

Town Hall,
Parliament Square,
Ramsey,
Isle of Man.

www.ramsey.gov.im

13th February, 2020.

Sir/Madam,

The monthly **Public Meeting** of the Ramsey Town Commissioners will be held in the Boardroom of the Town Hall, Parliament Square, Ramsey, on Wednesday evening next, **19th February, 2019**, at 7.00 p.m.

BUSINESS:

1. Apologies for Absence:

2. Minutes for Adoption:

page(s): 1 - 26

- Minutes of Special Board Meeting held on 8th January, 2020.
- Minutes of Board Meeting held on 16th January, 2020.
- Minutes of Special Board Meetings held on 22nd, 27th and 29th January, 2020.
- Minutes of Special Board Meeting held on 12th February, 2020 (to be tabled)

3. Matters arising not included within the Agenda.

4. Chairman's Report:

page(s): 27

- Royal British Legion 74th County Conference
- Meet and Greet
- Invitation Civic Service Arbory

5. Finance and General Purposes:

page(s): 28 - 36

- Town Clerk's Report(s):
 - Dog Byelaws
 - [REDACTED]
- Finance Officer's General Report(s):
 - Accounts
 - Summary of Revenue Income and Expenditure
 - Quarterly Financial Return

6. Works and Development:

page(s): 37 - 43

- Town Clerk's Report(s):
 - Changes to Planning Process
 - Litter Act 1972
 - North Barrule Art Installations
 - TT Course Preparatory Works
- Technical Services Manager Report(s):
 - Planning Applications

7. Housing and Property:

page(s): 44 - 52

- Town Clerk's Report(s):
 - Former Mart Site
- Housing and Property Manager's Report(s):
 - Former Mart Site

8. Parks and Leisure:

page(s): 53

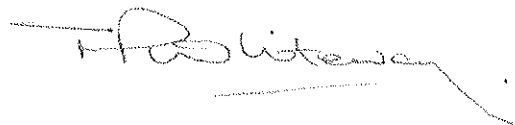
- Town Clerk's Report(s):
 - Lhergy Frissell Hill Climb

9. Any other Business:

page(s):

(by permission of Chairman)

- Matters Raised by the Public
 - ❖ None received
- Representative Report(s):
 - ❖ None received



Town Clerk & Chief Executive.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

A Special Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 8th January, 2020, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mrs. M. B. Quayle, Mrs J. Wedgwood Messrs', W. L. Hankin, N. Howard J. McGuinness, G. Monk (part of meeting), A. J. Oldham, L. Parker (part of meeting), and F. B. R. Williams.

Apologies: Messrs' Rev. Canon N. D. Greenwood and W. G. Young.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, and Housing and Property Manager were in attendance.

(2019/20:259) 2020-21 Rate Setting Estimates

The Chairman welcomed all to the meeting and invited Mr McGuinness and the Finance Officer to lead discussion on the budget papers previously circulated.

The Finance Officer had presented and update from the information presented at the special meeting held on 4th December, 2019, following which meeting Members had been requested to review the tabled documentation and to take the opportunity to discuss any further information required or clarification through the Finance Officer or senior officers. Input to the draft figures followed meetings with Lead Members and at officer level within each of the budget areas.

The meeting discussed the various budget items reported as follows:-

Works & Development

Station Road Car Park - Members agreed to consider further after discussions with Shoprite.

Wheelie Bins - Members requested further data on the number of bins in stock and the requirement for new bins as a result of development.

Refuse Vehicles - Members discussed the position in relation to the replacement of a refuse vehicle noting that the Commissions oldest vehicle was proposed to be replaced in the forthcoming year. The finance officer was requested to investigate further the various financing options.

Litter Bins - Members discussed the upgrade of litter bins within the town centre area to provide for greater capacity and reduce the need for weekend collection. Members agreed to consider further as part of the budget process

Machinery Replacements - noted that any further machine replacement would have to be justified by way of a specific business case following a review of the existing machinery assets.

Decorative Lighting - Members considered a number of options in relation to improving the decorative lighting within the town centre. Members agreed to be further considered within the budget.

Mr. G. Monk was excused and left the meeting at 7:50 pm.

Works & Development continued

Street Lighting Column Testing - Members noted previous agreement to undertake testing of the columns within the town to monitor condition due to age or corrosion.

Replacement of Lighting with LED units - Members noted the potential availability of a government green loan at zero interest rate and agreed to consider this matter as part of the budget process.

Former Railway Line – Active Travel Link - Members agreed to defer consideration of lighting along the active travel route and to seek the inclusion of a duct within the route to provide for future provision.

Water Street Car Park - Members discussed the loss of income from car park spaces in Water Street due to the ongoing concerns regarding the party wall between the car park and the adjacent property. Members agreed the survey should continue on a reducing basis to ensure that there is no risk of damage or collapse.

Seasonal Staff - Members agreed to consider further the proposal to provide a number of seasonal staff for 2020.

Staff Training - Members agreed to consider further the question of funding for staff training.

Fleet Tracking - Members considered the proposal to introduce a vehicle fleet tracking system and agreed that such could only be undertaken on the basis of a sustainable business case and at no additional.

Parks and Leisure

Machinery - Members agreed to consider replacement machinery only when existing assets have reached the end of their useful life.

TT 2020 (Sprintfest) Members noted that a budget figure of £20,000 had already been incorporated within the baseline figures and at this matter may require further review as a budget process proceeds.

Vehicle Replacement - Members agreed that vehicle replacement which could only be undertaken following a review of the vehicle stock and asset list.

Green Flag Initiatives – Members agreed to further consideration of the green flag initiatives as part of the budget process.

Park Litter Bins - Members agreed to defer consideration of replacement litter bins in the park noting that the existing surrounds installed around two years ago we are working well.

Park Shelters - Members agreed to consider further but only on the basis of grants being available towards the cost of work.

Seasonal Staff - Members agreed to consider further as part of the budget process.

Staff Training - Members agreed to consider further as part of the budget process.

Illuminated Sculpture - Members agreed that this project whilst having merit it was not justified in the current financial climate.

Upgrade of Wishing Well - Members agreed that whilst having merit the scheme did not have prominence of the current financial climate.

Faaiie Wyllin Planting - Members agreed to consider further but sought further detail as to amount of time spent on maintenance of this area at the present time.

Parks and Leisure continued

Station Road Car Park Members consider the proposal to provide additional planting within the car park and agreed that the matter was not a priority at the present time and should be considered further following consideration of the long-term future of the car park.

Charitable Events - Members agreed to proceed only with schemes which are fundable within the existing budgets

General Landscaping/Wildflowers - Members requested a further report and expressed the view that such low maintenance planting should only be undertaken where there is a beneficial saving to the town.

Assets and Buildings:

Riverside Workshops - Utilisation of Land to Rear of Premises - Members agreed that a further report should be provided on the long-term options for this plot of land which have been acquired as a strategic land acquisition.

Playground Equipment - Members agreed to consider further as part of the budget process

Upgrade to Water Feature - Members agreed to consider further as part of the budget process

Inclusive Play - Members noted the availability of lottery trust grants towards inclusive play and agreed that this should be considered further.

Mr Parker moved that the meeting be adjourned to a later date. The motion was not seconded and Mr Parker sought leave to be excused from the meeting and left at 9 p.m.

Station Road Toilets - Members agreed to consider further as part of the process budget process.

Boathouse Shower Facilities - Members agreed the matter should be considered at a future budget after further reports

Old River Road Yard - Members agreed to defer any budget until the 2021 financial year and seek further reports on the future use the site.

Town Hall Bicycle Shelter - Members agreed to consider further within the budget process.

Royal British Legion Mosaic - Mr Oldham indicated that funding may be available to provide for the installation of the Mosaic in a permit location. Members agreed to consider further apartment of the budget process.

Purchase of Additional Panel Van - Members agreed to defer any additional purchases until the review of the vehicle fleet had been completed.

Water Fountains - Members of discussed the provision of additional wall mounted water bottle filling stations and agreed to consider further within the budget process

Finance and General Purposes

Computer Hardware /Software Upgrades - Members agreed to consider the replacement of the town hall computer hardware systems and software further within the budget process.

Ground floor Counter Fire Shutter - Members noted that a replacement for the fire shutter would be proposed as part of a future budget process.

Members noted the notes provided by the Finance Officer and other officers in relation to a number of aspects of the budget process including refuse collection vehicle financing options, a breakdown of the decorative light options, and indicative loan figures for the lighting schemes.

The 2019/20 rate was noted as being 399p in the pound, and that an inflation projection of 2% was agreed at the November 2019 Board Meeting. A 2% increase on the 2019 rate would be equivalent to an increase of 8p in the pound bringing the 2020/21 projected rate, before any additional expenditure, to 407p in the pound. Members also noted that the inflation rate for November was 3.2% whereas the average for the period April for November was 1.99%.

Members agreed that the next meeting of the Board to discuss the 2000/21 budget process should be held on the 22nd January 2020.

Members were encouraged to seek further information from officers in relation to the budget process and any questions they had in regard to specific budget areas in advance of that meeting.

The meeting closed at 9.15 p.m. giving a time of 2½ hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

The Monthly Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 15th January, 2020, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mrs. M. B. Quayle, Messrs' Rev. Canon N. D. Greenwood, W. L. Hankin, J. McGuinness, A. J. Oldham, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Mrs. J. Wedgwood and Messrs' N. Howard and G. Monk.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, Housing and Property Manager, and Minute Clerk were in attendance.

(2019/20:260) Minutes:

Resolved: That the Minutes of the Board Meeting held on 18th December, 2019, be confirmed and signed by the Chairman.

(2019/20:261) Matters Arising:

There were no matters raised.

(2019/20:262) Chairman's Report:

Resolved: To note the Chairman's report dated 9th January, 2020. The Chairman reiterated the thanks and congratulations conveyed within his report together with his good wishes for the success of the Benefits' Office in relocating to the Town Hall which it is felt provide a fuller service in conjunction with the "Jobs' Club".

Finance and General Purposes:

(2019/20:263) Town Clerk's Report - Local Authority General Elections 2020:

Resolved: To note the Town Clerk's report dated 7th January, 2020, advising of the timetable prepared by the Department of Infrastructure for the Local Authority General Elections 2020.

It was further resolved, following a proposal by Mr. Cowie, seconded by Parker and agreed that the Commissioners' Annual Meeting take place on Friday, 1st May, 2020.

(2019/20:264) Town Clerk's Report - Register of Declaration of Members' Interests:

Members considered the Town Clerk's report dated 7th January, 2020, concerning the Local Government Act 1985 insofar as it concerns declaration of members' interests.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Williams and agreed that the register maintained be published on the Commissioners' website.

(2019/20:265) Finance Officer General Report:

Resolved: To note and approve the Finance Officer's General Report dated 9th January, 2020, subject to the following:-

Mr. Cowie queried and was advised of goods were provided by one supplier.

Works and Development:

(2019/20:266) Town Clerk's Report - Area Plan for the North and West - Call for Sites:

Members considered the Town Clerk's report dated 9th January, 2020, concerning the progress of the Area Plan for the North and West and advising of the next steps, following the Call for Sites. Members noted the table of actions to be taken by the Cabinet Office and sites, in Ramsey, suggested. It was noted that the dated for "call for sites" had been extended to the end of February, 2020.

It was proposed by Mr. Williams that if no individual responses by members are forthcoming the Commission make comment only with regard to the Vollan Crescent Site and its use as public open space. This was seconded by Mr. Parker. Mr. Parker queried if use of the site if developed could be considered over-intensive, Mr. Young felt the area should be developed.

Mr. Cowie referred to the Lheighany Field and suggested it might be used for allotments - it was however recognised that the field did flood on occasions. The Town Clerk advised members that the land was designated as playing fields but he understood that there was no restrictive covenant in place limiting its use.

An amendment put by Mr. Cowie that the Commission comment only on Vollan Crescent and the Lheighany Fields, this was seconded by Mr. Williams and agreed.

(2019/20:267) Town Clerk's Report - Consultation TT / MGP Road Closures:

Members considered the Town Clerk's Report dated 10th January, 2020, concerning the consultation issued by the Department of Enterprise with regard to proposals to road closure schedules for the 2020 TT, and beyond.

Resolved: That, following a proposal by Mr. Williams, seconded by Mr. Hankin and agreed by 8 votes to 1, Mr. Cowie voting against, that the changes be supported.

(2019/20:268) Technical Services Manager’s Report - Planning Applications:

Resolved: That the Technical Services Manager’s Report dated 9th January, 2020, detailing planning applications received from the Department of the Environment, Food and Agriculture, under the planning consultation procedures, be noted and approved, subject to the following:-

REF NO: 3736
 P.A. NO.: 19/01440/B
 APPLICANT: Fynoderee Limited
 PROPOSED: Installation of fencing, formation of parking and bin area and change of use from workshop/garage/offices to a distillery with ancillary offices (Class 4) and shop (Class 1)
 NOTES: P.A. in Detail
 SITE: **Garage/Workshop, Parsonage Road, Ramsey.**

Discussion took place with regard to the proposed working hours stated within the applications as being:

Monday - Thursday	08.00 hours to 23.30 hours
Friday and Saturday	08.00 hours to 01.30 hours
Sunday	10.00 hours to 18.30 hours

Mr. Williams expressed concern about the “opening” hours in view of the proximity of residential property. Mr. McGuinness suggested mid-night as the latest working or opening hour. Clarity was sought on this matter and the Technical Services Manager advised that the application referred to “operating hours”. The Town Clerk advised that the trading classification of the application was not for that of a public bar.

A proposal by Canon Greenwood that a 23:00 hour closure be applied did not receive a seconder.

A proposal was put by Mr. Williams that any licensing controlled opening hours be restricted to

Monday - Thursday	08.00 hours to 22.00 hours
Friday and Saturday	08.00 hours to 24.00 hours
Sunday	10.00 hours to 18.30 hours

this was seconded by Mr. Hankin and carried by 5 votes to 4 Mrs. Quayle and Messrs; Cowie, McGuinness and Parker voting against.

Appendix: an Appendix with regard to Planning Application 3650 alterations and erection of extensions and additional use of residential dwelling as tourist living accommodation was tabled. It was proposed by Mr. Williams, seconded by Mr. Cowie and agreed by 8 votes to 1, Canon Greenwood voting against, to suspend Standing Orders to allow the matter to be considered.

Members were informed that 37 comments had been received by the Planning Committee on the application.

A proposal by Mr. Williams, seconded by Mr. Cowie that the Commission comment on the welcome proposal to develop tourism accommodation was defeated by 7 votes to 2.

Appendix... Beach House... Continued:

A proposal by Mr. Young, seconded by Mr. Oldham that the Commission submit an observation about the loss of light was carried by 5 votes to 4 - Messrs' Cowie, McGuinness, Parker and Williams voting against.

(2019/20:269) Technical Services Manager's Report - The "Happy to Chat" Benches:

Resolved: That, following a proposal by Mr. Williams, seconded by Mrs. Quayle and agreed, to note and approve the Technical Services Manager's Report dated 8th January, 2020, concerning the initiative launched by Hospice to have benches around the town designated as "Happy to Chat" benches. It is suggested that benches so designated be painted an appropriate colour but not be too obvious.

Housing and Property:

(2019/20:270) Town Clerk's Report - Public Sector Rent Increases 2020-21:

Resolved: To note the Town Clerk's report dated 7th January, 2020, advising of the rent levels to be applied to public sector housing from 1st April, 2020, as determined by the Department of Infrastructure.

Parks and Leisure:

(2019/20:271) Deputy Town Clerk Report - Events 2020:

Members considered the Deputy Town Clerk's report dated 8th January, 2020, concerning requests made to hold events in the Mooragh Park during 2020.

Resolved: That, following a proposal by Mrs. Quayle, seconded by Mr. Hankin and agreed, permission be granted to hold events, as follows:-

Hospice Isle of Man - Bubble Rush - Sunday, 24th May, 2020.
Rotary Club of Ramsey - Sunday Funday - 12th July, 2020.

It was noted that both events will require logistical support by way of the provision of barriers.

Any Other Business:

(2019/20:272) Climate Change Report:

The Chairman commended members to study the Climate Change Report which had been circulated and which it was agreed be considered at a future meeting of the Commission.

(2019/20:273) Royal British Legion:

Mr. Oldham took the opportunity to inform members that a communication had been addressed to “Haigh House” with regard to possible assistance for funding the mounting of Poppy Mosaic and that the total for the 2019 Poppy Appeal in Ramsey had reached a record amount collected of £39,222.63.

(2019/20:274) Matter raised by Public:

Resolved: To note, for record purposes, that no matter were raised by members of the public for consideration.

The Chairman thanked the media representatives for attending and closed the public session at 8.05 p.m.

The following items were considered in private the detail of which, having regard to data protection, matters affecting persons who cannot be named, etc., is not as extensive as that contained in minutes of matters discussed in public.

(2019/20:275) Minutes:

Resolved: To note, for record purposes, that no minutes of the Board Meeting held on 18th December, 2019, were recorded in private.

Matters for Information:

(2019/20:276) Minutes Meeting Northern Civic Amenity Site Joint Committee:

Resolved: To note the Minutes of meetings of the Northern Civic Amenity Site Joint Committee held on 9th April, 21st May, 26th June and 29th October, 2019.

Members were assured that queries raised by them with regard to equipment purchased and working methods suggested, had been thoroughly considered and discussed by the Committee.

(2019/20:277) On-Going Matters “Action Tracker”:

Resolved: To note the “Action Tracker” to 9th January, 2020, included within the agenda and the following comments made thereon, and accepting that some matters may be referred to in other sections of these minutes:-

- *Amenity Byelaws* - it was noted that the Town Clerk will meet with staff of the Attorney General’s department within the next two weeks.
- *Shoprite Group* - the Town Clerk verbally advised members of discussions held, which he will confirm in a report to the Board;
- *Vollan / Balladoole Odours* - it was reported that the MUA have appointed a Consultant and will provide a timeline when agreed;

(2019/20:277) On-Going Matters “Action Tracker” Continued:

- *Call for Sites* - this item can now be removed.
- *Shelter Public Art* - the Deputy Town Clerk advised that a presentation will be made and input from the Commission sought.

The Register of Ruinous Property and Unsightly Buildings appended to the Action Tracker was noted, subject to the following:-

- *Bleak House* - the Town Clerk gave a verbal report on this matter and it was noted that progress is dependent upon an interested party’s return to the Island. Members agreed to await that party’s return and then seek an update from Environmental Health. The Town Clerk was requested to report to the February meeting on this matter.

Finance and General Purposes Committee:

(2019/20:278) Town Clerk’s Report - Local Authority General Elections 2020 - Returning Officer:

Members considered the Town Clerk’s report dated 7th January, 2020, concerning the need, or otherwise to appoint a Returning Officer in terms of the Local Elections Act, 1985, for the forthcoming Local Authority General Election 2020.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Cowie and agreed Mr. R. A. E. Jelski, Advocate, be invited to act as Returning Officer for South Ward and North Ward if necessary.

(2019/20:279) Finance Officer’s Report:

Resolved: To note and approve the Finance Officer’s Report dated 9th January, 2020, subject to the following:-

Rent Arrears - Members were given details of those tenants whose arrears / payment plans had been queried. It was noted that some of the arrears were “seasonal”

Aged Debtors - It was agreed to note the list of debtors appended to the Finance Officer’s report. It was proposed by Mr. Parker, seconded by Mr. McGuinness and agreed that subject to receipt of a final statement the balance of the debt specifically referred to in the second and subsequent paragraphs of the report be written off for accounting purposes as irrecoverable.

Housing and Property:

(2019/20:280) Housing and Property Manager’s Report - Bicycle Shelters:

Members agreed to defer this matter to budget/estimates meeting(s).

(2019/20:281) Housing and Property Manager's Report - Changing Huts on Northern Promenade:

Members considered the Housing and Property Manager's report dated 8th January, 2020, concerning the provision of changing huts on the Mooragh Promenade and giving costs for the provision of huts.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Cowie and agreed by 8 votes to 1 that the necessary planning application be submitted. Mr. Young voted against.

(2019/20:282) Housing and Property Manager's Report - Water Feature Play Area:

Members agreed to defer this matter to budget/estimates meeting(s).

Parks and Leisure:

(2019 /20:283) Deputy Town Clerk's Report - Scenic Car Tour 2020:

Members considered the Deputy Town Clerk's report dated 8th January, 2020, advising of the proposal to hold a Festival of Motoring between 17th - 21st September, 2020, for which the organisers are seeking initial support from the Commission.

Resolved: That, following a proposal by Mrs. Quayle, seconded by Mr. Parker and agreed, the organisers be informed of the Commission's initial support to the event.

Any Other Business:

(2019 /20:284) Technical Services Manager's Report - Refuse Wagon 120:

Members considered the Technical Services Manager's tabled report 15th January, 2020, concerning the road traffic collision involving the Commission's refuse wagon KMN 120K. The report advised of the problems with vehicles due to repairs needed to other vehicles and staffing due to illness and suggested ways in which the problems might be resolved.

Mr. Cowie proposed that a refuse wagon be hired and an additional employee engaged, both in the short term. Mr. Young asked that companies who undertaken refuse collections for other authorities be asked if they can assist.

A proposal put by Mr. McGuinness, seconded by Mr. Oldham that the Commission investigate the acquisition of a second hand refuse vehicle to replace KMN 120K as a short-term measure. Members were reminded that use of the refuse vehicles would need to be managed carefully to facilitate bin-weigh for commercial refuse.

(2019 /20:284) Technical Services Manager’s Report - Refuse Wagon 120 Cont:

It was proposed by Mr. McGuinness, seconded by Mr. Cowie and agreed to seek to employ an additional employee on a limited term six-months’ contract. The Deputy Town Clerk suggested it might be possible to look at applicants for previous positions.

Members also agreed to continue the tender process for a new refuse wagon, and requested a further report on other options identified.

Members wished the driver a full and speedy recovery and conveyed their best wishes to him and his family.

(2019 /20:285) Deputy Town Clerk’s Report - Manx Two Day Trial 2020:

Members considered the Deputy Town Clerk’s report dated 8th January, 2020, concerning the request made by the Manx Two Day Motorcycle Trial for support to possibly hold a showcase event on the Market Square on 12th July, 2020, from 12 noon until 4.00 p.m.

Resolved: Following a proposal by Mr. Parker, seconded by Mr. Cowie and agreed, to support the proposal.

Members were informed that residents in the area would be routinely notified by the organisers as part of any road closure application process and the support was likely to be by way of the provision of barriers.

(2019 /20:286) Northern Civic Amenity Site Operational Hours:

Members considered proposed changes with regard to restricting access to the Northern Civic Amenity Site by commercial vehicles. It was noted that the CA Site Committee wish to limit access by vans to 3 days per week (Tuesday, Thursday and Saturday) and in addition restrict the quantity being brought to the site by such vehicles. The restrictions will be for a trial period of six months to take effect from 1st February. Vans would not be permitted on the other days.

Members were in general agreement of the proposal but agreed that it should be well advertised. Members were informed that the CA Site now had its own Facebook page and were assured that notification of the trial would be given prominence.

The meeting closed at 9.45 p.m. giving a time of 3 hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

A Special Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 22nd January, 2020, at 7. p.m.

Present: Mr. A. G. Cowie, Mrs. M. B. Quayle and J. Wedgwood, Messrs' Rev. Canon N. D. Greenwood, W. L. Hankin, J. McGuinness, G. Monk, A. J. Oldham, L. Parker (part of meeting), F. B. R. Williams and W. G. Young.

Apologies: Mr. N. Howard

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, and Housing and Property Manager were in attendance.

(2019 /20:287) 2020-21 The Heart of Ramsey (THOR) Update:

The Chairman welcomed Ms Georgie Revill and Mr Chris Penketh on behalf of The Heart of Ramsey (THOR), and thanked them giving their time to meet. Apologies were given in respect of Mr. Tim Baker, M.H.K., who was engaged at a sitting of Tynwald Court.

Mr. Penketh gave a brief update on the building scheme progress. Planning consent had been obtained and THOR are in the process of engaging Paul Bergin, BB Consulting Engineers, as Structural Engineer for the project. A request was made to access the Courthouse on 4th February, 2020, for inspection and to identify areas which will be needed to be opened for structural assessment to complete the design process. THOR aims to submit the building regulations application around March, 2020, a period of 6 weeks is allowed to approval before THOR would be in a position to tender the first phase of building work.

THOR has had an initial meeting with an interior designer to discuss internal finishes; further investigation is to be undertaken. THOR's primary aim at present is to achieve building regulations approval.

Ms Revill updated on the financial position advising that THOR had obtained charitable status, Registered Charity 1291, on 22nd November, 2019. THOR was now engaged in the process of setting up banking with Barclays Bank in Ramsey.

A fundraising strategy has been established with some offers of financial donations already having been received. Ms Revill's SKILS Charity had been wound up and £12,500.00 funds were being made available to THOR towards the Heart Café at the Courthouse. Other local interests were keen to engage and assist. THOR is eligible to apply for Manx Lottery Trust for assistance, it was hoped that the Lottery Trust Community Fund may be able to finance a 2 year part-time manager appointment. Other local trusts are to be approached alongside community fundraising. THOR's initial funding target is £200,000.

(2019 /20:287) 2020-21 The Heart of Ramsey (THOR) Update continued:

In response to questions from Mr. Hankin, Ms Revill advised that major fundraising can only proceed once the bank accounts are in place. Ms Revill explained that the proposed café is intended to loosely follow the model of the Greenfields Park Café in the grounds of Noble's Hospital. It is hoped that DHSC will be able assist in providing staff management support, there will be volunteer opportunities and DBS checking etc. will be in place. The overall funding requirement remained £500,000, which would complete the whole build including the longer term aim of an extension to the rear courtyard. THOR intends to approach various local trusts that would be able to assist as the scheme falls within the scope of their Aims and Objects; approaches are also to be made to the Manx Lottery Trust, the Arts Council, etc.

The meeting agreed that a joint media release to maintain community engagement and promote the Commissioners ongoing support would be appropriate.

In response to a question from Mrs. Quayle, Ms Revill advised that the project was aimed at community needs and interests in the widest sense. It was hoped to operate between 7 a.m. - 10 p.m. with diverse activities and a number of income streams, a wide range of community ideas have already been brought forward. The Courthouse will be a place for community focus, social inclusion, and a popular meeting place.

Mrs. Wedgwood asked whether opportunities might exist for room rental and Mr. Penketh confirmed that there would be some office space available plus hot desking opportunities.

Mr. Hankin and Mrs. Wedgwood commented that the proposals would provide opportunities to a number of people in the community to engage in activity which gave them a feeling of worth. It was noted that in some cases THOR would be engaging with support bodies to ensure that those opportunities were co-ordinated alongside other support mechanisms.

The Chairman thanked Ms Revill and Mr. Penketh for attending and for their time and efforts in progressing the THOR project and they left the meeting at 7:30 p.m.

Mr Parker joined the meeting at 7:30 p.m.

(2019 /20:288) 2020-21 Budget process:

The Finance Office tabled update budget figures consolidating the decisions made during earlier discussion.

(2019 /20:288) 2020-21 Budget process: continued

Mr. McGuinness drew attention to the summary of proposed projects for discussion and led a review of those items as follows:-

Northern Civic Amenity Site – Members noted a summary of the cost increases associated with the NCAS resulting from increased tonnages, charges and a reduction in the contribution from Bride Parish.

- *Riverside* - no proposals are included for the 2020-21 budget, a business case is to be prepared for future discussion.
- *Play Equipment* – Members noted that safety was paramount and that a recent review had identified a number of areas for improvement. Mr. Cowie proposed that the first year figures be accepted subject to a review of the zip wire costs. This was seconded by Mr. Parker and agreed unanimously. £10,990 to be budgeted equivalent to 1.55p rate.
- *Water Play Feature* – Members noted that the surface is ready for replacement, it has exceeded its lifespan expectations, there is logic in upgrading the attractions whilst the surface replaced. Mr. McGuinness highlighted that the feature is the most popular Mooragh attraction. Members discussed options for progression on a phased basis.

Mr. Cowie proposed that the Safety Surface and Dunker be progressed allowing other features to be updated in future years. If possible the Commission should use any abated sum contributions to extend the synthetic surface, and the option of a lottery grant be investigated. The proposal was seconded by Mrs. Quayle and agreed unanimously to provide for the Safety Surface renewal (£19,540) and Dunker (£6,817) equivalent to a 3.8p rate.

- *Inclusive Play Equipment* - Members noted that such installations were eligible for Lottery Trust Funding, Members agreed to proceed to apply for such to enable these works to progress at zero rate impact.
- *Shoprite Toilets* - Members noted the position following discussion with Shoprite Limited who own the toilet facilities which are maintained by the Commission. Members agreed not to proceed with refurbishment during the forthcoming year.
- *Bicycle Shelters* – Mr Cowie propose that the scheme be rejected for the forthcoming year. Mr McGuinness seconded the motion advising that the proposal should form part of wider project not isolated to the town hall alone. It was agreed unanimously not to proceed in the 2020-21 year.
- *Bunscoill Mosaic* – Agreed to proceed with a permanent installation if outside funding can be identified at no cost to the rate fund.
- *Water Filling Stations* – costing £3,230 approximately. Mr McGuinness proposed provision for one installation be made, Mr Oldham proposed that the project be deferred. The matter was put to members and it was agreed to defer the proposal, Messrs Cowie, McGuinness and Parker voting against such.

(2019 /20:288) 2020-21 Budget process: continued

- **Station Road** – Members noted remedial works being undertaken in the current financial year, and ongoing discussion with Shoprite Group. A £5,500 budget is retained for overall car parks maintenance. Mr McGuinness proposed, Mr Oldham seconded, and it was agreed unanimously that no budget increase apply for 2020-21 with the exception of any works possible following any further negotiated contribution from Shoprite. A further report on negotiations was requested.
- **Wheelie Bins** – Members sought further details regarding the stock and demand for new commercial bins. It was proposed by Mr McGuinness, seconded by Mr Parker and agreed unanimously to make budget provision of £8,000 in the 2020-21 year.
- **Refuse Wagon Replacement**- an initial budget proposal of £19,860 had been based on the October delivery of a new wagon. Members noted a further report outlining discussions since the writing-off of a Commissioners' vehicle following an accident. Members noted the options presented and agreed to avoid excessive costs associated with a long term hire pending delivery of a new vehicle. Mr. McGuinness proposed, seconded by Mr. Williams, that the Commission proceed with option 4 in the report to acquire a 3 year old vehicle on a 3 year finance basis at an annual cost of £32,500. An amendment was proposed by Mr. Oldham, second by Mr. Hankin, and agreed by 6 votes to 5 to proceed with option 4 on a 4 year finance basis at an annual cost of approximately £24,375 per annum. Mesdames Quayle and Wedgwood, and Messrs Greenwood, McGuinness and Williams voted against the amendment.
- **Litter Bin Surrounds** –It was noted that a grant was available under the Town Centre Regeneration Scheme, and proposed by Mr. McGuinness that provided 50% grant is available, and the projected savings confirmed, the scheme should proceed subject to further report. The proposal was seconded by Mr Williams and agreed by 10 votes to one, Mr. Cowie voting against.
- **Decorative Lighting** - Mr. McGuinness advised his view that little and often is the best approach with incremental improvement year on year. A 50% grant may be available. Three proposals were made, it was noted that in each case labour costs would be an additional £10,000:-
 1. Proposed by Mr. Williams seconded by Mr. Cowie to spend £10,000..
 2. Proposed by Mr. Oldham seconded by Mr. Hankin to spend £20,000.
 3. Proposed by Mr. McGuinness seconded by Mr. Parker to spend £30,000.

The matter was put to the vote; the proposal to spend £30,000 was defeated by 9 votes to 2, Messrs McGuinness and Parker voting in favour.

The proposal to spend £20,000 was accepted by 7 votes to 4, Messrs Cowie, Greenwood, Williams and Young voting against.

- Members noted that the proposal for phased structural testing of street lighting columns had previously been agreed.

(2019 /20:288) 2020-21 Budget process: continued

- **Street Lighting Schemes** – Proposals for replacement lighting at Lezayre Road, improvements to Bowring Road and Ballacloan Road were discussed. The Finance Officer drew attention to the potential application of unapplied capital receipts where £31,000 is presently available. It was proposed by Mr. Cowie, seconded by Mr. Hankin, that the schemes proceed to be funded from unapplied capital receipts. An amendment proposed by Mr. McGuinness, seconded by Mr. Hankin that the scheme proceed but that the Lezayre Road column replacements be subject to the structural survey findings was agreed unanimously.
- **LED Upgrades** – It was proposed by Mr. Cowie, seconded by Mr. McGuinness and agreed unanimously that the Commission consider only rate neutral options after the structural survey was complete and subject to individual business cases.
- **Water Street Monitoring** – Members noted that this had been agreed previously at £1,000.
- **Seasonal Staff** – It was proposed by Mr Cowie, seconded by Mr Williams to proceed with 2 positions. After discussion an amendment proposed by Mr McGuinness, seconded by Mr Parker, that a single position in Works be budgeted for, was agreed by 9 votes to 2, Mr Cowie and Mrs Quayle voting against.
- **Staff Training Chainsaws, Jetting, Forklifts. etc.-** in response to a question the Technical Services Manager advised that the training related in part to skill certificates requiring renewal, and that the lack of certificated staff in some tasks was placing undue pressure on a small number of skilled staff. Mrs Quayle proposed, seconded by Mr. Williams, that the full budget request be provided. Mr. McGuinness requested that the cumulative budget and skills matrix exercise be completed. An amendment was proposed by Mr Parker, seconded by Mr. Hankin that the budget be halved, the amendment failed by 8 votes to 3, Messrs Hankin, Parker and Young voting in favour. The requested budget was approved.
- **SprintFest** - Members noted the inclusion of a budget of £20,000 in respect of the TT event SprintFest had previously been agreed.
- **Green Flag Projects** – A proposal by Mr. McGuinness, seconded by Mr. Cowie, to fund £1,200 of park improvements was agreed unanimously.
- **Park Shelter Notice Boards** - Mrs. Quayle proposed, seconded by Mr Cowie, that the budget request be approved. An amendment made by Mr. Williams, seconded by Mrs. Quayle that the proposal proceed subject to 3rd party funding was agreed by 9 votes to 2, Mr. Cowie and Mrs. Wedgwood voting against.
- **Parks Training** – Proposed by Mr. McGuinness, seconded by Mr. Oldham, and agreed unanimously that the Parks training budget request be approved.
- A proposal for replacing planting at Faaie Wyllin with low maintenance planting was rejected unanimously, any works to be funded from existing budgets.

(2019 /20:288) 2020-21 Budget process: continued

- **Computer Hardware/Software** – Members discussed the proposed upgrade of town hall computer hardware and software. A number of proposals were put:-
 1. Proposed by Mr Parker, seconded by Mr. Hankin that the project be deferred to a future year
 2. Proposed by Mr. Oldham, seconded by Mrs. Quayle, that the acquisition be funded by 3 year lease finance
 3. Proposed by Mr. McGuinness, seconded by Mr. Parker, that the proposal proceed funded over 5 year lease finance, for which a budget estimate of £4,000

It was proposed by Mr .McGuinness, seconded by Mr. Cowie, and agreed unanimously that the meeting be adjourned until 7:00 p.m. on Monday 27th January, 2020, at which time officers would present a summary of the agreed budget amendments, and revised budget projections, for further consideration as to the setting of the town rate for the 2020-21 rate year.

Members were reminded that a meeting with the Town's Members of the House of Keys was scheduled to take place on Wednesday 29th January 2020 at 7:00 p.m.

The meeting closed at 10:00 p.m. giving a time of 3 hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

A Special Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Monday, , 27th January, 2020, at 7. p.m.

Present: Mr. A. G. Cowie, Mrs. M. B. Quayle and J. Wedgwood (part of meeting), Messrs' W. L. Hankin, J. McGuinness, G. Monk, A. J. Oldham, L. Parker (part of meeting), F. B. R. Williams and W. G. Young.

Apologies: Mr. N. Howard.

Apologies were presented for Mr. L Parker who would join the meeting as soon as possible. Mrs. J Wedgwood and Mr. M Close would similarly join the meeting having first to attend a meeting of the Ramsey and Northern Districts Housing Committee.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, and Housing and Property Manager (part of meeting) were in attendance.

(2019/20:289) Rate Setting

The Chairman welcomed Members and officers and invited Mr. McGuinness to lead the discussion.

The Finance Officer presented revised budget figures, following the meeting held on the 22nd January, summarising the rate increase required to meet the expenditure proposals retained within the 2020/21 budget estimates.

Members were advised that in the event that the proposed budget funding were to be retained, a credit balance reduction of approximately £160,000 and a town rate of 410p in the £ would be required.

The Finance Officer drew Members attention to the Rates Adjustments which had been amended from on previous year's figures due to increased rate discounts through earlier payment, increased exemptions and a reduction in recovered arrears. Previous years adjustments had been approximately £117,793, an increase of £43,000 has been incorporated in the rate setting equivalent to a rate of approximately 5.69p in the £.

The Town Clerk drew attention to the year-end balance projected for the 2019 year end, as applied in the 2019/20 rate setting estimates, and that there had been a short fall of approximately £100,000. The present draft rates estimates projected a year-end balance of around £309,000, depending on the final rate being set. The Finance Officer advised that this was sufficient to meet cash flow requirements for loan charges payable May/June, and with rates income is considered adequate.

The Finance Officer drew Members' attention to the increased Northern Civic Amenity Site costs resulting in an increased Ramsey Town contribution of £42,900 equivalent to a 6.03p rate, and increased domestic refuse disposal costs of £7,800 equivalent to a 1.10p rate.

(2019/20:289) Rate Setting: continued

Mr. McGuinness commented that with such a large sums having to be incorporated and attributable to matters outside control (7.13p in the £), the Board might take the view that it should include a slight increase in rate in order to improve the projected closing balance. A rate of 410p to 411p was needed to meet the existing identified commitments and proposed schemes. Mrs. Quayle agreed that a slight increase would be tenable. Mr. Hankin felt a 2.5% increase would be more acceptable with some leeway for future a board as new plans might be introduced.

Mr. McGuinness asked Members to note that some expenditure would result in future year commitments, and with the Board holding back on staffing costs, he would like to leave the next board in position where it would not be forced to make a big increase in future rates. Whilst the draft figures were not at the level of increase applied in the past year, he still felt there was a need for longer term planning and to reflect ongoing costs of schemes, seeking fiscal stability for next Board.

Mr. Williams expressed the view that an overall increase in the region of 3.5% would be better acceptable subject to a review of the existing schemes to see whether any reduction could still be made.

Mr. McGuinness asked Members to identify areas for review resulting in discussion on the following points:-

- Play equipment - looked at 2020-21, no major items other than zip wire - need to check whether repairs already done.
- Lighting schemes - Members noted that funding for these schemes was intended to come from unapplied capital receipts with no rate fund impact, if delayed funding would still be available.
- Members discussed the unapplied capital receipts provision a support toward the propose community sports hall. Members noted that the monies were held against a potential and considered that they could be applied to assist in cash flow whilst still retaining support for the project should it proceed.

Mr. Parker and Mrs. Wedgwood joined the meeting at 7:30 p.m.

- Litter bin renewal – In answer to a question the Technical Services Manager advised that 14 of the 23 town centre bins were full every weekend on both days; the proposed scheme would be cost neutral if successful as there would be a reduction in weekend working. Mr. McGuinness felt that the scheme should be budgeted for, and if it didn't subsequently proceed then monies would be retained as an improved credit balance. Mr. McGuinness proffered that the biggest risk was to spend the monies but not achieve the projected savings. Mr. Cowie proposed that the scheme be budgeted for in full but that it be reduced on the basis of 14 initial bins, Mr. Young seconded the proposal.

(2019/20:289) Rate Setting: continued

Mr. McGuinness expressed a reservation that any future bins, if delayed, would not be supported by grants, and about the projected savings, he would feel less confident if only 14 bins were replaced, and felt that the Board should maximise its chance of success. Mr. McGuinness suggested that it was not a good idea to chance a reduced scheme and risk continuing Sunday collections. Mr. Parker agreed.

The Technical Services Manager confirmed that locations had been checked for all bins with only 1 where the location might need review.

Mr. Cowie's motion was put to the Board but failed by 6 votes to 4, Messrs Cowie, Hankin, Oldham, and Young voting in support. The full budget was retained.

The Housing and Property Manager joined meeting at 7.45 p.m.

- Refuse bins – Members reviewed the budget for replacement refuse bins. The Technical Services Manager advised that 1100 litre roll top bins were deployed as communal bins in areas and provided a summary of bin issues and replacements. 2 month lead in on deliveries. It was noted that a single business has damaged 5 bins in the last 12 months and had been charged for replacement. Members agreed to retain the £8,000 provision and agreed to place orders following a review of stock levels.
- Play equipment – Members queried whether any items could be replaced with new inclusive play equipment budgeted elsewhere rather than funding further repairs, the Housing and Property Manager advised that the new inclusive sites required appropriate level access, and that there could be additional costs associated with the removal of equipment. Overall the existing equipment is in good condition subject to minor items of improvement and it was generally felt that fitting new inclusive features alongside existing is more beneficial and promotes inclusivity. In respect of the Zip wire the Housing and Property Manager was asked to confirm what works had been completed and advised that to his knowledge the only minor repairs were undertaken, the braking system still needed replacement but he would check further.
- Members discussed the refurbishment of the water feature surface and timing thereof for which a grant might be available. Members noted that the new feature, the “Dunker” requires installation alongside the surfacing, and that the existing surface was worn and had reached the end of its useable life. . The Finance Officer confirmed that the budget figure assumed that a grant would be available. Mr. McGuinness proposed that the Board should budget the expenditure for the whole scheme, if a grant application proved successful then this would improve the year end credit balance. The motion was seconded by Mr. Parker and agreed by 8 votes to 2 Messrs Cowie and Oldham voting against.

(2019/20:289) Rate Setting: continued

- Unapplied Capital Receipts – Members returned to the subject of the balance of unapplied capital receipts which incorporated a sum of £50,000 previously ring-fenced from the rate fund as a contribution towards the proposed community sport hall. Mr. McGuinness proposed, seconded by Mr. Hankin, that whilst remaining committed to supporting the community sports hall project, those monies presently ring-fenced within unapplied capital receipts should be returned to the general rate fund to provide for cash-flow within that account. The proposal was agreed without division.
- Sprintfest. Mr. Oldham questioned how much was budgeted for the Sprintfest event in 2020/01. The Finance Officer confirmed that following prior discussion the Board had resolved to budget expenditure of £20,000 against income of £7,000 from grants, sponsorship, stall holders, etc.

Mr. Oldham proposed a suspension of Standing Order 20, “Rescission of Preceding Resolution” to enable discussion of funding for the Sprintfest Event. The motion was approved by 6 votes to 4, Mrs. Wedgwood and Messrs McGuinness, Monk and Parker voting against.

- Mr. Oldham expressed concern regarding the amount funded by rates for the Sprintfest event. Mr. Hankin supported the view asking why the event wasn't covered by sponsors. Mr. McGuinness advised that the event attracted Department of Enterprise and Arts Council support, which might not be available if a major sponsors were able to be sought, together with contributions from Heron & Brearley, Mezeron Limited and some stall holder fees. Messrs Oldham and Hankin expressed the view that other local events such as the Carnival operated with sponsorship alone, Mr. McGuinness responded that Sprintfest is a much larger event, run over a number of days; it was intended to be a northern project to keep Ramsey on the map during TT rather than resting on the laurels of the Ramsey Sprint. Sprintfest had been a new event in 2019 with further potential to be realised, 2019 had been successful despite poor weather and he felt it has potential to be a much larger event as it develops and will become a lasting legacy for the town. The expenditure budget provides the ability to commit to business, suppliers, performers, etc., and attract support and Department of Enterprise funding support. Mr. Hankin agreed, but reiterated the view that the event should seek larger sponsors. Mr. Oldham reference part proposals which had failed to achieve Board support, he did support the event but from a financial aspect felt other schemes were more important. Mr. McGuinness stated that if Mr. Oldham obtained Board support to not proceed with the event then he would respect that decision. Mrs. Quayle noted that the Ramsey Sprint was in its 60th year, but that if for any reason it were to be lost as an event then it would be difficult to replace leaving the north without a major event during TT with nothing ready to replace it. Mr. Williams asked whether the budget could revert to the past year's budget and was reminded that the event was intended to grow from 3 nights to 4 nights in 2020.

(2019/20:289) Rate Setting: continued

The Deputy Town Clerk advised that the Department of Enterprise funding offer is made on the expectation that the event was being provided by Ramsey Town Commissioners, in similar fashion to events provided by Peel, Port Erin and other local authorities. This funding may not be available if a commercial sponsorship was used. Mr. Hankin proposed the Commission reduce the expenditure expend budget from £20,000 to £15,000, whilst retaining the assumed income of £7,000 leaving a £8,000 net budget for the purpose of 2020/21 rate setting.

Mrs. Wedgwood expressed the view that the event was a good thing for the town and the community benefit outweighed the cost. Mrs. Wedgwood would like to see the event have sufficient backing to make it work.

In the absence of a seconder Mr. Hankin withdrew his prior motion.

Following the discussion Mr. McGuinness asked if a summary of events costs could be prepared for review at a future board.

The Chairman asked, and Members made no further requests to review spend proposals.

The Town Clerk drew attention to, and Members noted, the reduction in the closing balance and the application of an assumed 1.5p rate income increase attributable to new development within the rates estimates. The Town Clerk advised prudence in such assumptions as previous convention had been to utilise the rateable value at the commencement of the year for rate setting purposes.

Mr. McGuinness advised that the adjusted estimates, after allowing for the full expenditure on the water feature, would result in a rate of around 411p to 412p in the £. Mr. McGuinness felt 412p in the £ to be more prudent allowing for the closing balances and cash flow requirements, even with utilisation of the sports hall contribution for cash flow purposes.

The Chairman invited proposals as to the rate to be set. The following motions were placed:-

- Mr. Hankin proposed, Mr. Cowie seconded, that the rate be set at 411p in the £.
- Mr. Monk proposed an amendment, Mr. McGuinness seconded, that the rate be set at 415p in the £
- Mr. Cowie proposed a further amendment, Mr. Hankin seconded, that the rate be set at 412p in the £.
- A further amendment by Mr. Williams that the rate be set at 414p in the £ failed to obtain a seconder.

(2019/20:289) Rate Setting: continued

The Chairman put the proposals to the Board

- The second amendment (412p in the £) failed Mrs. Wedgwood and Messrs Cowie and Hankin having voted in favour.
- The first amendment (415p in the £) failed Mrs. Quayle and Messrs McGuinness, Monk and Williams voting in favour.
- The initial motion that Ramsey Town Rate for 2020/21 be set at 411p in the £ was agreed by 6 votes to 4, Mrs. Quayle and Messrs McGuinness, Monk and Williams voting against.

Members noted that the Ramsey Town Rate for the year 2020/21 was set at 411p in the £, a 3% overall increase in rates.

Officers were asked to prepare a suitable media statement for circulation to Members which would be released under embargo following the meeting to be held on Wednesday, 29th January, 2020.

Mr. Monk suggested that future thought be given to establishing a vehicle fleet replacement fund and Members noted that this would be incorporated in reports following the current fleet review.

Mr. McGuinness thanked Members for their input, their intense scrutiny and positive discussions throughout the budget process. Thanks were also given to the Town Hall staff for their input and attendance at the various budget meetings.

The meeting closed at 8:45 p.m. giving a time of 2 hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

A Special Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday 29th January, 2020, at 7.05 p.m.

Present: Mr. A. G. Cowie Chairman, Mrs. M. B. Quayle, Mrs. J. Wedgwood, Messrs' Canon N. D. Greenwood, W. L. Hankin, J. McGuinness, L. Parker (for part of the meeting) and W.G. Young.

Apologies for absence had been received from Messrs' N. Howard, G. Monk, A. J. Oldham and F. B. R. Williams

The Town Clerk, Deputy Town Clerk and Finance Officer were in attendance.

The Members of the House of Keys for Ramsey, Dr. A. J. Allinson and Mr. L. L. Hooper attended the meeting by invitation.

(2019/20:290) Meeting with Members of the House of Keys for Ramsey:

The Chairman welcomed Dr. Allinson and Mr. Hooper.

Discussion took place around a number of issues including:

- Ramsey Town Rate 2020/2021
- Proposed operational changes to the Northern Civic Amenity Site
- Risk of fly tipping
- Waste disposal charges
- Collection of overdue rates
- Harbour wall, quayside regeneration and queries out of recent DOI plan
- Electric Vehicle Charging Points in RTC car parks
- Bleak House
- Untidy property within Town Centre
- Town Branding
- Connect Villages service
- Local authority reform
- Town Warden and Parking functions
- Mayfield scheme
- Transport Interchange
- NHS Dentistry
- GP provision at Ramsey Group Practice
- Marina Expressions of Interest Exercise
- Brexit

The Chairman thanked Dr. Allinson and Mr. Hopper for attending the meeting and they withdrew at 8.30pm

**Ramsey Town Commissioners –
Special Board Meeting 20th January 2020 - Continued:**

(2019/20:291) Mooragh Concession

Members noted and discussed the Deputy Town Clerk's report dated 29th January 2020 which had been tabled.

Discussion about rental value and access to the Ramsey Town Commissioner public conveniences took place. Officers confirmed that the agreement with the lease holder of the Lakeside Centre included a restriction on further branded coffee franchises operating within the Mooragh Park however would not restrict the operation of food concessions.

Resolved: That following a proposal from Mr. Cowie, seconded by Mrs. Quayle to note that members were supportive of the plans which the applicant had submitted, an equitable agreement be reached with the applicant regarding the opening hours of the toilet facilities and the applicant be invited to make a presentation to the board passed with Mr. Hankin and Mr. Young voting against.

An Amendment proposed by Mr. Hankin, seconded by Mr. Young that a full proposal be circulated by email failed to carry with Mr. Hankin, Mr Young and Canon Greenwood voting in favour.

(2019/20:292) Manx National Two Day Trial

The Town Clerk advised that he had received a request from the Manx National Two Day Trial for the Commission to provide logistical assistance and support this event which is being staged on Saturday 11th July and Sunday 12th July.

It is proposed that a showcase section of the event be staged in Market Place on Saturday 11th July which would require a suspension of parking in Market Place. In addition the organisers would wish to use the patch of land between the Ramsey Park Hotel and the rugby pitch. The organisers would also discuss their event with Ramsey Rugby Club and Ramsey Chamber of Commerce.

The Board agreed to support the event in principal.

The meeting closed at 8:50 p.m., giving a time of 2 hours for payment of attendance allowances.

Chairman.

**RAMSEY TOWN COMMISSIONERS
CHAIRMAN'S REPORT
FEBRUARY, 2020.**

Fellow Members,

Royal British Legion 74th County Conference:

It was a privilege to represent the Town at the 74th Royal British Legion County Conference, held at our Courthouse on 18th January, 2020, and officially welcome the Conference to Ramsey and indeed to the Island.

We recognise and appreciate all that the Royal British Legion does and thank their officials and volunteers for so doing, and for organising the national event and bringing it to Ramsey.

Meet and Greet:

The Meet and Greet held at Ramsey Courthouse on 18th January, 2020, generated some interesting matters for discussion, and I would like to thank the Members and the public who took the trouble to attend.

Invitation Civic Service Arbory:

An invitation has been received from Mr. Stephen Gawne, "Chair", and the Members of Arbory Parish Commissioners to attend their Civic Service to be held at Arbory Parish Church, Ballabeg, on Sunday, 15th March, 2020, at 10.30 a.m., after which refreshments will be served in the Parish Hall.

It would be helpful if members could advise if they will be attending please.

13th February, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
DOG BYELAWS
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

Correspondence has been received from a ratepayer asking the Commissioners to consider introducing a requirement that dogs be kept on a leash at all times in public places.

The correspondent is concerned that despite dogs being required to be under control of their owner often they are allowed to roam out of sight of the owner and that as a result they can defecate without their owners being aware. It is also stated that dogs can often be aggressive, especially towards other dogs that may be in the company of their owners. The correspondence states that she has been knocked over by dogs off the leash. Particular reference is made to the Poyll Dooey Nature Reserve which the correspondent avers suffers from fouling without owners picking up which she states is not only unpleasant and unhygienic, but also incompatible with the principles of the area being operated as a nature reserve.

The Ramsey Dog Control Byelaws 2017 apply, a copy of which are enclosed for information, these prescribe areas where dogs are not permitted, and where dogs are not allowed to be at large and where faeces must be picked up.

The Byelaws do not have any provision requiring a dog to be on a leash, the Dogs Act states that “at large”, in relation to a dog, means not on a lead or under the effective control of a person aged 10 years or over.

Recent Douglas Dog Byelaws do contain a provision whereby dogs are prohibited from specified open spaces unless on a lead and restricted to footpaths, which might be able to be applied in revised Dogs Byelaws for open spaces within the town such as Poyll Dooey, the former railway line, Mooragh Estate or areas of beaches.

If the Commission wished to proceed than further advice would be obtained as to which areas the provision might be applied to, and revised or amending Byelaws would require to be made.

Officers are arranging for the Town Warden to undertake early morning patrols in areas where there have been reports of fouling, where reports are received the complainant is asked whether a witness statement would be made, through which prosecution might follow. The Warden will also place warning signs where practicable advising of the penalty for fouling/failing to pick up.

Recommendation: for discussion.

T. P. Whiteway
Town Clerk and Chief Executive.

12th February, 2020.

**RAMSEY TOWN COMMISSIONERS
FINANCE OFFICER'S GENERAL REPORT
FEBRUARY 2020 - PUBLIC**

Mr. Chairman and Members,

The following documents are appended for review and/or information :

1. A summary of accounts paid and suppliers used in January 2020 – Appendix 1.
2. Tabulated and graphical summaries of the Income and Expenditure for the period to 31st January 2020 – Appendix 2.
3. Quarterly financial information as at 31st December 2019 as submitted to the Department of Infrastructure on 23rd January 2020 – Appendix 3.

Accounts

Accounts totalling £426,785.06 were paid through the General Revenue Account and accounts totalling £25,119.09 were paid through the Northern Civic Amenity Site Account in January 2020. Details of the accounts paid and the suppliers utilised are attached at Appendix 1.

Recommendation : To be noted.

Summary of Revenue Income and Expenditure

A summary of the 2019-20 Income and Expenditure for the period from 1st April 2019 to 31st January 2020 together with associated graphical depiction is attached at Appendix 2. It should be noted that the graphical disclosures are both for month-by-month and cumulative figures.

Certain elements of capital expenditure have been paid through the Revenue account and they are to be financed by way of capital loans. Therefore they are not disclosed as part of the disclosed 2019-20 Income and Expenditure figures and graphs and they are:

32 – 38 Auldyn Meadow Drive – purchase of four 2-bedroom apartments £565,500.

Upper Queens Pier Road – professional fees & refurbishment costs £217,359.

Cronk Elfin - refurbishment professional fees £28,905.

Close y Chibbyr Ghlass – boiler replacement programme £25,982.

Kitchen Framework Agreement – replacement kitchens £198,225.

Close Woirrey - redevelopment professional fees £11,343.

Recommendation : To be noted.

Quarterly Financial Return

The Commission is required to provide the Department of Infrastructure with a summary of certain financial information on a quarterly basis. The return for the third quarter to 31st December 2019 was submitted on 23rd January 2020 - attached as Appendix 3.

Recommendation : To be noted.

12th February 2020.

N.Q. Cannell, FCCA
Finance Officer.

Ramsey Town Commissioners

Accounts paid to the 31 January 2020

Appendix 1

Payee	Description	Amount (incl. VAT)
General Account		£
Staff	Wages, salaries, ITIP, NI & superannuation	173,561.79
Northern Civic Amenity	Quarter 4 contribution	68,037.60
IOM Government	Waste disposal charges	61,621.61
Various	Housing property repairs, maint. & safety checks	29,126.14
Manx Utilities	Electricity supply & water charges	20,624.80
Various	Fuel & oil	14,886.06
Various	Commission property repairs, maint. & safety checks	10,494.07
Various	Vehicle maintenance, repairs & licences	8,412.29
Various	Street lighting maintenance & head renewals	6,432.44
Various	Housing property - Close y Chibbyr Ghlass heating	5,873.57
Various	Legal & prof. fees - non-housing	4,104.00
Various	IT costs	3,685.37
Various	Legal & prof. fees - housing	3,114.20
Various	Refuse materials & equipment	3,113.14
Various	Security, etc.	2,478.68
Manx Telecom	Phones	1,982.57
Various	Contract cleaning	1,938.88
Various	Office expenses - post, printing, stationery etc.	1,572.68
Various	Library books & DVD's	1,084.39
Various	Town events	978.11
Various	Machinery maintenance	823.29
Various	Park materials	452.17
Banks	Bank & debit card charges	436.10
Various	Housing property - capital project - UQPR refurb.	408.00
Various	Media & advertising	348.36
Various	Staff training	126.00
Various	Gift vouchers	90.00
Mrs J Wedgwood	Attendance Allowance	142.50
A G Cowie	Attendance Allowance	131.25
Mr W G Young	Attendance Allowance	131.25
Mr N P Howard	Attendance Allowance	93.75
Mr J McGuinness	Attendance Allowance	90.00
Mr W L Hankin	Attendance Allowance	82.50
Mr F B R Williams	Attendance Allowance	75.00
Mrs M B Quayle	Attendance Allowance	75.00
Mr G Monk	Attendance Allowance	71.25
Mr A J Oldham	Attendance Allowance	60.00
Rev N D Greenwood	Attendance Allowance	26.25
		426,785.06
Northern Civic Amenity Site		
IOM Government	Waste disposal charges	8,858.99
Island Drainage & Groundworks	Skip haulage	8,767.20
IOM Government	Site rental	3,657.60
Various	Recycling charges	2,121.02
Various	Fuel & oil	698.42
Various	Equipment repairs	638.66
Various	Site maintenance	311.15
Worldpay	Debit card reader charge	45.02
Bank	Charges	21.03
		25,119.09

Ramsey Town Commissioners

Suppliers utilised during January 2020

Appendix 1

AB Photography Ltd.	IOM	Manx Fork Trucks Ltd.	IOM
Appleby	IOM	Manx Telecom Ltd.	IOM
Argon IT Services Ltd.	IOM	Manx Utilities Authority	IOM
Argon Office Systems Ltd.	IOM	Mann Recovery Services Ltd.	IOM
Arven Chemicals Ltd.	UK	Mannin Media Group Ltd.	IOM
Ballaneven Compost Ltd.	IOM	Martin & Watson Ltd.	IOM
Bertram Trading Ltd.	UK	March Consultants Ltd.	IOM
Brew & Corkill Ltd.	IOM	MC Locksmith Services Ltd.	IOM
Bridge Bookshop Ltd.	IOM	Modus Architects Ltd.	IOM
Bridson & Horrox Stationery	IOM	Mylchreests Motors Ltd.	IOM
CE Richmond Ltd.	IOM	Outdoor Power & Plant Ltd.	IOM
City Electrical Factors Ltd.	IOM	Outdoors Ramsey Ltd.	IOM
Cleervu Aerial Specialists Ltd.	IOM	Paul Wheeler Ltd.	IOM
Colas (IOM) Ltd.	IOM	Phoenix Windows Ltd.	IOM
Cornerstone Architects Ltd.	IOM	P & M Window Cleaners Ltd.	IOM
David Perry Electrical Contractors Ltd.	IOM	Pro-tec Security Ltd.	IOM
Dickinson & Cruickshank	IOM	Ramsey Automotive Centre Ltd.	IOM
Eden Park Garden Centre	IOM	Ramsey Shipping Services Ltd.	IOM
Ellan Vannin Fuels Ltd.	IOM	Ramsey Skips	IOM
Express Fittings & Fittings Ltd.	IOM	RW Faragher	IOM
Farmers Combine Ltd.	IOM	SafetyNet Ltd.	IOM
Feltons Ironmongers	IOM	Sage UK Ltd.	UK
Garage Door & Gate Company Ltd.	IOM	Signrite IOM Ltd.	IOM
G4S Secure Solutions Ltd.	IOM	Silva Consulting Ltd.	IOM
Haldane Fisher (IOM) Ltd.	IOM	Steven Morley Ltd.	IOM
IOM Government	IOM	Suez Recycling & Recovery IOM Ltd.	IOM
IOM Newspapers Ltd.	IOM	Swales Electrical Ltd.	IOM
IOM Post Office	IOM	2Clean	IOM
Island Drainage & Groundworks Ltd.	IOM	Ulverscroft Large Print Books Ltd.	UK
JCK Ltd.	IOM	W.D.S. Ltd.	IOM
JP Corry (previously Jewson Ltd.)	UK	Westminster Car Restorations Ltd.	IOM
Macs Builders Merchants Ltd.	IOM	WF Howes Ltd.	UK
Magnet IOM Ltd.	IOM	Whittaker Trading Ltd.	IOM
Manx Control Systems Ltd.	IOM	Worldpay (UK) Ltd.	UK
		Wurth UK Ltd.	UK

RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 31 JANUARY 2020 - Appendix 2

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Social Housing						
Housing Schemes	3,288,019	4,039,956	(751,937)	4,198,000	4,248,600	(50,600)
Cl. Woirrey/ Cl. y C Glass	18,876	6,555	12,321	29,700	24,100	5,600
Brookfield Court	11,443	4,315	7,128	15,650	16,930	(1,280)
Close ny Mooragh	26,950	10,572	16,378	33,600	42,700	(9,100)
Sub Total	£3,345,288	£4,061,398	(£716,110)	£ 4,276,950	£ 4,332,330	(£55,380)

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Property and Assets						
Town Hall	169,804	20,193	149,611	219,400	23,100	196,300
Workshops	92,023	0	92,023	97,770	0	97,770
Public Conveniences	42,900	0	42,900	54,600	0	54,600
Courthouse	27,195	2,900	24,295	40,000	0	40,000
Mansail Lease	6,508	7,887	(1,379)	4,200	7,590	(3,390)
Lakeside Centre	4,133	8,917	(4,784)	4,200	11,170	(6,970)
Parklands Day Nursery	1,804	17,095	(15,291)	2,360	17,150	(14,790)
Bowling Alley	44	11,250	(11,206)	2,000	15,000	(13,000)
Non-Lease Properties	4,299	0	4,299	11,600	0	11,600
Prom Shelters, etc	15,601	0	15,601	13,200	0	13,200
Private Property Repairs	1,433	0	1,433	10,500	0	10,500
CCTV town centre	4,721	0	4,721	4,500	0	4,500
Apprentices	0	0	0	0	0	0
R.N.D.H.C.	44,025	53,122	(9,097)	19,000	20,900	(1,900)
Park assets	28,377	0	28,377	49,300	0	49,300
Sub Total	£442,867	£121,364	£321,503	£532,630	£94,910	£437,720

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Works & Development						
Foreshores & Flags	1,636	0	1,636	3,500	0	3,500
Car Parks	23,208	16,394	6,814	53,300	16,300	37,000
Refuse Removal	560,836	96,827	464,009	703,990	139,700	564,290
Civic Amenity contribution	187,240	0	187,240	174,100	0	174,100
Sewers & Pumps	78,567	78,567	0	104,735	104,735	0
Street & Dec Lighting	72,619	0	72,619	114,000	0	114,000
Local Services	67,461	0	67,461	97,000	0	97,000
Govt Department Agencies	0	0	0	0	0	0
Sub Total	£991,567	£191,788	£799,779	£1,250,625	£260,735	£989,890

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Parks & Leisure						
Advertising & Entertaining	56,229	10,376	45,853	55,500	3,500	52,000
Parks & Gardens	223,977	613	223,364	281,411	602	280,809
Games Concessions	6,866	2,212	4,654	16,500	2,000	14,500
Public Library	109,238	8,835	100,403	141,600	11,300	130,300
Sub Total	£396,310	£22,036	£374,274	£495,011	£17,402	£477,609

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Finance & General Purposes						
Administration	32,942	0	32,942	64,700	0	64,700
Office Expenses	780,366	84,454	695,912	950,550	83,000	867,550
Sundry Expenses	8,964	0	8,964	15,500	0	15,500
Miscellaneous	29,986	51,777	(21,791)	29,500	20,400	9,100
Swimming Pool	16,443	0	16,443	17,500	0	17,500
Town Band	2,000	0	2,000	2,000	0	2,000
Vehicle Replacement	0	0	0	10,000	0	10,000
Ramsey Town Management	3,825	0	3,825	6,500	0	6,500
Sub Total	£874,526	£136,231	£738,295	£1,096,250	£103,400	£992,850

TOTAL	£6,050,558	£4,532,817	£1,639,105	£ 7,651,466	£ 4,808,777	£ 2,842,689
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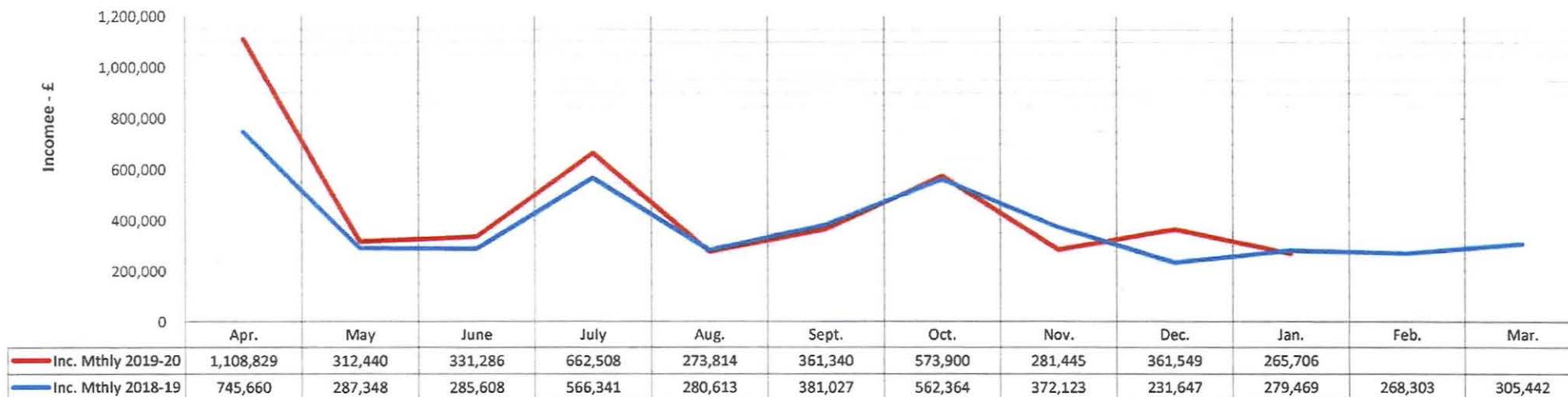
Town rates	£ -	£ 2,358,586	(£2,358,586)	£ 23,000	£ 2,819,024	(£2,796,024)
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RAMSEY TOWN COMMISSIONERS

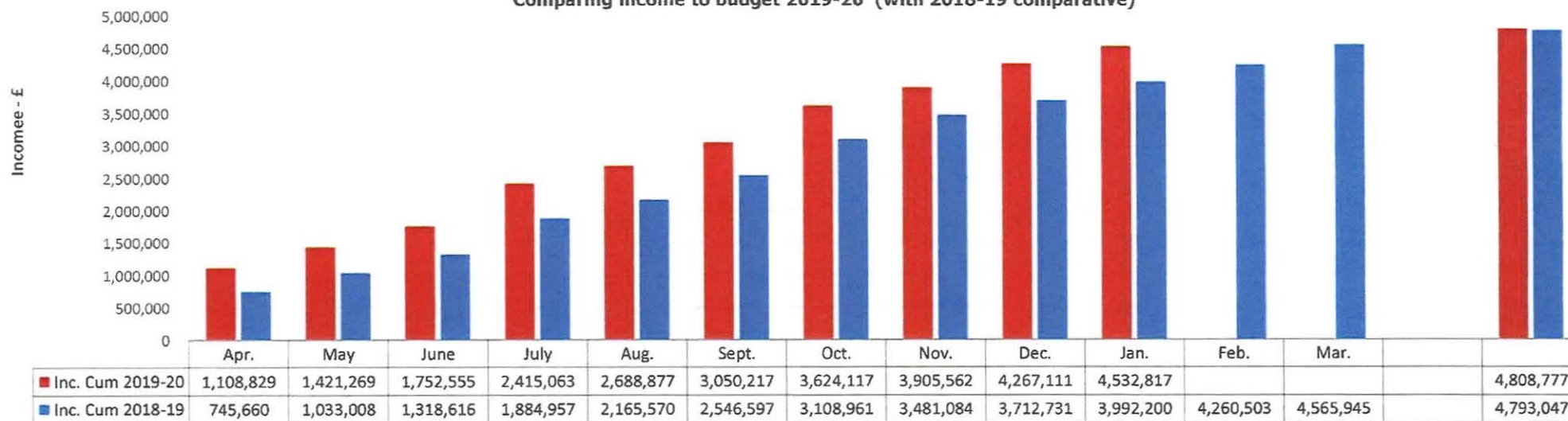
SUMMARY OF INCOME & EXPENDITURE TO 31 JANUARY 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month income summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing income to budget 2019-20 (with 2018-19 comparative)

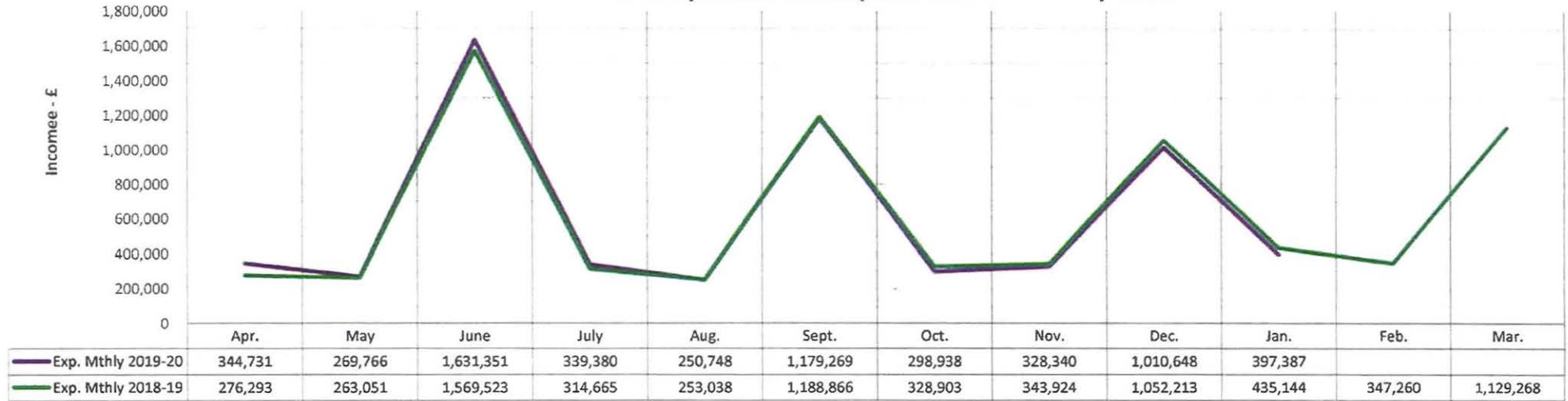


RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 31 JANUARY 2020

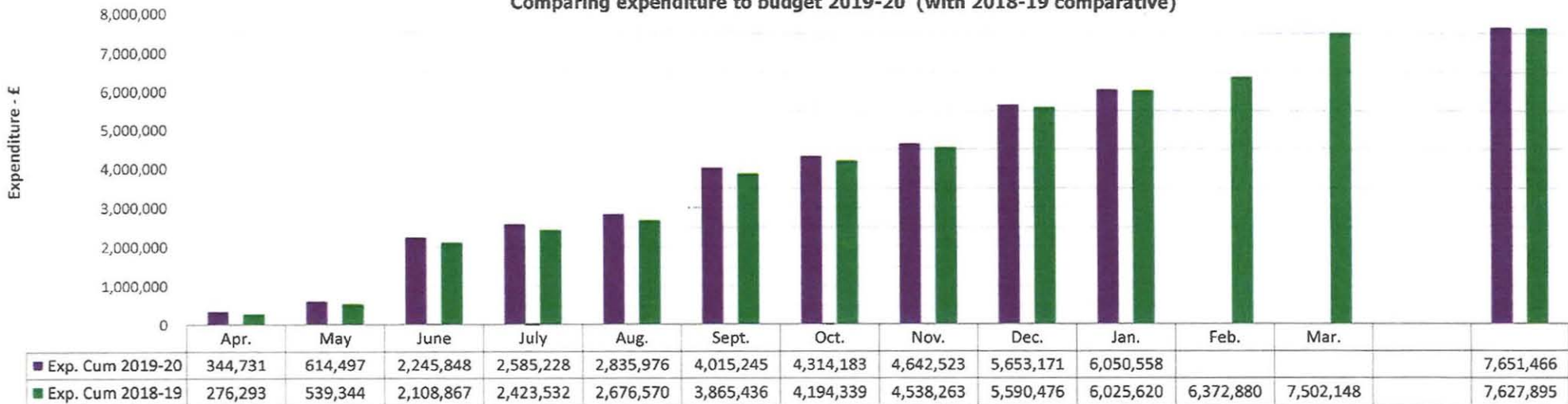
Appendix 2

Ramsey Town Commissioners
Month-on-month expenditure summary 2019-20 & 2018-19 comparative



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Ramsey Town Commissioners
Comparing expenditure to budget 2019-20 (with 2018-19 comparative)

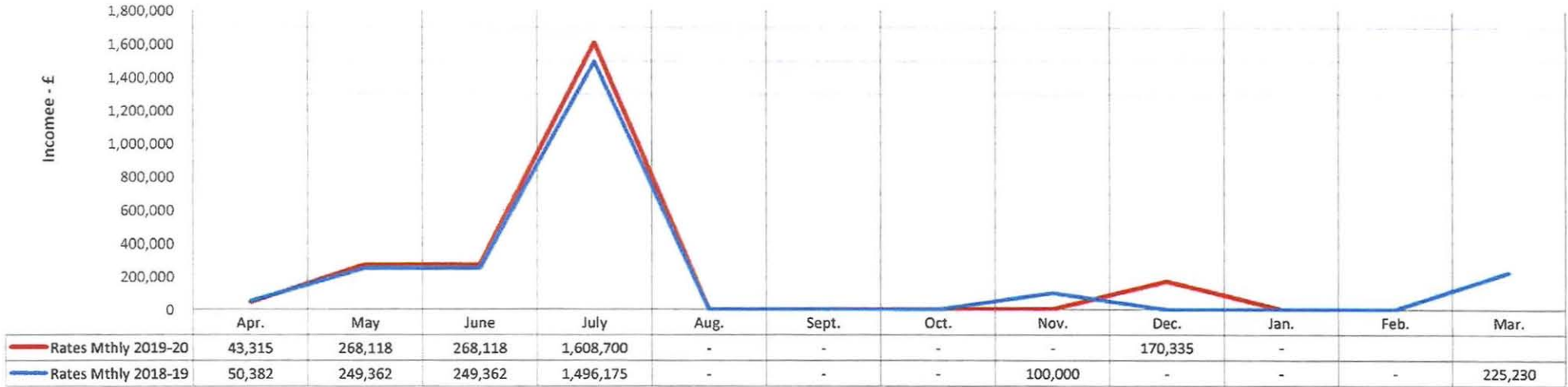


RAMSEY TOWN COMMISSIONERS

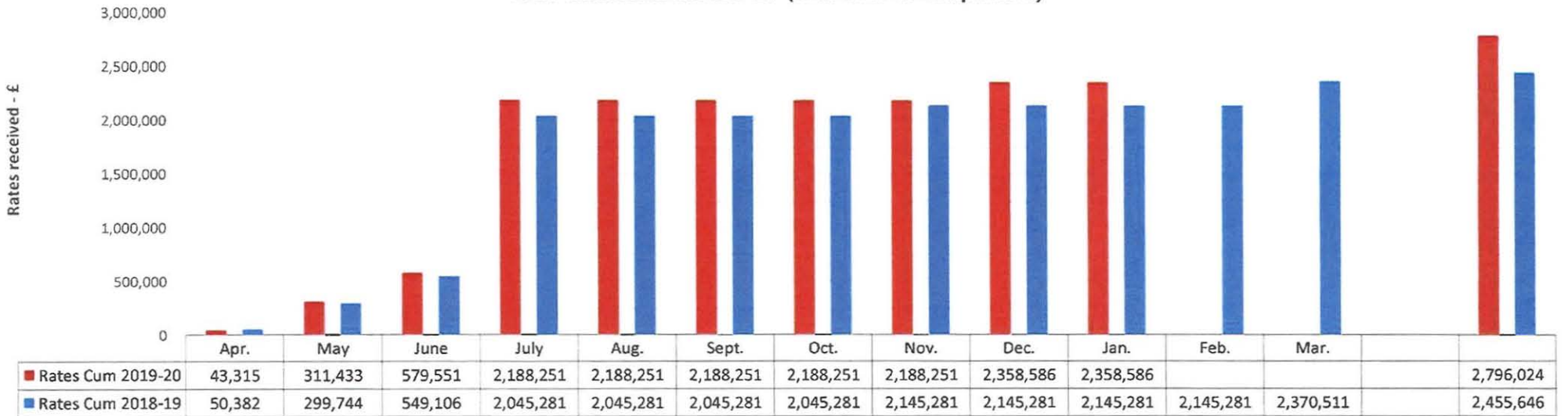
SUMMARY OF INCOME & EXPENDITURE TO 31 JANUARY 2020

Appendix 2

Ramsey Town Commissioners
Month-on-month rate receipts summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Town rates received 2019-20 (with 2018-19 comparative)



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RAMSEY TOWN COMMISSIONERS
QUARTERLY FINANCIAL INFORMATION RETURN 2019-20 : Appendix 3

	Quarter 1 £	Quarter 2 £	Quarter 3 £	Quarter 4 £
General Revenue				
Rates Collected (by Treasury)	579,551	1,608,700	170,335	-
Salaries' Cost	231,618	230,764	231,485	-
Heat and Light	6,701	3,275	5,902	-
Members' Attendance Allowance	1,616	1,328	690	-
Legal Fees	1,077	1,795	350	-
Capital Loan Payments	825,778	827,847	827,082	-
Insurance Costs (net of Housing ins. costs)	-	-	48,921	-
Computer Expenses	6,362	4,054	2,323	-
Refuse Collection Costs	130,271	139,777	101,392	-
Parks Glens (Total Costs)	96,479	89,148	71,038	-

Housing

Rents received	828,972	825,269	830,962	-
Rates paid*	479,462	-	-	-
Repairs and Maintenance	181,350	188,879	183,769	-

*Annual rates paid in first quarter

Capital

Capital Projects: Loans advanced in period	-	215,129	756,400	-
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Balances at Bank

General Revenue	375,366	1,549,254	1,153,932	-
Unapplied Capital Receipts	67,110	67,110	81,038	-

Reserve bank accounts

Housing Maintenance Reserve	176,777	176,777	105,476	-
Heating Maintenance Reserve	1,677	1,677	1,605	-

Other Income

Grant Assistance	-	1,040	-	-
Hire of buildings	16,413	1,435	1,955	-

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
CHANGES TO PLANNING PROCESS
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

On 13th January, 2020 the Department of Environment Food and Agriculture hosted an information session at the Town Hall in Ramsey on changes to the planning administration process.

The meeting commenced at 7:00 p.m. and ended at 9:10 p.m., and was attended by the Mr. A. G. Cowie, Mrs. M. B. Quayle, Messrs' N. Howard and F. B. R. Williams. together with representatives of other northern local authorities. The Town Clerk and Technical Services Manager were also in attendance.

The presentation was given by Mrs. Jennifer Chance, Director of Planning and Building Control and Mr Steve Butler, Head of Development Management, and focused on recent changes to the administration system including submission requirements and interested party status. A copy of the presentation slides is enclosed for Members' information.

Particular attention was drawn to the provision of Interested Party Status for Local Authorities which has been extended to allow such to be granted where proposed development in adjacent authority areas would have a direct impact on the neighbouring authority – this matter was highlighted by Ramsey Town Commissioners in relation to the application for a transmission mast at Albert Tower which is outside the Ramsey Boundary.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive.

24th January, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
LITTER ACT 1972
FEBRUARY 2020 – PUBLIC**

Mr. Chairman and Members,

Attention has been drawn to a small number of comments about cigarette ends and other litter left in the vicinity of some public houses in the town.

The matter has previously been raised through the Northern Neighbourhood Policing Team Partnership Group and a general reminder as regards litter, particularly cigarette ends, issued through the local licensing liaison group. In addition officers have raised concerns directly with offending premises, which has resulted in improvements.

Recent social media focus, particularly related to Beach Buddies, has highlighted the fact that cigarette butts and other detritus finds its way into street gullies and transfers via the storm water drainage system to the sea and local beaches.

The statutory provisions for litter are contained within the The Litter Act 1972, section 4B, provides powers for authorities to serve a notice (a "litter control notice") imposing requirements on the owner or occupier of premises where there is:-

- a recurrent defacement by litter or refuse of any land in the vicinity of the premises including areas of public highway; or
- where the condition of any part of the premises which is open land in the vicinity of the frontage is, and if no notice is served is likely to continue to be, detrimental to the amenities of the locality by reason of the presence of litter or refuse, or
- there is produced, as a result of the activities carried on the premises, quantities of litter or refuse of such nature and in such amounts as are likely to cause the defacement of any part of the highway, or of open land adjacent to the highway, which is in the vicinity of the premises.

Recommendation: To be noted.

T. P. Whiteway
Town Clerk and Chief Executive

12th February, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
NORTH BARRULE ART INSTALLATION
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

Planning Application PA: 19/01313/B - Creation of art installation through the re-arrangement and painting of stone, Art Installation Mountain Road, Glen Auldyn, Ramsey Isle of Man

The Commission has received correspondence drawing attention to the above planning application which is being re-advertised as an amended plan. The Correspondent states that although the shoulder of Barrule sits in the Parish of Lezayre as the creation of this painted artificial depiction of a three legs will have most impact on the Town of Ramsey they raise the matter with the Commission in the hope that the Board may consider its detrimental impact.

They continue:- “The view of Barrule from the Town Hall, the Mooragh Promenade, the swimming pool or even from Christian Street, in fact from any point of the town that enjoys the natural splendour of the hill range, will be despoiled by the painting of its surface I note that, to date, it has not been objected to by the Commissioners but hope that on reflection it may do so with the amended application.”

The application was submitted in 2019, and so the recent amendment to planning process which would have provided the opportunity to obtain interested party status will not apply, the Commission may however wish to consider the proposal and submit a view thereon.

The application and associated correspondence is available to view on the IOM Government Website at <https://services.gov.im/planningapplication/services/planning/planningapplicationdetails.iom?ApplicationReferenceNumber=19/01313/B>

There is also a MTTV video which can viewed at <https://youtu.be/5ETWZIkjmbS>

Although submitted in 2019 the application has yet to be determined, the application seeks consent to paint the 30m diameter 3 legs structure, which has already been constructed in natural stone, in white which it is understood would make it more visible from the town and surrounding areas.

Recommendation: for discussion.

T. P. Whiteway
Town Clerk and Chief Executive.

12th February, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
TT COURSE PREPARATORY WORKS
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

There are a number of roadworks that are necessary before the TT period.

As in previous years the Department of Infrastructure plans to close the Mountain Road between Ramsey and Creg Na Baa in order to complete those tasks that are on the Mountain Road. The closures would be between 9 a.m. and not later than 5 p.m.

The proposed dates are Monday 6th, Tuesday 7th and Wednesday 8th April, with reserve dates of Tuesday 14th, Wednesday 15th, Thursday 16th April to (allow for inclement weather).

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive.

12th February, 2020.

**RAMSEY TOWN COMMISSIONERS
TECHNICAL SERVICES MANAGER'S REPORT
PLANNING APPLICATIONS – FEBRUARY, 2020**

Mr. Chairman and Members,

Copies of the following applications have been received from the Department of the Environment, Food and Agriculture, Planning and Building Control Division under the planning consultation procedures. The applications are listed for consideration subject to comments where appended.

REF NO: 3727 AMENDED PLANS
P.A. NO.: 19/01277/B
APPLICANT: Elliott Construction Limited
PROPOSED: Conversion of boarding house to provide five self-contained apartments
NOTES: P.A. in Detail
SITE: **19, Waterloo Road, Ramsey**

REF NO: 3732 AMENDED PLANS
P.A. NO.: 19/01389/B
APPLICANT: Robert Cowell Esq.
PROPOSED: Conversion of existing garage to living accommodation, extension to provide utility room, replacement of window with patio door and Juliette balcony, creation of external staircase, erection of detached garage and alterations to vehicular access
NOTES: P.A. in Detail
SITE: **The Elms, 3, The Crescent, Ramsey**

REF NO: 3734 AMENDED PLANS
P.A. NO.: 19/01414/B
APPLICANT: Mrs. Karen McGurgan
PROPOSED: Installation of a flue
NOTES: P.A. in Detail
SITE: **Auldyn Lodge, Mount Auldyn, Ramsey**

REF NO: 3737
P.A. NO.: 19/01428/B
APPLICANT: Mr. J. M. Teare
PROPOSED: Erection of summerhouse (retrospective)
NOTES: P.A. in Detail
SITE: **Hillingford, Jurby Road, Ramsey**

REF NO: 3738
P.A. NO.: 19/01451/B
APPLICANT: Mr. R. & Mrs. C. Kneale
PROPOSED: Erection of an extension and replacement detached garage, extension of hard standing and creation of an internal porch
NOTES: P.A. in Detail
SITE: **Tan Coirrey Hey, Brookfield Crescent, Ramsey**

REF NO: 3739
P.A. NO.: 19/01457/B
APPLICANT: Mr. N. Corlett
PROPOSED: Erection of single storey extension to rear and replacement of porch roof with tiled roof
NOTES: P.A. in Detail
SITE: **Langholm, Queen's Grove, Ramsey**

REF NO: 3740
P.A. NO.: 19/01462/B
APPLICANT: Mr. & Mrs. G. Walker
PROPOSED: Erection of replacement dwelling with detached garage and associated access
NOTES: P.A. in Detail
SITE: **Ny Garaghyn, Grove Mount, Ramsey**

REF NO: 3741
P.A. NO.: 20/00023/B
APPLICANT: Farmers Combine Limited
PROPOSED: Installation of replacement roof to rear of warehouse
NOTES: P.A. in Detail
SITE: **Shop & Warehouse, 20 - 21, West Quay, Ramsey**

REF NO: 3742
P.A. NO.: 20/00065/B
APPLICANT: Mrs. J. Joughin
PROPOSED: Replacement of existing glazed porch roof with tile
NOTES: P.A. in Detail
SITE: **11, Thornhill Close, Ramsey**

TSM's Report - Planning Applications – February, 2020 – Public Continued

REF NO: 3743
P.A. NO.: 20/00069/B
APPLICANT: Forest Homes
PROPOSED: Erection of three attached dwellings with associated off road parking
NOTES: P.A. in Detail
SITE: **Land at the junction of May Hill and Glen Elfin Road, Ramsey**

B. Wallace
Technical Services Manager

12th February, 2020.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
FORMER MART SITE
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

The Commission has previously discussed the former Mart Site in Ramsey which had been advertised for sale at an asking price of £610,000.

The owners have now written to advise that the property, which remains on the market for sale, has been reduced to an asking price of £400,000.

An assessment of the site for potential development for public sector housing has been commenced. The revised price has also been notified to the Department of Infrastructure.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive.

6th February, 2020.

**RAMSEY TOWN COMMISSIONERS
HOUSING AND PROPERTY MANAGER'S REPORT
HOUSING PERFORMANCE AND STATISTICS 2019/20
FEBRUARY, 2020 - PUBLIC**

Mr. Chairman and Members,

Attached with this report for Members information are the Housing Performance and Statistics 2019/20 - for quarter three for year-end 31st March, 2020.

A quarterly report is prepared by instruction of the Department of Infrastructure and the statistics in this report are an expansion of that report and are presented in 6 sections:

- Allocation Data
- Maintenance Data
- Management Data
- Capital Projects
- Large Revenue Projects
- Strategic Plan

Recommendation: To be noted.

Mark Close
Housing & Property Manager

12th February, 2019.



Housing Performance and Statistics

2019/2020 – Q3

Section 1	Allocation Data
Section 2	Maintenance Data
Section 3	Management Data
Section 4	Capital Projects
Section 5	Large Revenue Projects
Section 6	Strategic Plan

HOUSING PERFORMANCE DATA

2019/2020

1	Allocation Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Total number of housing waiting list applicants	62	63	69	66			A rolling annual review is being carried out. The average is shown within the year column. There are 48 applicants on the one bedroom waiting list, 15 on the two bedroom list and 3 on the three bedroom list.
B	Total number of transfer waiting list applicants	16	15	13	12			Number on list at end of each quarter.
C	Number of housing waiting list allocations	22	6	7	2			Number of applicants from the housing waiting list that have been allocated a property.
D	Number of transfer list allocations	9	1	2	5			Property transfers adversely affect the voids list and incur re-let costs.
E	Number of approved Lodgers in RTC properties	7	1	0	3			Approved during the period.
F	Number of terminated tenancies	38	4	8	6			Tenants surrendering their tenancies. No possessions taken within this period.
G	Number of applicants withdrawn from the housing waiting list	9	3	2	0			Tenants voluntarily withdrawing their applications or removed from the list following a review.

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HOUSING PERFORMANCE DATA

2019/2020

2	Maintenance Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Number of responsive repair requests	1632	306	322	432			Reported repairs.
B	Percentage of responsive repairs completed on time	97%	99%	99%	98%			Responsive repairs and void property re-let work takes priority over any other on-going planned projects.
C	Total number of void properties reallocated	33	9	9	7			Properties that have been brought to a re-let standard and allocated.
D	Percentage of voids completed on time	100%	100%	100%	100%			Target - 5 weeks standard, 12 weeks major (i.e. requires new kitchen, bathroom, damp remedial work)
E	Percentage of properties with valid boiler safety certificates	102%	26%	25%	25%			Boilers are serviced every 11 – 12 months to remain safe and compliant within the 12 month target period.
F	Percentage spend to date on maintenance budget	£775,736 112%	£180,536 25.5%	£165,377 23.8%	£190,922 27%			Current spend from the Housing Maintenance budget. The previous year includes funds used from the Housing Reserve Fund for planned work.
G	Total number of out of hours emergency repairs carried out	104	31	42	51			Only emergency calls and repairs that are the responsibility of the Landlord are reacted to with an action.

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HOUSING PERFORMANCE DATA

2019/2020

3	Management Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Percentage of gross rent arrears	£48,696 1.5%	£40,384 1.2%	£47,802 1.7%	£49,174 1.7%			The average figures are shown within the previous year column.
B	Percentage of property inspections carried out	214 39%	34 6%	32 6%	30 5%			A target of 1/3 (33%) of the Housing stock to be inspected each year.
C	Percentage of rent paid over the counter	35%	35%	35%	35%			The average % is shown within the year column.
D	Percentage of rent paid by direct debit	50%	50%	50%	50%			The average % is shown within the year column.
E	Percentage of rent paid direct by the DHSC	15%	15%	15%	15%			The average % is shown within the year column.
F	Housing newsletters issued	1	1	0	1			Issues to be distributed every March and September.

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4	Capital Projects	Notes
A	Cronk Elfin External Refurbishment of 50 properties	Approval has been given by the Department of Infrastructure to progress this scheme to Design Development Stage (I1) and the design team have been instructed to proceed. Planning and Building approvals will be sought and commencement on site is achievable for early 2021.
B	Close Woirrey Re-development	The design development stage is complete and the building regulations and planning approvals are in place. The Mayfield sheltered housing complex is required to be constructed before the commencement of Close Woirrey. Construction has commenced on the Mayfield project and is due for completion in October 2020.
C	External refurbishment of 7 properties situated on Upper Queens Pier Road	This project commenced on the 16 September 2019 and has a completion date of the 17 April 2020. The scheme is on programme and is within budget and is meeting the client's requirements in regard to design, quality and health and safety.
D	New Heating Boilers at Close Y Chibbyr Ghlass	The properties at Close y Chibbyr Ghlass have a communal oil fired central heating system which is sited within the Close Woirrey building. Close Woirrey is planned to be redeveloped when Mayfield is complete in October 2020. Close Y Chibbyr Ghlass properties are currently having new gas boilers installed under a Capital funded scheme which is on-going with no issues to date and is due to be complete by June 2020.
E	Air Sourced Heat Pumps at Close Caarjys	Air sourced heat pumps, similar to the two already installed, are to be installed in the 16 properties that require an alternative heat source. The Department are in support of the Commission's proposals including the option of carrying out the work in-house similar to the two already installed. Planning approval is being sought.

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5	Large Revenue Projects	Notes
A	Re-decoration of the Lezayre estate	This decoration work will continue throughout the Lezayre estate and will be spread over 2-3 years as budget allows. It is being funded through the Housing Maintenance Reserve Fund and Housing Maintenance Allowance. The decoration is being carried out in-house with an independent scaffold company employed to supply, erect and dismantle the scaffold. This work was suspended over the winter months and will resume again later this year.
B	New Kitchens at Close Y Chibbyr Ghlass	A quote has been obtained for the provision of kitchens units, worktop etc. at the Departments Kitchen Framework Agreement rates. The installation work has commenced and is being carried out in-house and is being funded from the Housing Maintenance Allowance/Housing Maintenance Reserve Fund. This work is taking place at the same time that the gas boilers are being installed as the boilers are positioned within the kitchen layout. Completion of the kitchens and boiler installation is expected in early June 2020.

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6 Strategic Plan	Notes
A To work with the DOI in introducing a combined housing waiting list for the North of the Island.	The waiting list is in place and working well with applicants within Ramsey and in the Northern Region outside of Ramsey taking advantage of the broader scope of available properties.
B To work with the DOI in taking on the management of a limited number of Government properties (pilot scheme).	Awaiting DOI to progress.
C Maintain high level of rent collection.	See notes below.
D Review and develop Housing policies.	In progress. Current policies are being reviewed and there are no issues to date.

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Housing & Property Managers notes:

The Housing Section, in line with the Department of Infrastructure's policies, monitors its performance in key areas to ensure its services are delivered to an acceptable standard for our housing tenants and waiting list applicants and to meet any legal requirements.

Rent arrears are continually monitored and a strict rent retrieval procedure is being followed.

The current Policies are not causing any issues for tenants or staff and are being reviewed annually.

Property inspections are continuing to be successful and proving to be a good line of communication and engagement with our tenants.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
LHERGY FRISSELL HILL CLIMB
FEBRUARY, 2020 – PUBLIC**

Mr. Chairman and Members,

Manx Motor Racing Club Limited has provided details of the Manx Classic with regard to road closure arrangements.

This annual event is organised by the Manx Motor Racing Club and covers three different closures on three consecutive days at the end of April and into early May each year.

For 2020 those events will be:-

Date	Venue	Time
Thursday 30 th April	The Sloc, Near Port Erin	09.00 a.m. to 17.30 p.m.
Friday 1 st May	Creg Willey's Hill, Glen Helen	09.00 a.m. to 17.00 p.m.
Saturday 2nd May	Lhergy Frissell, Ramsey	09.00 a.m. to 18.00 p.m.

Large Advance Notice boards will be erected at each approach to these venues and the usual publicity done in line with DOI requirements.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive.

6th February, 2020.