sensors.

Resolved: to note the report and ensure continued publicity of this policy relating to the disposal of domestic waste in cases of self-isolating during the "Covid-19" pandemic.

Members queried if refuse generated by way of disposal of waste from persons self isolating should be treated as "clinical" and were advised that the Commission will be operating in accordance with current advice in that waste should be "double bagged and left in the open air for 72 hours prior to normal collection".

The Chairman thanked the media representatives for attending and closed the public session at 8.22 p.m.

The following items were considered in private the detail of which, having regard to data protection, matters affecting persons who cannot be named, etc., is not as extensive as that contained in minutes of matters discussed in public.

(2019/20:338) Minutes:

Resolved: To note, for record purposes, that no minutes of the Board or Special Board Meetings held in February, 2020, were recorded in private.

Matters for Information:

(2019/20:339) Minutes Meetings Housing Committee:

Resolved: To note the Minutes of meeting of the Housing Committee held on 3rd March, 2020, subject to the following:-

Clause 99a) - the reasons for the deduction in points from the applicant on the Housing Waiting List were explained.

Members queried if an "exit poll" is taken when tenancies are terminated. The Housing and Property Manager advised that it was, on a limited scale and such information is included in the quarterly Housing Statistics.

(2019/20:340) On-Going Matters “Action Tracker”:

Resolved: To note the “Action Tracker” to 12th March, 2020, included within the agenda and the following comments made thereon, and accepting that some matters may be referred to in other sections of these minutes:-

- ***Vollan / Balladoole Odours*** - members noted the updated information provided;
- ***Town Branding*** - the Deputy Town Clerk advised that the Commission’s views had been conveyed. Mr. Hankin commented that coach operators and tour operators needed to be encouraged to visit Ramsey;
- ***Ramsey Courthouse*** - resolved, following a proposal by Mr. McGuinness, seconded by Mr. Cowie that THOR be approached with regard to the possible use of the Courthouse by the Commission during the Coronavirus pandemic.
- ***Shelter Public Art*** - whilst members were disappointed that the Commission’s application had not been initially successful, they were pleased to learn that the matter had been deferred rather than having been fully refused;
- ***Water Feature / Play Area*** - members were informed that the application for grant from the Lottery Trust had been successful and wished their thanks to be recorded to the Finance Officer for his work in submitting the application.
- ***Former Farmers Combine Warehouse*** - Members were advised that the hearing has been postponed because of the Coronavirus restrictions on travelling - a key witness requiring to attend from the United Kingdom.
- ***Local Authority Elections*** - the elections have been postponed in view of the Coronavirus restrictions;
- ***Refuse Collection Vehicle*** - it was noted that funding approval has been received;
- ***Rate Debt*** - the Town Clerk advised that he would seek a meeting with officers from the Treasury Rating Department with regard to debt recovery.
- ***Boathouse Concession*** - members agreed to make a decision with regard to any relief once further detail was available.

The Register of Ruinous Property and Unsightly Buildings appended to the Action Tracker was noted, subject to the following:-

- ***Bleak House*** - the Town Clerk verbally reported on his understanding of the current state of progress on this matter and advised that he would make contact with the person whom it is understood to have received Court approval to the purchase of a leasehold, formerly held by Mr. Carruthers.

Finance and General Purposes Committee:

(2019/20:341) Town Clerk’s Report - Pre-Election Media Enquiry:

Members considered the Town Clerk’s report dated 26th February, 2020, with appended responses submitted with regard to a pre-election media enquiry made by Mr. Ewan Gawne from Manx Radio. The enquiry has 5 questions and, because numerous varying views were presented, the finally agreed preferences were agreed:-

1. What would your board consider to be the **three** most important achievements of the authority since the last election in 2016?

- a) Courthouse acquisition
- b) Joint / Collaborative Working
- c) Progressing Air sourced heat pumps

(2019/20:341) Town Clerk's Report - Pre-Election Media Enquiry Continued:

2. What concerns are most often expressed by parishioners?	a) Marina b) 5G c) Street Cleanliness including weeds and overgrown hedges
3. What do you consider to be the most controversial decision taken by the board in the last four years?	Rate increases
4. What would you consider to be the most important public event held in the parish?	Annual Fireworks Display (Mr. Young voted against.)
5. Has the board sought to work in collaboration with other authorities, and if so how, and to what benefit?	Formation of the Northern Civic Amenity Site Committee - seen as being open and proactive and extending an olive branch to parish authorities that may be sceptical about working with other parish authorities and a larger Town authority in particular.

Resolved: That Mr. Gawne be informed accordingly.

(2019/20:342) Finance Officer's Report:

Resolved: To note and approve the Finance Officer's Report dated 11th March, 2020, subject to the following:-

Estimates and Revenue Expenditure: - a query from Mr. Parker with regard to the NCAS was explained to members' satisfaction.

Aged Debtors - members queried payment of debts during the time of the Coronavirus and were advised by the Finance Officer he and his staff are always willing to work with anyone who makes contact if they have any problems or queries.

Works and Development:

(2019/20:343) Town Clerk's Report - Proposed Ramsey Marina:

Members discussed the Town Clerk's report dated 26th February, 2020, concerning the approach made by Ramsey Marina Limited, that a senior officer be appointed as the Commission's representative on a proposed project co-ordinating committee. The Town Clerk advised that such role would be non-decision making.

Resolved: That following a proposal by Mr. McGuinness, seconded by Mr. Williams and agreed by 7 votes to 1, Mr. Hankin voting against, that the Town Clerk and/or Deputy Town Clerk be nominated to attend.

Mr. Parker expressed reservations about the time involved in attending meetings - the Town Clerk responded that he did not feel that would be problematic.

Housing and Property:

(2019/20:344) Housing and Property Manager's Report - Agreement for the Management of Twelve of the Department's Public Sector Housing Stock:

Members considered the Housing and Property Manager's report dated 11th March, 2020, advising of the approach made by the Department of Infrastructure with regard to a proposal that the Commission take on, as a pilot scheme, management of 12 properties in the Department's ownership.

A proposal was put by Mrs. Wedgwood, seconded by Mr. Oldham that the Commission continue to liaise with the Department and further report to the Board. Discussion ensued as to whether the Commission's staff could cope with additional work and whether any financial contributions would be made to the Commission. Concerns were expressed that the workforce would be over-extended to the detriment of Ramsey's tenants, particularly as the state of the suggested properties was not known

It was recognised that this was a first step in the formation of a Northern Housing Authority and the option would still be available not to progress the matter if a property survey (which would be requested) was not satisfactory.

The proposal was expanded to include requesting financial compensation / capital recovery and carried by 7 votes to 1 - Mr. McGuinness voting against.

(2019/20:345) Housing and Property Manager's Report - Close Caarjys - Air Sourced Heat Pumps:

Resolved: That, following a proposal by Mr. Williams, seconded by Mr. McGuinness and agreed that a petition be submitted, in terms of Section 51 of the Local Government Act, 1985, to the Department of Infrastructure for borrowing powers in a sum not exceeding £147,237 to defray the cost of the installation of 16 air sourced heat pumps at Close Caarjys.

(2019/20:346) Housing and Property Manager's Report - Mart Site:

Members considered the Housing and Property Manager's report dated 11th March, 2020, with regard to the offer made by Athol Street Auctions Limited to sell the former Mart Site to the Commissioners for the provision of public sector housing. In response to a query members noted that a "Sold" notice was in place on the estate agent's "For Sale" sign.

Resolved: That following a proposal by Mr. McGuinness, seconded by Mr. Cowie and agreed that the Commission defer further consideration on this matter. It was further resolved that should the sale fall-through the matter be further considered.

Parks and Leisure:

(2019 /20:347) Deputy Town Clerk's Report - Gran Fondo World Series 2021:

Resolved: That, following a proposal by Mr. McGuinness, seconded by Mr. Cowie, and agreed, that Gran Fondo Isle of Man be afforded the initial support of the Commission with regard to their proposals to stage a round of the UCI World Gran Fondo series in August, 2021.

It was noted that officers will meet with the organisers and report further to the Commission in due course.

Any Other Business:

(2019 /20:348) Courthouse Grounds:

Mr. Young advised that he had received complaints about the quantity of stones in the soil-beds of the Courthouse Grounds. Mr. Young was asked to inform the complainants that the matter will be investigated.

(2019 /20:349) Former Farmers Combine Warehouse:

The Town Clerk informed members that the appeal hearing with regard to the deregistration of the Former Farmers Combine Warehouse on West Quay has been deferred.

Matters of Establishment:

Resolved: To note and approve the minutes of meetings of the Establishment Committee held on 12th February and 11th March, 2020, subject to the following:-

Coronavirus - members discussed contingency plans particularly insofar as staffing was concerned - it was proposed by Mr. McGuinness, seconded by Mrs. Wedgwood that authority be given to hire 2 additional employees with HGV driving ability if necessary for up to six months. Members were informed that any staff self-isolating or "signed-off" on grounds of ill health are subject to existing contractual sick-pay agreements. The need for some flexibility in staffing matters was recognised.

The meeting closed at 9.58 p.m. giving a time of 3 hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS
CHAIRMAN'S REPORT
APRIL, 2020.

Fellow Members,

We are obviously deeply concerned with the potential impact of the coronavirus on our residents, both in terms of the health of our residents and the long-term commercial activities of the town.

I am very pleased with the response of the Commission to the events of the last month. The officers have responded speedily and effectively to a fast-changing situation and have carefully considered their actions on the health and well-being of our staff and residents.

The update letter, which was hand-delivered by our own teams, was particularly well-received and helped to support the strong sense of community within the town. Particular thanks must go to the numerous community groups volunteering to assist the vulnerable within the town, and to the shops and businesses for their efforts in maintaining the provision of food stuffs and other services to the community under the present constraints.

I would ask that everyone does their best to continue to support the government in their national strategy to reduce the rapid spread of the coronavirus. Everyone's efforts are contributing to a much-reduced rate of infection and I am sure we would like to thank everyone in the community for their continuing efforts in this regard.

I would also particularly like to commend and thank all our staff and contractors who continue to work to ensure the smooth running of the town and pass on the support and grateful thanks of the board as a whole.

Annual Meeting 2020

The annual meeting of the Ramsey Town Commission is scheduled to take place at 7:00 p.m. on Friday 1st May, 2020.

Under the present circumstances it may be that this meeting will be held in the form of a virtual meeting and further advice on this is being sought by officers. The arrangements for the meeting will be advised as soon as practical.

14th April, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
COLLECTION OF RATES
APRIL, 2020 – PUBLIC**

Mr. Chairman and Members,

On 30th March, 2020, the Treasury Minister announced that those who have been adversely impacted by the Covid 19 pandemic would be offered an option to defer payment of their rates bills.

The Department of Infrastructure has provided further advice that whilst this decision is intended to offer some support to those in our community most affected by the economic impact of the virus, Treasury have assured authorities that this will not make any difference to their funding stream. It remains the intention of Treasury that cash flow is advanced to local authorities in accordance with previous arrangements, resulting in 80% of the annual rates billed provided to authorities in the first 3 months.

Authorities which collect their own rates were contacted separately and Treasury will work with them if there are any issues arising from this decision.

Treasury Officers advise that rates collected by Treasury are historically paid to local authorities in three tranches of 10%, 10% and 60% so that by July local authorities will receive 80% of the amount of rates demands issued. This is not presently linked to the actual rates paid although in practice it mirrors roughly the past pattern of payments with many paying prior to the rates discount date. There is some lag and catch up due to direct debit payments made over a 10 month period.

It appears that Treasury is planning to manage the cash flow risk to 80% of our annual rate income; it is fair to say however that it is unlikely that those who already are in rates arrears will be catching up.

The message being given out is certainly not that rates do not have to be paid at all, Treasury are clearly referencing a deferral of payments and not that a reduction in rate liability is to be granted.

The Treasury has not provided any further information in regard to overall collection. Although cash flow may be maintained it is unlikely, unless a further agreement is reached, that Treasury will fund any overall shortfall in collection. Have committed to a payment equivalent to 80% collection then it is reasonable to assume that if actual collection falls below that figure the total income stream for the Commission from rates will be limited to 80% of collection. This provision is only likely to be exceeded in the event that collection exceeds 80% of actual bills raised. This position is likely to prevail for all local authority collections and for MUA water and sewerage rates.

<p style="text-align: center;">Town Clerk's Report - Collection of Rates April, 2020 - Public Continued:</p>
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Managers have been asked to commence an exercise to review all existing expenditure plans and revise the annual budgets allowing for the current period of reduced activity. A revised budget model will be prepared for discussion in the event that the Commission is required to consider amendments to its plans for the year in order to achieve savings to meet income reductions.

The Board will be aware that a commercial rent holiday has already been agreed for tenants of RTC commercial property, in addition to which there will be other changes which will adversely affect both out income and expenditure requirements, and these will be factored into a further report.

Recommendation: to be noted and further report.

T. P. Whiteway
Town Clerk and Chief Executive.

6th April, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
POSTPONEMENT OF ELECTIONS - LOCAL ELECTIONS ACT 1986
APRIL, 2020 – PUBLIC**

Mr. Chairman and Members,

At an emergency sitting of Tynwald held on 27th March, 2020, the Emergency Powers (Local Elections) Regulations 2020 were approved.

The Regulations provide for the postponement of the 2020 Local Authority General Elections until 2021 and provide for the extension of the terms of office of all existing Commissioners. The relevant regulations are:-

4 *Postponement of the Local Elections*

The local elections due to be held, in accordance with section 3 of the Act, on 23 April 2020 are postponed until 22 April 2021.

6 *Continuation of tenure of office*

(1) Every person who is currently a member of a local authority remains in office until 1 May 2021, unless he or she earlier vacates office.

The implication of the provision is that the Ramsey Town Commissioners existing compliment of eleven Members will remain in office, unless there is a resignation or loss of qualification, until 30th April, 2021.

Persons who had submitted nomination papers in anticipation of the Notice of Election 2020 have been notified of the revised arrangements.

The current social distancing emergency provisions also raise other potential issues related to the holding of meetings, disqualification for non-attendance at meetings, resignations and other matters. This has been raised with the local government unit in Department of Infrastructure and it is understood that proposals related to such are being prepared.

Recommendation: to be noted and further report.

T. P. Whiteway
Town Clerk and Chief Executive.

27th March, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
TYNWALD CEREMONY 2020
APRIL, 2020 – PUBLIC**

Mr. Chairman and Members,

The Clerk of Tynwald's Office has advised of a decision that has been made by the Tynwald Ceremony Arrangements Committee in relation to aspects of Tynwald Day.

The President of Tynwald will announce that planning is underway for a modified Tynwald Ceremony, while public and off-Island participation has been cancelled for this year.

There are some aspects of the Tynwald Day Ceremony that embody constitutional functions of the Manx legislature. These include the swearing in of coroners, the promulgation and captioning of Acts, the presentation of petitions and the carrying forward of unfinished Keys business to the next legislative year.

The Clerk of Tynwald's office is developing plans as to how best to maintain those functions in the light of the possibility that, by Monday 6th July 2020, restrictions on movement or on public gatherings may still be in place in response to the Covid-19 outbreak.

The Clerk of Tynwald's Office will be in touch when it is able to advise how the Ceremony will take place.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive.

27th March, 2020.

**RAMSEY TOWN COMMISSIONERS
FINANCE OFFICER'S GENERAL REPORT
APRIL 2020 - PUBLIC**

Mr. Chairman and Members,

The following documents are appended for review and/or information :

1. A summary of accounts paid and suppliers used in March 2020 – Appendix 1.
2. Tabulated and graphical summaries of the Income and Expenditure for the period to 31st March 2020 – Appendix 2.

Accounts

Accounts totalling £1,405,228.14 were paid through the General Revenue Account and accounts totalling £14,718.73 were paid through the Northern Civic Amenity Site Account in March 2020. Details of the accounts paid and the suppliers utilised are attached at Appendix 1.

Recommendation : To be noted.

Summary of Revenue Income and Expenditure

A summary of the 2019-20 Income and Expenditure for the year from 1st April 2019 to 31st March 2020 together with associated graphical depiction is attached at Appendix 2. It should be noted that the graphical disclosures are both for month-by-month and cumulative figures.

Certain elements of capital expenditure have been paid through the Revenue account and they are to be financed by way of capital loans. Therefore they are not disclosed as part of the disclosed 2019-20 Income and Expenditure figures and graphs and they are:

32 – 38 Auldryn Meadow Drive – purchase of four 2-bedroom apartments £565,500.

Upper Queens Pier Road – professional fees & refurbishment costs £305,196.

Cronk Elfin - refurbishment professional fees £33,205.

Close y Chibbyr Ghlass – boiler replacement programme £32,138.

Kitchen Framework Agreement – replacement kitchens £198,225.

Close Woirrey - redevelopment professional fees £14,115.

Recommendation : To be noted.

Rates

Treasury has supplied a 1st Supplemental Rating List for 2020-21 which indicates some slight changes in the gross and rateable values for the Town as follows :

	Gross £	Rateable £
Existing list	821,595	713,442
Valuations to be added	6,965	5,571
Valuations to be cancelled	<u>(2,689)</u>	<u>(2,152)</u>
Revised list	<u><u>825,871</u></u>	<u><u>716,861</u></u>

<p style="text-align: center;">Finance Officer's General Report April 2020 - Public continued:</p>
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These totals include agricultural hereditaments (i.e. farmland) which are only charged a water charge so do not increase the rateable value for the Town.

Recommendation : To be noted.

Local Government Auditor

We have recently been advised that for the 2019-20 financial year Crowe Isle of Man LLC have been appointed as Local Government Auditor. The Finance Team is liaising with the auditors in relation to audit planning.

Recommendation : To be noted.

8th April 2020.

N.Q. Cannell, FCCA
Finance Officer

Ramsey Town Commissioners

Accounts paid to the 31 March 2020

Appendix 1

Payee	Description	Amount (incl. VAT)
General Account		£
Banks	Bank loans - capital repayments	422,390.62
Banks	Bank loans - interest repayments	413,044.38
Staff	Wages, salaries, ITIP, NI & superannuation	175,832.92
CP Davidson & Sons Ltd.	Replacement refuse collection vehicle	111,000.00
Various	Housing property - capital project - 53 C. Elfin	37,902.60
Various	Housing property - capital project - UQPR refurb.	32,111.05
Various	Housing property repairs, maint. & safety checks	30,670.03
IOM Government	Waste disposal charges	26,904.12
Investec Ltd.	Annual vehicle finance charge - Scarab road sweeper	19,799.00
Various	Commission property repairs, maint. & safety checks	19,460.66
Various	Housing property - Close y Chibbyr Ghlass heating	15,261.10
Various	Fuel & oil	13,142.77
Various	IT costs	11,079.70
Various	Street lighting maintenance & head renewals	9,695.21
Various	Legal & prof. fees - housing	9,485.62
Various	Refuse materials & equipment	9,416.80
Various	Vehicle maintenance, repairs & licences	8,120.97
Various	Legal & prof. fees - non-housing	7,950.00
Various	Park materials	6,630.24
Various	Security, etc.	4,321.94
Manx Utilities	Electricity supply	4,308.05
2Clean	Contract cleaning	3,877.76
Various	Staff training	3,120.00
Various	Office expenses - post, printing, stationery etc.	2,775.60
Banks	Bank & debit card charges	2,433.19
Manx Telecom	Phones	1,554.12
Various	Town events	1,263.60
Various	Library books & DVD's	1,120.41
Various	Machinery repairs & maintenance	323.68
Various	Media coverage	120.00
Tenant	Housing rent refund	112.00
		<u>1,405,228.14</u>
Northern Civic Amenity Site		
IOM Government	Waste disposal charges	8,977.61
Various	Recycling charges	2,584.82
Various	Site maintenance	1,780.81
Various	Equipment repairs	986.98
Manx Utilities	Electricity supply	328.56
Worldpay	Debit card reader charge	44.32
Bank	Charges	15.63
		<u>14,718.73</u>

Ramsey Town Commissioners

Suppliers utilised during March 2020

Appendix 1

AB Photography Ltd.	IOM	IOM Government	IOM
Allan C Swales Ltd.	IOM	IOM Newspapers Ltd.	IOM
ADT Fire & Security PLC	UK	IOM Post Office	IOM
Argon IT Services Ltd.	IOM	Jackson's Engineering Merchants Ltd.	IOM
Argon Office Systems Ltd.	IOM	J Clawson Ltd.	IOM
Ashcrofts (1997) Ltd.	IOM	Jones Services Ltd.	IOM
AWF Specialist Maintenance Systems Ltd.	UK	Kinrade Construction Ltd.	IOM
Ayre Mowers Ltd.	IOM	Macs Builders Merchants Ltd.	IOM
Ballaneven Compost Ltd.	IOM	Magnet IOM Ltd.	IOM
Banana Computers Ltd.	IOM	Manx Business Solutions Ltd.	IOM
BB Consulting Engineers Ltd.	IOM	Manx Minds	IOM
Bertram Trading Ltd.	UK	Manx Telecom Ltd.	IOM
Brew & Corkill Ltd.	IOM	Manx Utilities Authority	IOM
Bridge Bookshop Ltd.	IOM	Mann Hire	IOM
Bridson & Horrox	IOM	Mann Recovery Services Ltd.	IOM
Cameron Hall (Services) Ltd.	IOM	Mannin Media Group Ltd.	IOM
Carpet Doctor	IOM	MannVend Ltd.	IOM
CE Richmond Ltd.	IOM	Marksman Locksmith	IOM
City Electrical Factors (IOM) Ltd.	IOM	Martin & Watson Ltd.	IOM
2Clean	IOM	Modus Architects Ltd.	IOM
Cleervu Aerial Specialists Ltd.	IOM	Outdoor Power & Plant Ltd.	IOM
Colas (IOM) Ltd.	IOM	Paul Wheeler Ltd.	IOM
Cornerstone Architects Ltd.	IOM	Phoenix Windows Ltd.	IOM
CP Davidson & Sons Ltd.	UK	Pro-tec Security Ltd.	IOM
Data Processing Network (1989) Ltd.	IOM	Ramsey Shipping Services Ltd.	IOM
David Perry Electrical Contractors Ltd.	IOM	Ramsey Skips	IOM
Edmundson Walsall	IOM	RW Faragher	IOM
Ellan Vannin Fuels Ltd.	IOM	Scarab Sweepers Ltd.	UK
Farmers Combine Ltd.	IOM	Steven Morley Ltd.	IOM
Fayle Safe Security Ltd.	IOM	St Johns Ambulance	IOM
Feltons Ironmongers	IOM	Structural Engineering Services Ltd.	IOM
FurnitureLand	IOM	Swales Electrical Ltd. & Hoistline	IOM
Fuschia Services Ltd.	IOM	TCQ Ltd.	IOM
Garage Door & Gate Automation Co.	IOM	Vannin Officepoint	IOM
G4S Secure Solutions Ltd.	IOM	VPG Systems UK Ltd.	UK
Go Marketing Ltd.	IOM	W.D.S. Ltd.	IOM
Haldane Fisher (IOM) Ltd.	IOM	Westminster Car Restorations Ltd.	IOM
Hersham Electrical Engineers Ltd.	IOM	WF Education Group Ltd.	UK
ICR Retail Systems	IOM	WF Howes Ltd.	UK
Ijcad Services	IOM	Whittaker Trading Ltd.	IOM
Investec Asset Finance Ltd.	IOM	Worldpay (UK) Ltd.	UK

RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 31 MARCH 2020 - Appendix 2

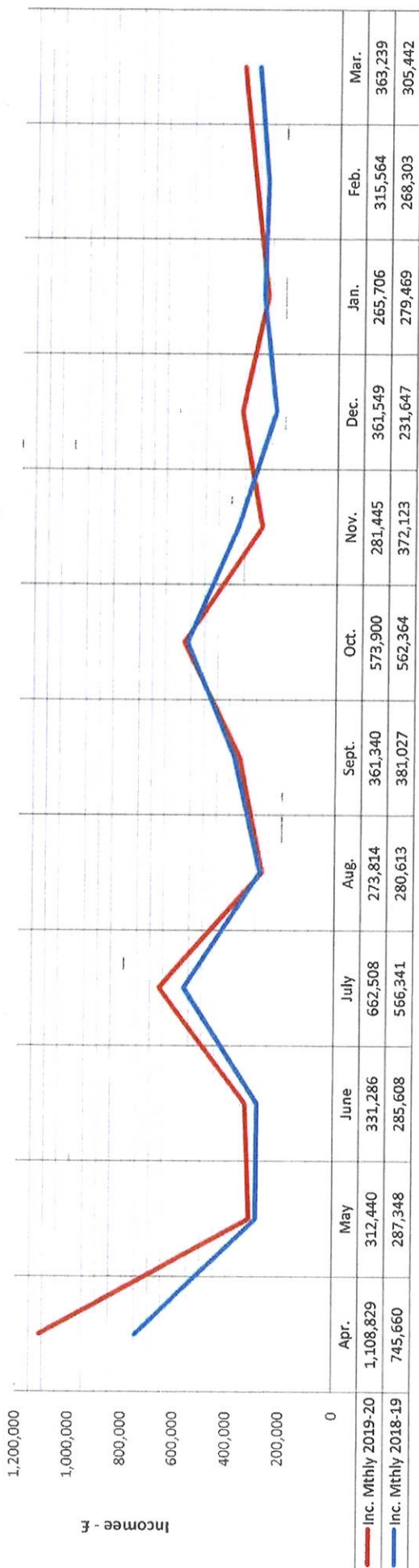
	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Social Housing						
Housing Schemes	4,250,803	4,626,853	(376,050)	4,198,000	4,248,600	(50,600)
Cl. Woirrey/ Cl. y C Glass	25,270	7,864	17,406	29,700	24,100	5,600
Brookfield Court	15,108	4,332	10,776	15,650	16,930	(1,280)
Close ny Mooragh	32,571	10,620	21,951	33,600	42,700	(9,100)
Sub Total	£4,323,752	£4,649,669	(£325,917)	£ 4,276,950	£ 4,332,330	(£55,380)
Property and Assets						
Town Hall	217,671	24,462	193,209	219,400	23,100	196,300
Workshops	110,744	0	110,744	97,770	0	97,770
Public Conveniences	48,514	0	48,514	54,600	0	54,600
Courthouse	28,685	3,530	25,155	40,000	0	40,000
Mansail Lease	7,349	7,887	(538)	4,200	7,590	(3,390)
Lakeside Centre	4,234	11,417	(7,183)	4,200	11,170	(6,970)
Parklands Day Nursery	1,804	17,095	(15,291)	2,360	17,150	(14,790)
Bowling Alley	44	15,000	(14,956)	2,000	15,000	(13,000)
Non-Lease Properties	4,730	0	4,730	11,600	0	11,600
Prom Shelters, etc	17,441	0	17,441	13,200	0	13,200
Private Property Repairs	1,433	0	1,433	10,500	0	10,500
CCTV town centre	5,330	0	5,330	4,500	0	4,500
Apprentices	0	0	0	0	0	0
R.N.D.H.C.	49,551	58,113	(8,562)	19,000	20,900	(1,900)
Park assets	39,186	0	39,186	49,300	0	49,300
Sub Total	£536,716	£137,504	£399,212	£532,630	£94,910	£437,720
Works & Development						
Foreshores & Flags	1,636	0	1,636	3,500	0	3,500
Car Parks	40,137	16,394	23,743	53,300	16,300	37,000
Refuse Removal	700,400	127,477	572,923	703,990	139,700	564,290
Civic Amenity contribution	187,240	0	187,240	174,100	0	174,100
Sewers & Pumps	104,735	104,735	0	104,735	104,735	0
Street lighting & maint.	63,452	0	63,452	76,500	0	76,500
Decorative lighting & maint.	26,953	0	26,953	37,500	0	37,500
Local Services	102,592	0	102,592	97,000	0	97,000
Govt Department Agencies	0	0	0	0	0	0
Sub Total	£1,227,145	£248,606	£978,539	£1,250,625	£260,735	£989,890
Parks & Leisure						
Advertising & Entertaining	58,067	10,401	47,666	55,500	3,500	52,000
Parks & Gardens	271,166	1,113	270,053	281,411	602	280,809
Games Concessions	7,246	2,212	5,034	16,500	2,000	14,500
Public Library	130,102	10,340	119,762	141,600	11,300	130,300
Sub Total	£466,581	£24,066	£442,515	£495,011	£17,402	£477,609
Finance & General Purposes						
Administration	42,448	0	42,448	64,700	0	64,700
Office Expenses	944,568	85,265	859,303	950,550	83,000	867,550
Sundry Expenses	10,038	0	10,038	15,500	0	15,500
Miscellaneous	35,767	66,510	(30,743)	29,500	20,400	9,100
Swimming Pool	16,443	0	16,443	17,500	0	17,500
Town Band	2,000	0	2,000	2,000	0	2,000
Vehicle Replacement	0	0	0	10,000	0	10,000
Town Centre Management	4,589	0	4,589	6,500	0	6,500
Sub Total	£1,055,853	£151,775	£904,078	£1,096,250	£103,400	£992,850
TOTAL	£7,610,047	£5,211,620	£2,535,931	£ 7,651,466	£ 4,808,777	£ 2,842,689
Town rates	£ -	£ 2,563,156	(£2,563,156)	£ 23,000	£ 2,819,024	(£2,796,024)

RAMSEY TOWN COMMISSIONERS

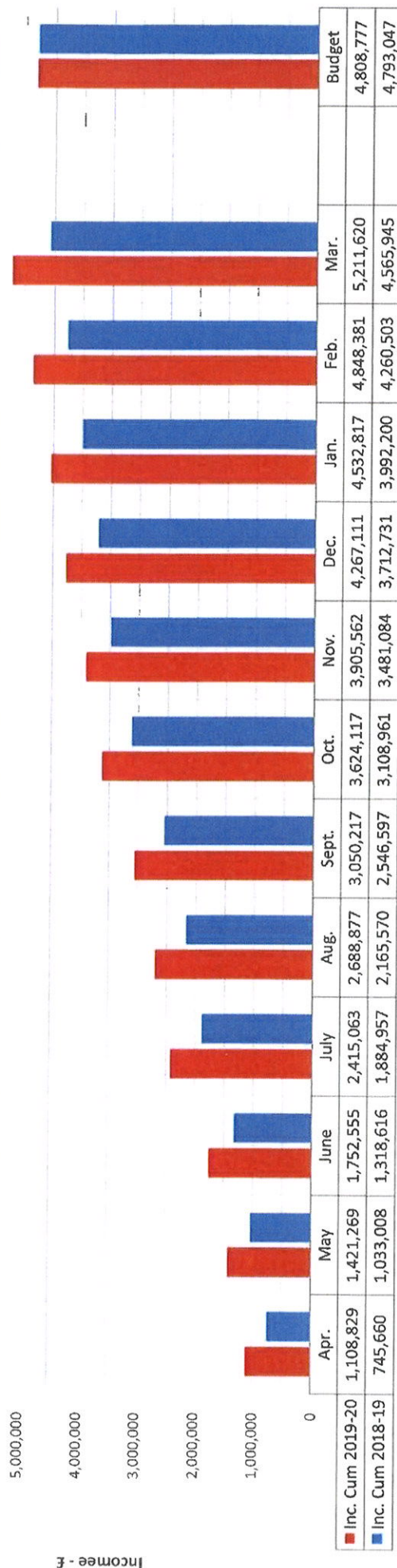
SUMMARY OF INCOME & EXPENDITURE TO 31 MARCH 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month income summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing income to budget 2019-20 (with 2018-19 comparative)



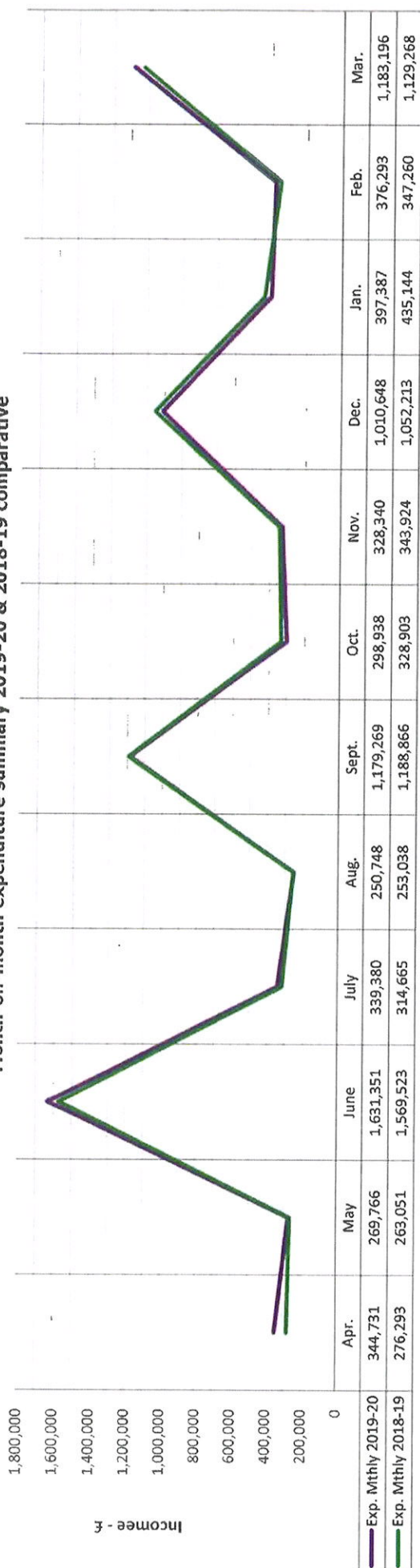
RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 31 MARCH 2020

Appendix 2

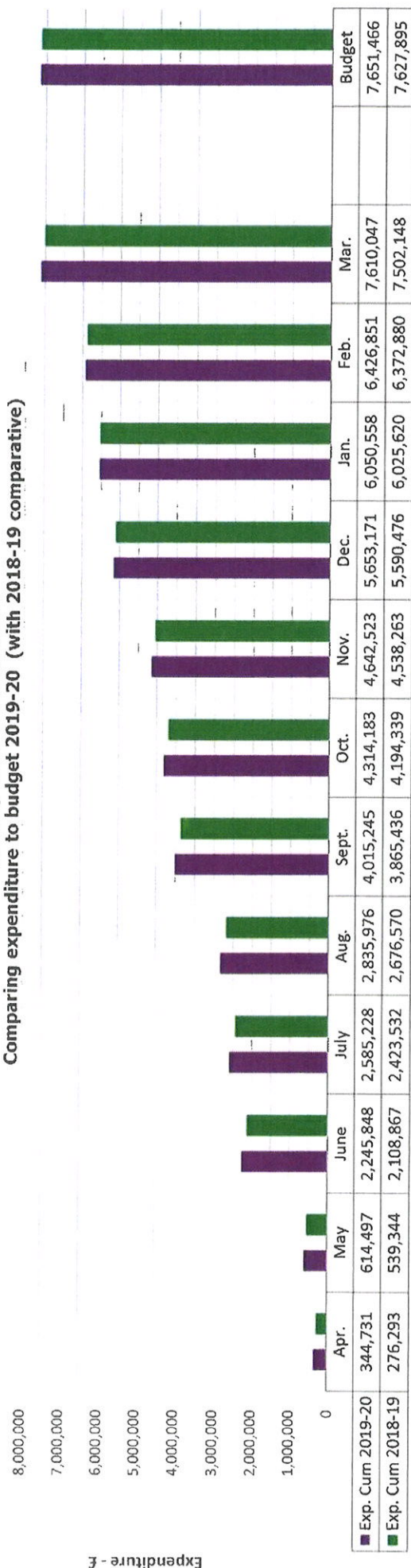
Ramsey Town Commissioners

Month-on-month expenditure summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners

Comparing expenditure to budget 2019-20 (with 2018-19 comparative)

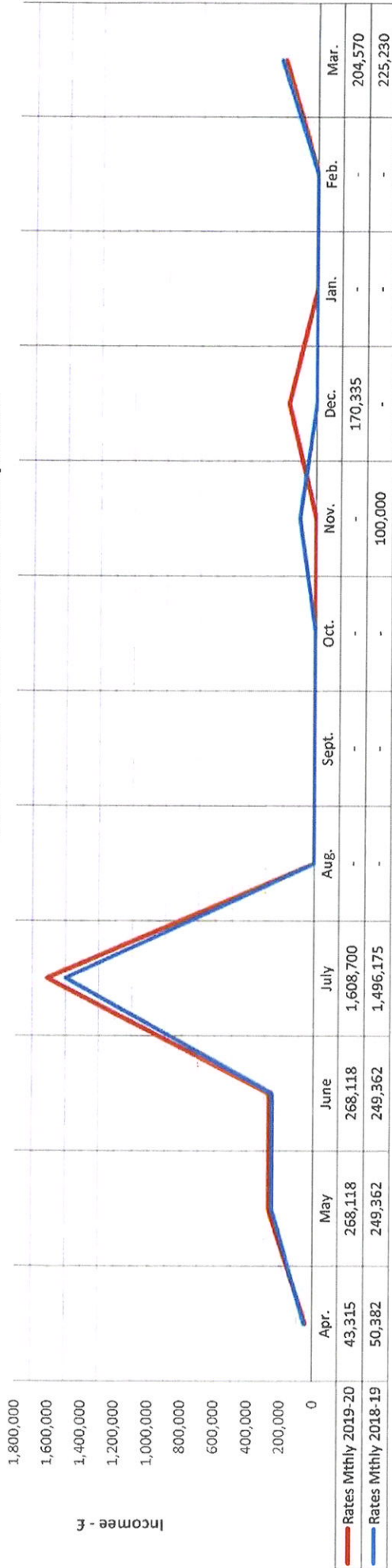


RAMSEY TOWN COMMISSIONERS

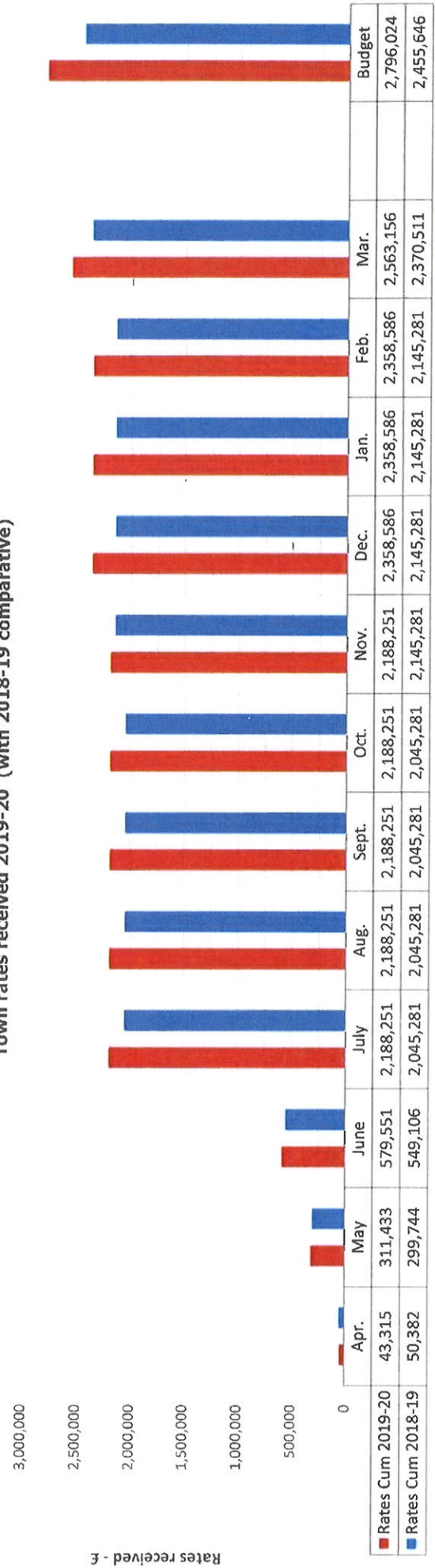
SUMMARY OF INCOME & EXPENDITURE TO 31 MARCH 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month rate receipts summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Town rates received 2019-20 (with 2018-19 comparative)



**RAMSEY TOWN COMMISSIONERS
TECHNICAL SERVICES MANAGER'S REPORT
PLANNING APPLICATIONS – APRIL, 2020**

Mr. Chairman and Members,

Copies of the following applications have been received from the Department of the Environment, Food and Agriculture, Planning and Building Control Division under the planning consultation procedures. The applications are listed for consideration subject to comments where appended. Hyperlinks are provided on the P.A. No to link to the plans which are available on the IOM Government website.

REF NO:	3754	<u>AMENDED PLANS</u>
P.A. NO.:	<u>20/00229/B</u>	
APPLICANT:	Heron & Brearley Limited	
PROPOSED:	Demolition of building (in association with Registered Building Application 20/00230/CON)	
NOTES:	Demolition in conservation area – building not presently registered.	
SITE:	Britannia Hotel, Waterloo Road, Ramsey.	
REF NO:	3757	
P.A. NO.:	<u>20/00253/B</u>	
APPLICANT:	Ramsey Town Commissioners	
PROPOSED:	Replacement roofs, works to external wall finishes and canopies	
NOTES:	P.A. in Detail	
SITE:	1 – 4 and 7 – 42, Cronk Elfin and 43 – 52, Princes Road, Ramsey	
REF NO:	3758	
P.A. NO.:	<u>20/00259/C</u>	
APPLICANT:	Mr. W. G. Young & Mrs. S. M. Moss	
PROPOSED:	Change of use from Bed and Breakfast to single residential dwelling	
NOTES:	P.A. – Change of Use	
SITE:	Thorncliffe, Ballure Road, Ramsey.	
REF NO:	3759	
P.A. NO.:	<u>20/00286/B</u>	
APPLICANT:	Mr. M. Jones	
PROPOSED:	Rebuild and extension of rear outlet and window / door alterations	
NOTES:	P.A. in Detail.	
SITE:	11, Lezayre Road, Ramsey.	

TSM's Report - Planning Applications – April, 2020 – Public Continued
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REF NO: 3760
P.A. NO.: 20/00302/B
APPLICANT: I. N. J. Soulsbury & Herbert James
PROPOSED: Replacement of existing two garage doors with a single door
NOTES: P.A. in Detail
SITE: **Glion Loch, Westhill Village, Jurby Road, Ramsey**

REF NO: 3761
P.A. NO.: 20/00310/B
APPLICANT: Ramsey Town Commissioners
PROPOSED: Erection of three mobile huts to be used for changing cubicles
NOTES: P.A. in Detail
SITE: **Temp Beach Changing Shelters, Mooragh Promenade, Ramsey**

REF NO: 3762
P.A. NO.: 20/00356/D
APPLICANT:
PROPOSED: Installation of illuminated signage
NOTES: P.A. in Detail
SITE: **Boathouse Cafe Mooragh Park Ramsey**

REF NO: 3763
P.A. NO.: 20/00362/B
APPLICANT:
PROPOSED: Erection of a detached dwelling
NOTES: P.A. in Detail
SITE: **Plot Off Crescent Road Adjacent To 3 Lheaney Grove and North West of Okara Ramsey**

B. Wallace
Technical Services Manager

7th April, 2020.

R.T.C. – TECHNICAL SERVICES MANAGER'S REPORT - APPENDIX I - SUMMARY OF PLANNING APPLICATIONS – APRIL, 2020						
<i>P.A. No.</i>	<i>Applicant</i>	<i>Proposed</i>	<i>Site</i>	<i>R.T.C. Recommendation</i>	<i>D.o.I. Correspondence</i>	<i>Appen dix II</i>
19/00176/B	Mr. Steen Heidemann	Alterations, erection of extensions and additional use of residential dwelling as tourist living accommodation	Beach House, Stanley Mount East	Meeting held: 20/03/19 No Objection	15/11/19 Application APPROVED 06/12/19 Review Requested 19/03/19 Application APPROVED at Appeal	1
R.T.C. 3650						

R.T.C. - TECHNICAL SERVICES MANAGER - APPENDIX II - SUMMARY OF PLANNING APPLICATIONS - APRIL, 2020			Details	
<i>No.</i>	<i>P A No.</i>	<i>Applicant / Site / Description</i>		
1	19/00176/B R.T.C. 3650	Steen Heidemann, Beach House, Stanley Mount East, Ramsey, Isle of Man. Alterations, erection of extensions and additional use of residential dwelling as tourist living accommodation.	<p>The application should be Approved subject to the following conditions:</p> <p>1. The development hereby approved shall be begun before the expiration of four years from the date of this decision notice.</p> <p>Reason: To comply with article 14 of the Town and Country Planning (Development Procedure) (No2) Order 2013 and to avoid the accumulation of unimplemented planning approvals.</p> <p>2. The tourist unit hereby approved as annotated with a green line on plans BH1(A) & BH2(A) date stamped 7th August may only be used no earlier than three days before the first practice associated with the TT races & MGP Festival of Motorcycling and up to three days after the last race in each event. No permission is given for the use of the approved tourist unit between the two events and must revert to additional living accommodation associated with the main house Beach House.</p> <p>Reason: The application is for the use of the unit for the TT & MGP Festival of Motorcycling periods only and the impact upon on street parking has been considered on this basis only.</p> <p>3. All new windows shall be painted timber double hung vertical sliding sashes with joinery details to match the originals and shall be retained as such.</p> <p>Reason: To ensure the satisfactory preservation of the existing property.</p>	