



Town Hall,
Parliament Square,
Ramsey,
Isle of Man.

www.ramsey.gov.im

Nollick Ghennal As Blein Vie Noa

12th December, 2019.

Sir/Madam,

The monthly **Public Meeting** of the Ramsey Town Commissioners will be held in the Boardroom of the Town Hall, Parliament Square, Ramsey, on Wednesday evening next, **18th December, 2019, at 7.00 p.m.**

BUSINESS:

1. Apologies for Absence: Rev'd Canon N. D. Greenwood

2. Minutes for Adoption:

pages: 1 - 13

- Minutes of Board Meeting held on 20th November, 2019.
- Minutes of Special Board Meeting held on 4th December, 2019.

3. Matters arising not included within the Agenda.

4. Finance and General Purposes:

pages: 14 - 32



- Town Clerk's Report(s):
 - Consultation - Changes in Electoral Systems
 - Isle of Man Municipal Association
- Deputy Town Clerk's Report(s):
 - Children's Weight Management Consultation
- Finance Officer's General Report:
 - Accounts
 - Summary of Revenue Income and Expenditure
 - Rates



5. Works and Development:

page(s): 33 - 37

- Town Clerk's Report(s):
 - Changes to Planning System
 - Footpath Brookfield to Laurys Avenue
- Technical Services Manager's Reports:
 - Planning Applications
 - Appendix
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6. Housing and Property:

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- Housing and Property Manager's Report(s):
 - Housing Performance and Statistics 2019/20

7. Parks and Leisure:

page(s): 46 - 47

- Town Clerk's Report(s):
 - 75th Anniversary of VE Day
- Deputy Town Clerk's Report(s):
 - Christmas Events

10. Any other Business:

page(s):

(by permission of Chairman)

- Matters Raised by the Public:
 - ❖ None
- Representative Report(s):
 - ❖ None



Town Clerk & Chief Executive.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

The Monthly Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 20th November, 2019, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mesdames M. B. Quayle and J. Wedgwood, Messrs' Revd Canon N. D. Greenwood, W. L. Hankin, A. J. Oldham, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Messrs' J. McGuinness and G. Monk. Mr. N. Howard was not present.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, Housing and Property Manager, and Minute Clerk were in attendance.

(2019/20:190) Minutes:

Resolved: That the Minutes of the Board Meeting held on 16th October, 2019, be confirmed and signed by the Chairman.

(2019/20:191) Matters Arising:

There were no matters arising.

(2019/20:192) Chairman's Report:

Resolved: To note the Chairman's report dated 11th November, 2019, subject to the following:-

Annual Civic Service of Remembrance: Mr. Cowie reiterated his thanks to all concerned in ensuring the Acts of Remembrance in Ramsey were suitably commemorated. Mr. Oldham sought confirmation from members that everyone was happy with the new wreath laying arrangement, which they were.

Annual Fireworks Display: Mr. Cowie also reiterated his thanks to all concerned in the success of the Fireworks Display and associated entertainment.

Finance and General Purposes:

(2019/20:193) Town Clerk's Report - Consultation No Fault Divorce:

Resolved: To note the Town Clerk's report dated 11th November, 2019, concerning the consultation on No Fault Divorce, arising from the Private Members Bill introduced by Ms Daphne Caine, M.H.K.

It was further resolved following a proposal by Mr. Parker, seconded by Mr. Hankin and agreed that the consultation is more fitting to individual response and therefore any member wishing to do so respond in a personal capacity.

(2019/20:194) Deputy Town Clerk's Report - Bunscoill Rhumsaa Community Open Afternoon:

Resolved: To note the Deputy Town Clerk's report dated 13th November, 2019, concerning the community afternoon organised at Bunscoill Rhumsaa, at which the Ramsey Town Commissioners had a stall, outlining the services provided.

(2019/20:195) Deputy Town Clerk's Report - SS Ellan Vannin Memorial Service:

Resolved: To note the Deputy Town Clerk's report dated 13th November, 2019, advising that a short memorial service will be held to mark the 110th anniversary of the loss of SS Ellan Vannin on 3rd December at Ramsey Quayside and, in the case of inclement weather, in Our Lady Star of the Sea and St. Maughold's Church.

(2019/20:196) Finance Officer General Report:

Resolved: To note and approve the Finance Officer's General Report dated 13th November, 2019, subject to the following:

Accounts: a query with regard to a payment to "T.C.Q. Ltd.," was noted as being for works associated with the installation of drinking fountains.

Audit and Financial Statements for the year ended 31st March, 2019: Mr. Parker thanked the Finance Officer for all his work in preparation of the year end accounts for the year ended 31st March, 2019, which have now been signed. Mr. Cowie reiterated Mr. Parker's thanks.

Works and Development:

(2019/20:197) Town Clerk's Report - Adoption of Public Open Space Traie Twoie:

Members considered the Town Clerk's report dated 12th November, 2019, concerning the acquisition of public open space in terms of Section 25 of the Local Government Act, 1985, at Traie Twoie. Members were informed that the Consultants and Environmental Health were satisfied that the site was clear of any contaminants, based on its historic use.

The Town Clerk informed members that he wished to seek clarification about parking spaces adjacent to "Murdoch House" prior to the submission of the necessary petition for the acquisition of the land, for nominal consideration.

Resolved: That, following a proposal by Mr Oldham, seconded by Mr. Williams and agreed that the Town Clerk seek the clarification needed to progress this matter.

(2019/20:198) Town Clerk's Report - Energy from Waste Facility - Gate Charges:

Resolved: To note the Town Clerk's report dated 12th November, 2019, advising of the increased charge applied by the Department of Infrastructure in respect of gate fee charges at the Energy from Waste Site of 1.92%.

It was noted that the increase will apply from 1st April, 2020, and that regard will be taken of the increase when the Commission's 2020/21 is being considered.

(2019/20:199) Technical Services Manager's Report - Planning Applications:

Resolved: That the Technical Services Manager's Report dated 13th November, 2019, detailing planning applications received from the Department of the Environment, Food and Agriculture, under the planning consultation procedures, be noted and approved, subject to the following:-

REF NO:	3650	<u>Amended Plans</u>
P.A. NO.:	19/00176/B	
APPLICANT:	Steen Heidemann	
PROPOSED:	Alterations, erection of extensions and additional use of residential dwelling as tourist living accommodation	
NOTES:	P.A. in Detail	
SITE:	Beach House, Stanley Mount East, Ramsey.	

Members queried whether the proposal would obscure any views and the adequacy of car parking. They were informed that the proposals would balance the overall appearance of the site and it is considered there should be sufficient parking in the area when works at the Queen's Pier no longer need the area in front of the pier.

REF NO:	3663	<u>Amended Plans</u>
P.A. NO.:	19/00353/GB & 19/00355/CON	
APPLICANT:	S & A Consultants	
PROPOSED:	Alterations and creation of ground floor retail (Class 1) with five self contained apartment above	
NOTES:	Registered Building	
SITE:	Former Nightlife, Market Place, Ramsey.	

A proposal by Mr. Parker that comment be made about parking provision did not receive a seconder.

(2019/20:199) Technical Services Manager's Report - Planning Applications Continued:

Appendix:

Reference was made to RTC application 3707 detailed on Appendix II (41, Fairway Drive) - Erection of a detached dwelling with integral garage within garden. Members were informed that applicant property was in the Town boundary the development site was not and it was proposed by Mr. Cowie, seconded by Mr. Parker and agreed that Standing Orders be suspended to allow the matter to be considered.

It was proposed by Mr. Cowie, seconded by Mr. Hankin, that the Commission submit an observation drawing attention to the fact that the area of the proposed development does not come within an area zoned for residential development.

Mr. Parker proposed an amendment that comment also be made about loss of vegetation. This was seconded by Mr. Cowie. Mr. Williams felt that the Commission should stick to any comment that may or may not have been made at the time the application was considered. At this point Mr. Parker withdrew his amendment.

(2019/20:200) Technical Services Manager's Report - Christmas Lights:

Resolved: To note the Technical Services Manager's report dated 12th November, 2019, concerning the completion, subject to final walk through, of the installation of new decorative lighting through Parliament Street.

Housing and Property:

(2019/20:201) Town Clerk's Report - Acquisition of Property at Auldyn Meadows:

Resolved: To note the Town Clerk's report dated 12th November, 2019, confirming receipt of the approval of the Petition for borrowing powers in a sum not exceeding £566,000 for the acquisition of property at Auldyn Meadows Ramsey.

Members were informed that the properties will be subject to final inspection and it is hoped that the keys will be available before Christmas.

(2019/20:202) Housing and Property Manager's Report - Fibre Broadband Request:

Members considered the Housing and Property Manager's report dated 1st November, 2019, concerning a request that the Commissioners provide fibre broadband to public a sector housing unit. It was noted that Manx Telecom have advised that additional work is required to be undertaken before a fibre service can be installed.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Williams and agreed that the Commission do not agree to the request. It was agreed to advise tenants that fibre broadband may be installed at their own expense.

Parks and Leisure:

(2019/20:203) Deputy Town Clerk Report - Festive Events 2019:

Resolved: To note the Deputy Town Clerk's report dated 13th November, 2019, advising of Christmas events scheduled to take place in Ramsey.

Any Other Business:

(2019/20:204) Matter raised by Public:

Resolved: To note, for record purposes, that no matter were raised by members of the public for consideration.

(2019/20:205) Representative Report:

Resolved: To note a Representative Report submitted by Mr. Cowie with regard to his attendance at a recent meeting of the Isle of Man Municipal Association.

Mrs. Wedgwood welcomed the proposal to introduce a "New-Members' Handbook". It was proposed by Mr. Cowie, seconded by Mrs. Wedgwood and agreed to advise Mrs Curphey of the Board's support for this initiative.

(2019/20:206) Sundry Matters:

The following sundry matters were raised by Mr. Hankin:

- **Meet and Greet** - the date was confirmed as 18th January, 2020 - Mr. Hankin asked if the event could be advertised more than previous meet and greet sessions.
- **Ramsey Transport Interchange** - Mr. Hankin asked if the invitation extended to the Minister to meet the Commission with regard to the proposed transport interchange could be progressed;
- **Football Clubs - Young People Safety** - Mr. Hankin referred to young people coming away from football training during dark evenings and asked if the Clubs could be asked to ensure that some high visibility clothing is worn. Members agreed that safety was paramount.

(2019/20:207) Chilli-Dip 2020:

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Cowie and agree, permission be granted RNLI to utilise the foreshore abutting Queen's Promenade to hold the Chilli-Dip on 1st January, 2020.

(2019/20:208) Cycle TT August 2020:

The Town Clerk verbally reported receipt of information from the organisers of the Cycle TT with regard to their proposals to apply for a road closure on 2nd August from 8.15 a.m. until 12 noon from Barrule Park to Cronk ny Mona.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Williams and agreed that the Commission make no objection to the proposal. The Chairman queried if the Commission should make comment about areas that would be affected by the order outside the Town. Mr. Parker commented that this should be left to the respective authorities - Members concurred with Mr. Parker's comments.

The Chairman thanked the media representative and public for attending and closed the public session at 7.50 p.m.

The following items were considered in private the detail of which, having regard to data protection, matters affecting persons who cannot be named, etc., is not as extensive as that contained in minutes of matters discussed in public.

(2019/20:209) Minutes:

Resolved: To note, for record purposes, that no minutes of the Board Meeting held on 16th October, 2019, were recorded in private.

Matters for Information:

(2019/20:210) Policy Committee:

Resolved: To note and approve the minutes of the Policy Committee held on 25th September, 2019.

(2019/20:211) Housing Committee:

Resolved: To note and approve the minutes of the Housing Committee held on 12th November, 2019, subject to the following:-

Clause 65b - Rent Arrears - Members considered the Housing and Property Manager's report on this matter, appended to the Committee's Minutes. It was proposed by Mrs. Wedgwood, seconded by Mr. Parker and agreed by 8 votes to 1, Mrs. Quayle voting against, that legal action be commenced, subject to the date thereof being 21st November and not 13th November, as originally recommended.

Clause 65c - Housing and Property Manager's Report - Members considered the Housing and Property Manager's report appended to the Committee's Minutes with regard to the tenant named in this Clause. It was proposed by Mr. Parker, seconded by Mr. Williams that legal action be continued. The proposal was carried within division although concern was expressed that the tenant might not accept help, it was noted that the tenant had, it is understood, previously declined to accept help offered.

(2019/20:212) On-Going Matters “Action Tracker”:

Resolved: To note the “Action Tracker” to 14th November, 2019, included within the agenda and the following comments made thereon, and accepting that some matters may be referred to in other sections of these minutes:-

- **Station Road Car Park** - it was proposed by Mr. Young, seconded by Mr. Williams and agreed that a request be made for a contribution to repairs to the car park.
- **Town Branding** - members agreed that a viewing, in conjunction with the budget process would be beneficial.
- **Bunscoill Rhumsaa Mosaic** - the Housing and Property Manager advised that only one quotation has been received so far for protective casing for the mosaic to enable it to be displayed outdoors.

The Register of Ruinous Property and Unsightly Buildings appended to the Action Tracker was noted, subject to the following:-

- **“St. Olaves” Bowring Road** - the Technical Services Manager informed members that a meeting has been held with the owners who have agreed to clear vegetation and secure the ground floor against unauthorised access.

Finance and General Purposes Committee:

(2019/20:213) Deputy Town Clerk’s Report - Mooragh Concession:

Members considered the Deputy Town Clerk’s report dated 14th November, 2019, concerning the status of progress with regard to the concession of the Boathouse Café, Lake and Games for which expressions of interest had been invited. It was noted that two expressions had been received and that it was possible that both could work together one focusing on the Boathouse Café, the other the lake and games’ concession.

It was proposed by Mr. Cowie, seconded by Mr. Hankin that the Commission be generally supportive of the two parties entering into agreement jointly or severally.

An amendment was put by Mrs. Quayle that two distinct agreements be in place. This was seconded by Mr. Young and defeated by 5 votes to 3. Mrs. Wedgwood voting in favour of the amendment. Mr. Williams having declared an interest did not vote.

The original proposal was then put and agreed by 8 votes to 1 (Mr. Williams again not voting).

(2019/20:214) Deputy Town Clerk's Report - Ramsey Courthouse:

Members considered the Deputy Town Clerk's report dated 13th November, 2019, concerning a request made for use of a room on the first floor at the Courthouse primarily for storage purposes and occasional office use and in addition to the occasional hiring of the downstairs hall.

A proposal was put by Mr. Cowie, seconded by Mr. Hankin that permission be granted. An amendment was put by Mr. Williams, seconded by Mrs. Quayle that use of the room be for storage only at a rental of £20 per week until June, 2019. The amendment was carried by 5 votes to 3. Messrs. Cowie, Hankin and Parker voting against.

Mrs. Wedgwood having declared an interest did not vote.

(2019/20:215) Finance Officer's Report:

Resolved: To note and approve the Finance Officer's Report dated 13th November, 2019, subject to the following:-

Aged Debtors - Mr. Young referred to a specific aged debtor and was advised to direct his enquiry and concerns to the Advocates dealing with that debtor's estate or, if he has concerns regarding the actions of the Advocates, to the Isle of Man Law Society.

2020 - 21 Income Budget Proposals -

It was proposed by Mr. Parker, seconded by Mr. Young and agreed that the dates included within the report for budget meetings in December 2019 and January 2020 be accepted.

Appendix 4 - Summary:

Item 9 Camper Van Permit - it was proposed by Mr. Cowie, seconded by Mr. Parker that a seasonal fee of £25.00, inclusive of V.A.T. be levied. The proposal was carried by 7 votes to 2, Messrs' Hankin and Oldham voting against.

2020 - 21 Expenditure Budget Proposals:

It was proposed by Mr. Parker, seconded by Mr. Cowie and agreed to assume an inflation rate of 2.00%, subject to any sudden and large fluctuations between now and January 2020.

It was further proposed by Mr. Parker, seconded by Mr. Cowie and agreed, without division, that the other fees included within the Appendix be accept.

Members also noted a list of proposal to be presented during the budget meetings.

(2019/20:216) Finance Officer's Addendum Report - Northern Civic Amenity Site:

The Finance Officer presented an Addendum report dated 20th November, 2019, concerning the potential for allocation of additional running costs contributions for the Civic Amenity Site for the year 2019/20. It was noted that the Commissioners would be required to meet a higher percentage of costs than the Northern Parishes represented on the NCA Committee. The circumstances leading to the additional costs were noted within the report.

Resolved: That, following a proposal by Mr. Oldham, seconded by Mr. Cowie and agreed that the Commission pay their proportion of additional costs as an enhanced payment in quarter 4 of the current financial year.

(2019/20:217) Technical Assistant's Report - Provision of Flowers War Memorial:

Members considered the Technical Assistant's report dated 13th November, 2019, concerning a suggestion made that flowers be placed at the Ramsey War Memorial all year round.

Resolved: That the matter be deferred pending further report by Mr. Oldham who will discuss the matter with the Ramsey Branch Royal British Legion.

Works and Development:

(2019/20:218) Town Clerk's Report - Flood Protection / West Quay Improvements:

Members considered the Town Clerk's Report dated 12th November, 2019, concerning initial draft proposals for Flood Protection and West Quay Improvements, in relation to which technical drawings and artist impressions had been provided to members.

Resolved: That following a proposal by Mr. Williams, seconded by Mr. Parker and agreed that representatives of the Department of Infrastructure be invited to attend a Special Meeting of the Board, scheduled for Monday, 9th December, 2019.

(2019 /20:219) Town Clerk's Report - Highways Act Vegetation Policy:

Members considered the Town Clerk's report dated 12th November, 2019, concerning the Vegetation Policy, drafted having regard to the provisions of the Highways Act and in view of the delegation of functions to Local Authorities.

Resolved: That following a proposal by Mr. Williams, seconded by Mr. Parker and agreed that the Policy be adopted, subject to minor typographical corrections. Mr. Parker queried if interested could be added in respect of any debts accruing in this matter. It was noted that this would be difficult to do and such matters would be best left to the Courts.

Housing and Property:

(2019/20:220) Housing and Property Manager's Report - Close Caarjys Air Sourced Heat Pumps:

Members considered the Housing and Property Manager's report dated 13th November, 2019, concerning the tenders received by MUA for the installation of Air Sourced Heat Pumps. Members noted that the quotations were greater than the costs incurred by the Commission when trials were undertaken and systems purchased directly and installed with contracts managed by the Commission's staff.

Resolved: That following a proposal by Mrs. Wedgwood seconded by Mr. Cowie and agreed that the Commission seek department approval to progress the scheme "in-house".

(2019/20:221) Housing and Property Manager's Report - Cronk Elfin Refurbishment:

Members considered the Housing and Property Manager's report dated 12th November, 2019, concerning refurbishment works proposed to be carried out to properties at Cronk Elfin.

Resolved: That, following a proposal by Mrs. Wedgwood, seconded by Mr. Oldham and agreed by 8 votes to 1, Mr. Young voting against, that authority be given to progress this scheme to Stage II, in accordance with Capital Procedures, and to seek consent to utilise funds previously borrowed for this purpose.

It was noted that the Housing and Property Manager will, as a matter of routine, report further in due course. Tenants will be kept informed of progress via the Tenants' newsletter.

Any Other Business:

(2019/20:222) Town Clerk's Report - Treasury Benefit Office Co-Location:

Members considered the Town Clerk's report dated 20th November, 2019, concerning discussions, following the Commission's agreement in principle in August, 2019, that Treasury provide benefits office service two days a week at the Town Hall, and to which was appended a draft agreement.

Resolved: That, following a proposal by Mr. Parker, seconded by Mr. Cowie and agreed to permit Treasury facilities at a rental as detailed within the report with effect from 1st January, 2020 for an initial trial period of 12 months. The arrangement would be extendable by request and provision to determine the agreement with notice on either side was provided.

It was noted that Treasury will provide a post box and necessary signage.

(2019/20:223) Town Clerk's Report - Affordable Housing Auldyn Meadow Phase D:

Members' considered the Town Clerk's Report dated 20th November, 2019, concerning initial discussions between the Department of Infrastructure and Dandara with regard to the provision of affordable housing within Phase D of the company's development at Auldyn Meadow and the willingness to provide public sector housing.

Resolved: That, following a proposal by Mr. Cowie, seconded by Mrs. Quayle and agreed that the Commission indicate their agreement in principle to the proposals subject to it being noted that the current Commission goes out of office on 30th April, 2020.

The proposal was carried by 6 votes to 3, Messrs' Oldham, Parker and Young voting against.

(2019/20:224) Seymar Developments - landscaping Proposals:

The Town Clerk circulated a plan showing proposals for the landscaping of that part of the former Grand Island Hotel site abutting the Mooragh Promenade at the Vollan which will form public open space.

The Town Clerk advised that planning consent would be required for the proposals.

During discussion of this clause it was proposed by Mr. Williams, seconded by Mr. Cowie that Standing Orders be suspended to allow the meeting to continue to its conclusion.

This proposal was defeated by 6 votes to 3, Mrs. Quayle and Messrs; Cowie and Williams voting in favour, and accordingly the meeting was closed.

The meeting closed at 10.05 p.m. giving a time of 3 ½ hours for the payment of attendance allowances.

Chairman.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

A Special Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 4th December, 2019, at 7.00 p.m.

Present: Mrs J. Wedgwood, Messrs', W. L. Hankin, N. Howard, J. McGuinness, G. Monk, A. J. Oldham, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Mesdames M. B. Quayle and Revd Canon N. D. Greenwood and Mr A. G. Cowie.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, and Housing and Property Manager were in attendance.

Mr. L. Parker occupied the Chair.

(2019/20:225) Budget estimates

The Finance Officer presented a report outlining base line budgets for the 2020/21 financial year with the exclusion of any one-off provision for the current year and excluding any proposals for additional expenditure or schemes.

The Finance Officer also provided a narrative report to the draft figures which were noted as being presented for initial review prior to a future meeting at which any new spending proposals would be reported, and at which further detail of existing budgets which might be sought by Members would be presented.

The Commission noted that the Rateable Value of the town for budget purposes was reported as being £711,018, increased from £700,620 in the current year. The Finance Officer led a discussion on the existing budget heads and the following matters were noted, and would be further reported:-

- A potential capital scheme to improve emergency access to the former Swimming Pool Premises
- A review of the total domestic waste arising's having regard for the impact of additional housing in new developments.
- A submission is proposed in relation to the replacement of one of the existing Refuse Collection Vehicles.
- Civic Amenity Site budget to be report following consideration by the northern Civic Amenity Site Committee.
- A proposal for replacement of older light columns within the town.
- Provision for increased budgetary provision for the 2020 SprintFest event following agreement at the September 2019 meeting.
- Arboriculture training budget for parks staff is expected to be substantially expended in the current financial year.
- Current year provision for facilities at North Beach are expected to be substantially expended in the current year.

- Provision will be required for election expenses, expected to be in the region of £7,500, in relation to the 2020 general local authority election.
- An adjustment to the budget figures will be required to reflect payment received under the overage agreement for Poyll Dhooley which are required to be treated as an unapplied capital receipt. Those monies would be available for application for schemes of a capital nature.
- Any monies received in lieu of public open space provision in new development must be plied to improvement or additional to recreational facilities and not subsumed into the rate fund.

Members noted that a further meeting is scheduled to be held on 8th January, 2020, and were requested to review the tabled documentation and to take the opportunity to discuss any further information required or clarification through the Finance Officer or senior officers.

The meeting closed at 8:15 p.m. giving a time of 1½ hours for the payment of attendance allowances.

Chairman.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
CONSULTATION - CHANGES IN ELECTORAL SYSTEMS
DECEMBER, 2019- PUBLIC**

Mr. Chairman and Members,

The Cabinet Office is taking forward the Registration of Electors Bill 2020 and the Elections (Keys and Local Authorities) Bill 2020 as part of this year's legislative programme.

The aim is to provide greater clarity and consistency within the Isle of Man's electoral system, as well as to address issues that have come to light during recent elections. The two Bills include proposals to streamline processes, remove areas of grey and to put the Island's voters at the heart of the electoral process.

The new legislation has been informed by a review carried out by the Cabinet Office, with the support of John Turner, the former Chief Executive of the Association of Electoral Administrators. Evidence and recommendations have been taken into account from a wide range of stakeholders, including the Select Committee report on the 'Organisation and Operation of the General Election', responses to the 2018 public consultation 'Elections That Work For Everyone' and meetings with Tynwald Members, Keys election candidates, local authorities, political parties and returning officers.

Whilst there has already been extensive engagement and feedback as part of this process, the latest consultation provides a further opportunity to shape the legislation ahead of its introduction into the branches of Tynwald early next year.

The document sets out the main changes that are being proposed within the Registration of Electors Bill 2020 and the Elections (Keys and Local Authorities) Bill 2020.

Members of the public are invited to submit their views via the online questionnaire at <https://consult.gov.im/> or in writing to electionsconsultation@gov.im. The consultation closes on 6th January 2019.

The consultation document has previously been circulated to members for review. The document seeks **Yes or No** responses, and invites comment to a number of questions. The questions are listed below with suggested responses and comment for discussion, and amendment, as members feel appropriate:-

1. Do you agree that individuals should be responsible for their own registration, rather than the head of household?

Yes – guidance will need to be given to young people attaining the age of 16 and others to ensure that they fully understand their legal obligation to register.

2. Do you agree with lifelong registration, with the onus on the individual to update their details when their circumstances change?

Yes – there is concern regarding the issue of a revised list seven days before a poll as this timescale would make it impractical for Local Authorities to be able to issue Poll Cards or administer postal votes, and this aspect of the procedures requires review.

3. Do you agree that any changes to the electoral register should be published every month?

Yes – it would be useful for the electronic version of the list to be accessible to authorities to avoid error between versions of the list.

4. Do you agree that it should be possible for electoral registration information to be verified using other data already held by the Government?

Yes – subject to compliance with all aspects of GDPR including the individual's right not to permit data to be visible to third parties.

5. Do you agree that special voting arrangements should be introduced for people normally resident in the Isle of Man serving in the Armed Forces, public servants and students who are overseas?

Yes – but must be on the Register of Electors

6. Do you agree with the introduction of anonymous registration to help protect the identity of a person who is deemed to be at personal risk?

Yes

7. Should there be a Deputy Electoral Registration Officer, who can act in the role of the Registration Officer during periods when the Electoral Registration Officer is absent from office?

Yes – although this should be in the form of a responsibility vested in an officer rather than through an additional employed post.

8. Do you agree that people who provide false information or who fail to comply with the legislation should receive a civil penalty?

Yes

9. Do you agree with the abolition of the edited version of the electoral register?

Yes

10. Do you agree that there should be discretion to add a person to the electoral register before an election if that person has been excluded in error, by an act of omission or under extenuating circumstances?

Yes – provided clear guidance is provided covering the relevant circumstances where such discretion may be applied.

**Town Clerk's Report - Consultation Changes in Electoral Systems
December, 2019 - Public Continued:**

11. Do you agree that election rules should be consolidated into one piece of primary legislation?

Yes

12. Do you agree that the minimum age requirement to be elected to either branch of Tynwald or to a Local Authority should be 18 years?

Yes

13. Do you agree that a person in receipt of an Isle of Man Government salary should be able to offer themselves for election to either branch of Tynwald without first having to resign or retire?

Yes – they should however be required to take immediate steps to resign from such position in the event of election and be disqualified if they continue to hold such position beyond the notice period provided for within their contract of employment.

14. Do you agree that the six members of the Isle of Man judiciary (First Deemster, Second Deemster, Judge of Appeal, Deemster, High Bailiff and Deputy High Bailiff) should be disqualified from serving as members?

Yes – but permissible to stand under the same terms as above (13.)

15. Do you agree that national elections should take place on the fourth Thursday in September once every five years and that local elections take place on the fourth Thursday in April once every four years?

Yes – subject to a saving that this may be amended in exceptional circumstances.

16. Should the Governor in Council have the power to extend parliament for Local Authorities in a state of emergency in order to align with the current rules governing Keys?

Yes

17. Do you agree that Local Authorities should be able to treat unfilled seats at a local election as casual vacancies?

Yes

18. Do you agree that the requirement for a casual vacancy election to take place within 42 days should be removed?

Yes - with clear guidance as to interpretation of term "as soon as reasonably practicable".

19. Should a fine be imposed when political parties do not meet their registration requirements?

Yes

20. Should it be an offence with penalties imposed when a candidate in any election gives a false statement on their nomination papers such as failing to declare political party affiliation?

Yes

21. Should former MHK's be allowed to be appointed to the Electoral Commission?
Yes

22. Do you agree that the Chief Secretary should be the Returning Officer for elections in the Isle of Man, with the power to appoint Deputy Returning Officers to run elections at a constituency level?
Yes

23. Do you agree that it is inappropriate for politicians to be appointed as Deputy Returning Officers for both Local Authority and House of Keys elections?
No – provided they are not standing in the election and are not affiliated with any political party represented at the election nor act as nominee or assenter to any candidates.

24. Do you agree that a Returning Officer must accept the appointment instead of declaring an oath of office?
Yes

25. Do you agree that all candidates whether successful or otherwise should be required to submit declarations and returns of donations and expenses – and that the information is then published?
a. Yes

26. Do you agree that the period covered by the returns should commence one year before the scheduled date of an election?
Yes – but clear guidance and advance publication of this requirement must be undertaken prior to the trigger dates for respective elections, and as to what specifically would be counted as being an election expense. Consideration should also be given to how this provision would apply in regard to By-Elections where some candidates may be politically active.

27. Do you agree that the current expenses limit of £2,000 plus 50p per electors should be increased in line with CPI and apply to both House of Keys and Local Authority candidates?
Yes

28. Do you agree that candidates should be prohibited from accepting support or funding from parties or entities from outside the Isle of Man?
Yes

29. Do you agree that the elections legislation should govern donations/expenses made by candidates?
Yes

30. Do you agree with retaining the current position, where it is not compulsory to produce identification in order to vote, but to include a provision within the legislation to compel a voter to produce identification if requested by the Deputy Returning Officer?

Yes – clarification would be needed as to when the Deputy Returning Officer might challenge a person's identity.

31. Do you agree with replacing the system of advance voting with postal voting on demand together with the use of proxy voting in particular situations and under close control?

No – a more proactive approach should be made towards the early/urgent introduction of electronic voting. There is a concern that the lack of a Saturday delivery might cause problems, also there are potential postage cost implications for local authorities.

32. Do you agree that the Government should continue to fund the cost of posting candidates election manifestos to each household for House of Keys elections only?

Yes

33. Do you agree that the provision of modest hospitality (tea, coffee, soft drinks, biscuits) should be permissible at campaign meetings and the cost listed on the candidate's declaration and return of expenses?

Yes

34. Do you agree that the guidance should be provided to candidates on the meaning of "treating" from the Cabinet Office?

Yes

35. Do you agree with the introduction of a statutory code of conduct in respect of election materials and the size and placement of election banners?

Yes

36. Do you agree with the removal of the printer's details having to be displayed on any election publication?

Yes

37. Do you agree that complaints that fall outside the current election petition process should be referred to the Tynwald Commissioner for Administration?

Yes

38. Do you agree that the Returning Officer should be able to correct a procedural mistake in cases where it affects the result of an election?

Yes – clear guidance must be provided

39. Do you agree that candidates in an election should have the option to appoint an Election Agent?

Yes – note – the legislation makes it a requirement to appoint an election agent although it may be the candidate themselves.

40. Do you agree that a statutory code of conduct should be drawn up to govern the activities of Tellers?

Yes – also that clear guidance must be published as to the rights of tellers and the extent to which persons voting are required to provide any information.

41. Do you agree that Government should fund one pre-election public meeting per constituency for elections to the House of Keys?

Yes

42. Do you agree that electors should have the right to recall a Member of the House of Keys if the MHK is sentenced to custody or is suspended from parliament for a specified period?

Yes

Comments on the Elections (Keys and Local Authorities) Bill 2020

- Section 62(2)(a) contains a typographic error “any of all” should read “any or all”.
- Section 66 has a typographical error “has the” should read “has the”.
- Section 85(2)(b) provides an alternative to display or public notices when it is felt that this should be an optional addition and that options (a) and (c) should always be undertaken.
- Section 104 provides that tellers would be subject to secrecy. It defines a teller as a volunteer who attends to record the election number of eligible electors who vote, this provision effectively prohibits them from undertaking their defined task.

Recommendation: for response to be given on the basis of the above recommendations subject to any specific changes.

T. P. Whiteway
Town Clerk and Chief Executive

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
ISLE OF MAN MUNICIPAL ASSOCIATION
DECEMBER, 2019– PUBLIC**

Mr. Chairman and Members,

The Isle of Man Municipal Association has notified its meeting dates for 2020. All meetings are held on the last Thursday in the month at the offices of Braddan Commissioners (with the exception of the AGM) starting at 7p.m., prompt. The dates are:-

- 30 January
- 27 February
- 26 March
- 30 April
- 28 May (AGM)
- 25 June
- 30 July
- 24 September
- 29 October
- 26 November

There are no meetings in August or December.

Recommendation: to be noted

T. P. Whiteway
Town Clerk and Chief Executive

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
DEPUTY TOWN CLERK'S REPORT
CHILDREN'S WEIGHT MANAGEMENT CONSULTATION
DECEMBER 2019 – PUBLIC**

Mr. Chairman and Members,

Public Health Isle of Man carried out a consultation on the Draft Children's Weight Management Strategy during September 2019. A copy of this report is enclosed for Members' information.

Officers attended a seminar held by Public Health Isle of Man to consider the goals contained in the draft strategy. Presentations were made planners, Isle of Play, School Meals and Doctor Nick Cavill (a specialist in the development of policy and programmes on sustainable transport and the links to physical activity)

The Commission is being asked if it would like to comment on goals highlighted in the consultation. Those relevant to the Commission with possible responses are detailed below:

1. Improving the food environment

We aim to create a healthy food environment, where people can access healthy meals, snacks and drinks across government settings and across the wider community. The ultimate aim is for the healthy food choices to be the easiest options to access on the Isle of Man.

1.8 Availability of drinking water

Improving access to drinking water in public places will allow healthier hydration decisions to be made, avoiding excess calories or energy drinks.

The #refill scheme, available on the Isle of Man and further afield, provides a network of places offering the public free tap water. The network comprises high street retailers, cafes, restaurants, other businesses, museums, and local authorities. This network will be highlighted and expanded, aiming to reduce single use plastics and in addition promoting calorie-free and zero-cost hydration.

RESPONSE: The Commission supports this goal. It has recently installed refill stations in the Mooragh Park and will be considering installation of refill stations at other sites in the Town.

1.9 Advertising on/in government assets

To ensure government is aligned in its health and wellbeing ethos all government assets should only hold advertising that supports healthy eating and drinking messages and will not display advertising for unhealthy food and drink options. This standard should be formalised through policy.

RESPONSE: *The Commission does not currently carry advertising for food/drink on its assets. If it was do so in the future it would not carry advertising for unhealthy options.*

1.12 Promote wellbeing objectives around food in government assets

All government assets should help to promote healthy dietary choices, for example creating and promoting breastfeeding friendly spaces, allowing tap water refills, and supporting healthier food choices in canteens and vending machines. All government assets should reflect the wider health and wellbeing agenda.

RESPONSE: *The Commission does provide refill facilities at the Town Hall. It does not operate any canteen or vending machines.*

1.13 Consider the use of planning to restrict unhealthy food vendors

We will consider how utilising the planning system could enable or incentivise healthy food vendors, especially in close proximity to schools, and/or restrict the density of fast food offerings. This will be done in conjunction with stakeholders, including planning, schools and vendors

RESPONSE: *The current planning system does not allow for objections to a planning application based on the type of product it is selling.*

2. Transforming the accessibility/availability for physical activity in the local environment

We aim to create a healthy physical environment, which supports people to be more physically active. We want to be able to encourage children and young people to travel actively between settings, play in a safer environment, and support any activity to reduce sedentary behaviour during and outside of the school day. The ultimate aim is that being physically active is the norm across the entire island.

2.1 Create spaces for children and young people to be active

We want to ensure children and young people have opportunities to be physically active in accessible spaces near to their homes. Whether this is in nature, in allocated play spaces, or in sporting or community facilities we want to ensure that there is provision for all.

Working with planning, schools, local authorities and children's charities, we need to ensure existing play spaces are protected and enhanced, and new ones are developed across the Island to reflect the population. The importance of play for physical and mental development for the health and wellbeing of the Island's children needs to be acknowledged.

The Department of Education, Sport and Culture (DESC) allows an open site policy to school grounds out of school hours, and this should be supported and celebrated. Expanding the leisure cycling routes to include the heritage trail, will also allow access to safe cycling and walking facilities.

Using the *Fields in Trust* and other such guidance, we should maximise the widest range of opportunities for all children from nurseries to secondary schools. These strategies should be used to plan in access to suitable play facilities for all residential areas.

RESPONSE: *The Commission provides a number of play grounds, amenity areas and the Poyll Dooey Nature Reserves where children can play or organised play events can take place.*

2.2 Promote active travel for journeys of purpose

The Active Travel Strategy, sitting within the Department of Infrastructure, will see specific investment for active “journeys of purpose” on the Isle of Man. This work is currently supported by Sustrans and dedicated Workplace and Schools Officers through 2019/2020 to help initiate and drive change.

The aim is to increase opportunities to travel more actively (walking and cycling) on the Isle of Man through infrastructure improvement and behaviour change, engaging with communities and workplaces. We will work with stakeholders and support the strategy across government. With opportunities offered to increase confidence with road safety training and awareness, alongside better infrastructure, supporting health messages, and by talking to schools and communities, a change in the school run from car to foot or bike in the long-term is anticipated.

There is strong evidence that regular physical activity reduces the risk of a range of health conditions including cardiovascular disease, stroke, obesity, type 2 diabetes, some cancers (e.g. bowel and breast), osteoporosis, depression and cognitive decline. Evidence also shows that the best way to increase physical activity is by making it easy for people to include walking and cycling within their daily routine for journeys to work, school and so on.

The impact of increasing physical activity is wide ranging: better health and wellbeing for individuals, reduced demand on and cost to health and care services, increase in people getting back into work after sickness and improved cognitive and academic performance in young people. Using active travel as a means to increase physical activity also has other benefits: reduction in congestion, reduction in vehicle emissions, improvements in local community environments and opportunities for social interaction.

For active travel to be a success it is acknowledged that more work will have to be done to support safer routes to school for walkers and cyclists, safe storage facilities for bikes and scooters, and training for children to allow them to make these journeys accessible. The project works with Department of Infrastructure and Isle of Man Constabulary Road Safety Unit, as well as the Department of Education, Sport and Culture to get this balance right.

RESPONSE: The Commission has been working alongside the Department of Infrastructure to identify routes for Active Travel including the use of the Old Railway Line. Where practical cycle racks have been provided at Commissioner assets.

2.3 Use government assets to support health and wellbeing initiatives

We will improve the way we use our assets to support the overall health and wellbeing of our population by providing facilities that display only positive behaviours on advertising, and by providing the infrastructure to enhance the policies we are shaping.

Our government assets, public spaces and schools, should provide or plan to provide equipment to make travelling actively more practical.

Changing rooms, clothes lockers and secure parking for bikes are all possible additions to venues when being developed or upgraded, and we will work to ensure these are considered. Children and young people are not likely to cycle or walk if they do not have facilities to encourage it.

Charging for the use of government facilities, such as playing fields and sports pitches should be consistent across Departments and incentives should be applied equally for those organisations whose activities support and promote the physical activity of children.

RESPONSE: The Commission allows Isle of Play to run its Out to Play scheme at the Coronation Park at no cost. Other sporting sessions are held by organisations with the Mooragh Park – though these are not exclusively aimed at children.

Responses to the consultation need to be received by 20th December 2019.

Recommendation: Provide responses to the Consultation as above subject to any agreed amendment.

H S Bevan
Deputy Town Clerk

10th December 2019

**RAMSEY TOWN COMMISSIONERS
FINANCE OFFICER'S GENERAL REPORT
DECEMBER 2019 - PUBLIC**

Mr. Chairman and Members,

The following documents are appended for review and/or information :

1. A summary of accounts paid and suppliers used in November 2019 – Appendix 1.
2. Tabulated and graphical summaries of the Income and Expenditure for the period to 30th November 2019 – Appendix 2.

Accounts

Accounts totalling £495,702.70 were paid through the General Revenue Account and accounts totalling £34,436.62 were paid through the Northern Civic Amenity Site Account in November 2019. Details of the accounts paid and the suppliers utilised are attached at Appendix 1.

Recommendation : To be noted.

Summary of Revenue Income and Expenditure

A summary of the 2019-20 Income and Expenditure for the period to 1st April 2019 to 30th November 2019 together with associated graphical depiction is attached at Appendix 2. It should be noted that the graphical disclosures are both for month-by-month and cumulative figures.

Certain elements of capital expenditure have been paid through the Revenue account and they are to be financed by way of capital loans. Therefore they are not disclosed as part of the disclosed 2019-20 Income and Expenditure figures and graphs and they are:

Upper Queen's Pier Road Refurbishment – contractor work & professional fees £80,050.

Cronk Elfin Refurbishment – professional fees £28,905.

Close y Chibbyr Ghlass – boiler replacement programme £30,038.

Kitchen Framework Agreement – replacement kitchens £168,972.

Close Woirrey - redevelopment £11,343.

Recommendation : To be noted.

Rates:

On 1st December 2019 Treasury has supplied a 3rd Supplemental Rating List for 2019 which indicates some changes in the gross and rateable values for the Town as follows :

	Gross £	Rateable £
Existing list	815,789	708,733
Valuations to be added	10,516	8,414
Valuations to be cancelled	<u>(4,710)</u>	<u>(3,705)</u>
Revised list	<u>821,595</u>	<u>713,442</u>

<p style="text-align: center;">Finance Officer's General Report December 2019 - Public continued:</p>
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This 3rd Supplemental Rating List includes agricultural hereditaments (i.e. farmland) which are only subject to a water rate charge so do not increase the rateable value for the Town.

Treasury have also confirmed that the total rateable value for the Town at 1st December 2019 is £711,018 (2018 - £700,620). This increase of £10,398 equates to a 1.48% rise (2018 – £2,338 or 0.33% increase).

Recommendation : To be noted.

11th December 2019

N.Q. Cannell, FCCA
Finance Officer

Ramsey Town Commissioners

Accounts paid to the 30 November 2019

Appendix 1

Payee	Description	Amount (incl. VAT)
General Account		£
Staff	Wages, salaries, ITIP, NI & superannuation	172,365.94
Various	Housing property - capital project - UQPR refurb.	80,049.61
IOM Government	Waste disposal charges	65,502.25
Various	Housing property repairs, maint. & safety checks	57,906.62
Various	Housing property - capital project - C. Elfin refurb.	27,336.00
Various	Housing property - Close y Chibbyr Ghlass heating	20,846.24
Various	Town events	11,669.01
Various	Street lighting electricity & head renewals	10,935.00
Various	Fuel & oil	9,286.62
Various	Staff training	7,482.30
Various	Commission property repairs, maint. & safety checks	4,326.89
Various	Refuse materials & equipment	4,119.35
Various	Security, etc.	4,106.93
Various	Contract cleaning	3,645.73
Various	Legal & prof. fees - housing	3,159.33
Various	Vehicle maintenance, repairs & licences	3,125.87
Various	Park materials	1,884.08
Various	Library books & DVD's	1,471.34
Various	Media & advertising	1,252.16
Various	Office expenses - post, printing, stationery etc.	1,103.24
Various	IT costs	763.31
Manx Utilities	Electricity supply	737.64
RTC	Petty cash	578.21
Banks	Bank & debit card charges	458.84
Manx Telecom	Phones	281.89
Various	Gift vouchers	259.50
Various	Machinery maintenance	148.80
Mrs J Wedgwood	Attendance Allowance	116.25
Mr A.G.Cowie	Attendance Allowance	112.50
Mrs M B Quayle	Attendance Allowance	112.50
Mr WG Young	Attendance Allowance	108.75
Mr J McGuinness	Attendance Allowance	97.50
Mr N P Howard	Attendance Allowance	86.25
Mr G Monk	Attendance Allowance	82.50
Mr W L Hankin	Attendance Allowance	67.50
Mr FBR Williams	Attendance Allowance	60.00
Rev Greenwood	Attendance Allowance	41.25
Mr A J Oldham	Attendance Allowance	15.00
		<u>495,702.70</u>
Northern Civic Amenity Site		
IOM Government	Waste disposal charges	13,235.76
Island Drainage & Groundwork	Skip haulage	6,848.40
Various	Recycling charges	6,666.27
Various	Contract labour	3,555.00
Various	Site maintenance	1,653.35
Various	Staff training	1,260.00
Various	Equipment repairs	1,152.90
Worldpay	Debit card reader charge	45.29
Bank	Charges	19.65
		<u>34,436.62</u>

Ramsey Town Commissioners

Suppliers utilised during November 2019

Appendix 1

AB Photography Ltd.	IOM	Manx Control Systems Ltd.	IOM
AP Plastics	IOM	Manx Telecom Ltd.	IOM
Argon IT Services Ltd.	IOM	Manx Utilities Authority	IOM
Argon Office Systems Ltd.	IOM	March Consultants Ltd.	IOM
Ashcrofts Ltd.	IOM	Marksman Locksmith	IOM
AWF Specialist Maintenance Systems Ltd.	UK	Martin & Watson Ltd.	IOM
Ballaneven Compost Ltd.	IOM	Middle Park Recycling Ltd.	IOM
Bertram Trading Ltd.	UK	Modus Architects Ltd.	IOM
Brew & Corkill Ltd.	IOM	Outdoor Power & Plant Ltd.	IOM
Bridge Bookshop Ltd.	IOM	Paul Wheeler Ltd.	IOM
Cameron Hall Services Ltd.	IOM	P & M Window Cleaners Ltd.	IOM
CE Richmond Ltd.	IOM	Phoenix Windows Ltd.	IOM
City Electrical Factors Ltd.	IOM	Pro-tec Security Ltd.	IOM
Colas IOM Ltd.	IOM	Ramsey Automotive Centre Ltd.	IOM
Cornerstone Architects Ltd.	IOM	Ramsey Shipping Services Ltd.	IOM
Corserv Ltd.	UK	Ramsey Skips	IOM
David Perry Electrical Contractors Ltd.	IOM	Safety Management Services Ltd.	IOM
Edmundson Electrical Ltd.	IOM	Screwfix Direct	UK
Ellan Vannin Fuels Ltd.	IOM	Splinters DIY Store	IOM
Farmers Combine Ltd.	IOM	Star Services Ltd.	IOM
Feltons Ironmongers	IOM	Steven Morley Ltd.	IOM
Galaxy Fireworks	IOM	Suez Recycling & Recovery IOM Ltd.	IOM
G4S Secure Solutions Ltd.	IOM	Swales Electrical Ltd.	IOM
Gregory & Moore Logistics Training Servs.	IOM	Switched-On Entertainment & Events Ltd.	IOM
Haldane Fisher (IOM) Ltd.	IOM	2Clean	IOM
Hersham Electrical Engineers Ltd.	IOM	The Garage Door & Gate Company	IOM
Infotech Systems Ltd.	IOM	Top-2-Toe Ltd.	IOM
IOM Government	IOM	Ulverscroft Large Print Books Ltd.	UK
IOM Newspapers Ltd.	IOM	Unique Fire Protection IOM Ltd.	IOM
Island Drainage & Groundworks Ltd.	IOM	Vannin Officepoint	IOM
JCK Ltd.	IOM	VP Systems UK Ltd.	UK
J Clawson Ltd	IOM	W.D.S. Ltd.	IOM
Lite Ltd	UK	Weighmann Ltd.	IOM
Macs Builders Merchants Ltd.	IOM	Whittaker Trading Ltd.	IOM
MacOwan Collett Consult. Eng. Ltd.	IOM	Worldpay (UK) Ltd.	UK
Magnet IOM Ltd.	IOM	Wurth UK Ltd.	UK
Mannin Media Group Ltd.	IOM	Yesss Electrical Ltd.	IOM

RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 30 NOVEMBER 2019 - Appendix 2

	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Social Housing						
Housing Schemes	2,457,169	3,492,031	(1,034,862)	4,198,000	4,248,600	(50,600)
Cl. Woirrey/ Cl. y C Ghlass	13,702	6,490	7,212	29,700	24,100	5,600
Brookfield Court	7,888	4,294	3,594	15,650	16,930	(1,280)
Close ny Mooragh	18,906	10,550	8,356	33,600	42,700	(9,100)
Sub Total	£2,497,665	£3,513,365	(£1,015,700)	£ 4,276,950	£ 4,332,330	(£55,380)

	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Property and Assets						
Town Hall	121,614	18,883	102,731	219,400	23,100	196,300
Workshops	65,060	0	65,060	97,770	0	97,770
Public Conveniences	35,561	0	35,561	54,600	0	54,600
Courthouse	24,992	2,250	22,742	40,000	0	40,000
Mansail Lease	6,508	6,355	153	4,200	7,590	(3,390)
Lakeside Centre	4,050	6,417	(2,367)	4,200	11,170	(6,970)
Parklands Day Nursery	1,804	12,956	(11,152)	2,360	17,150	(14,790)
Bowling Alley	22	7,500	(7,478)	2,000	15,000	(13,000)
Non-Lease Properties	3,259	0	3,259	11,600	0	11,600
Prom Shelters, etc	10,856	0	10,856	13,200	0	13,200
Private Property Repairs	1,431	0	1,431	10,500	0	10,500
CCTV town centre	4,415	0	4,415	4,500	0	4,500
Apprentices	0	0	0	0	0	0
R.N.D.H.C.	42,517	47,545	(5,028)	19,000	20,900	(1,900)
Park assets	21,403	0	21,403	49,300	0	49,300
Sub Total	£343,492	£101,906	£241,586	£532,630	£94,910	£437,720

	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Works & Development						
Foreshores & Flags	1,093	0	1,093	3,500	0	3,500
Car Parks	17,370	16,394	976	53,300	16,300	37,000
Refuse Removal	456,487	77,453	379,034	703,990	139,700	564,290
Civic Amenity contribution	130,542	0	130,542	174,100	0	174,100
Sewers & Pumps	52,392	52,392	0	104,735	104,735	0
Street & Dec Lighting	52,528	0	52,528	114,000	0	114,000
Local Services	58,073	0	58,073	97,000	0	97,000
Govt Department Agencies	0	0	0	0	0	0
Sub Total	£768,485	£146,239	£622,246	£1,250,625	£260,735	£989,890

	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Parks & Leisure						
Advertising & Entertaining	52,411	10,376	42,035	55,500	3,500	52,000
Parks & Gardens	176,943	513	176,430	281,411	602	280,809
Games Concessions	5,508	0	5,508	16,500	2,000	14,500
Public Library	88,427	7,292	81,135	141,600	11,300	130,300
Sub Total	£323,289	£18,181	£305,108	£495,011	£17,402	£477,609

	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Finance & General Purposes						
Administration	32,988	0	32,988	64,700	0	64,700
Office Expenses	624,809	81,098	543,711	950,550	83,000	867,550
Sundry Expenses	7,263	0	7,263	15,500	0	15,500
Miscellaneous	22,496	44,218	(21,722)	29,500	20,400	9,100
Swimming Pool	16,443	0	16,443	17,500	0	17,500
Town Band	2,000	0	2,000	2,000	0	2,000
Vehicle Replacement	0	0	0	10,000	0	10,000
Ramsey Town Management	3,038	0	3,038	6,500	0	6,500
Sub Total	£709,037	£125,316	£583,721	£1,096,250	£103,400	£992,850

TOTAL	£4,641,968	£3,905,007	£838,867	£ 7,651,466	£ 4,808,777	£ 2,842,689
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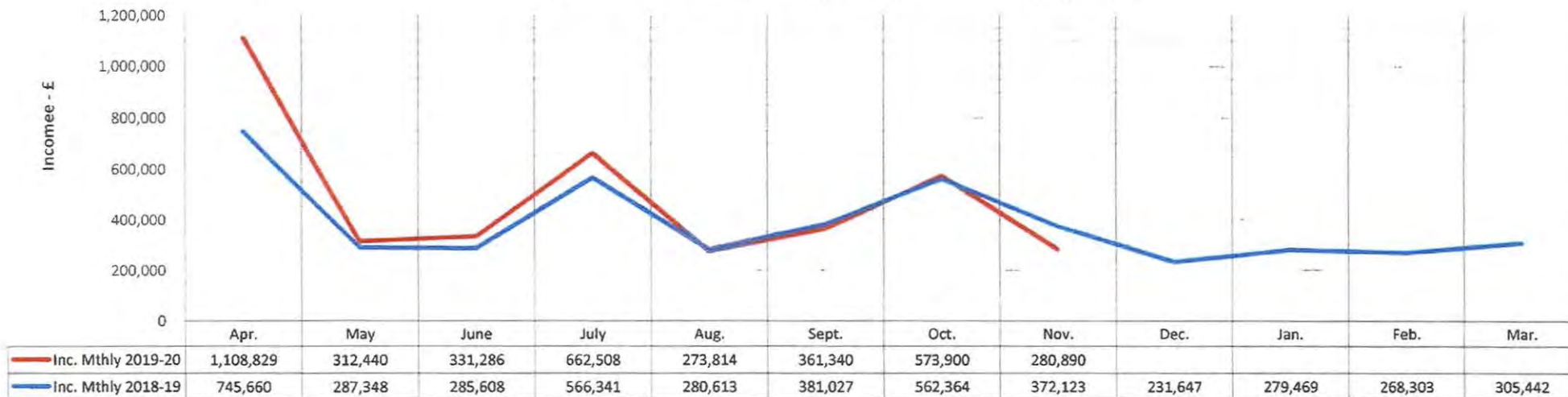
Town rates	£ -	£ 2,188,251	(£2,188,251)	£ 23,000	£ 2,819,024	(£2,796,024)
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RAMSEY TOWN COMMISSIONERS

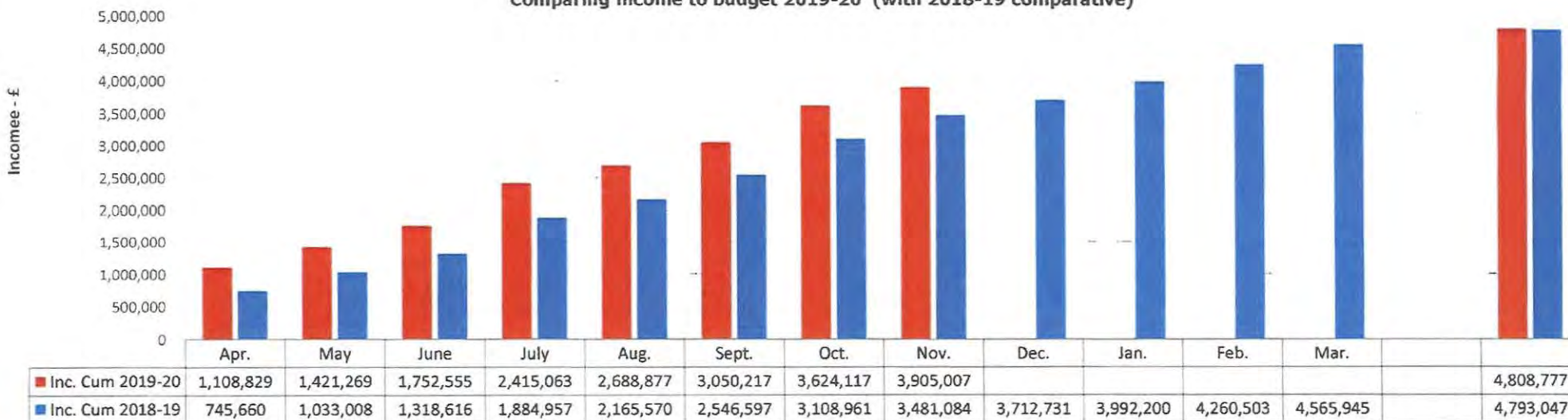
SUMMARY OF INCOME & EXPENDITURE TO 30 NOVEMBER 2019

Appendix 2

Ramsey Town Commissioners
Month-on-month income summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing income to budget 2019-20 (with 2018-19 comparative)

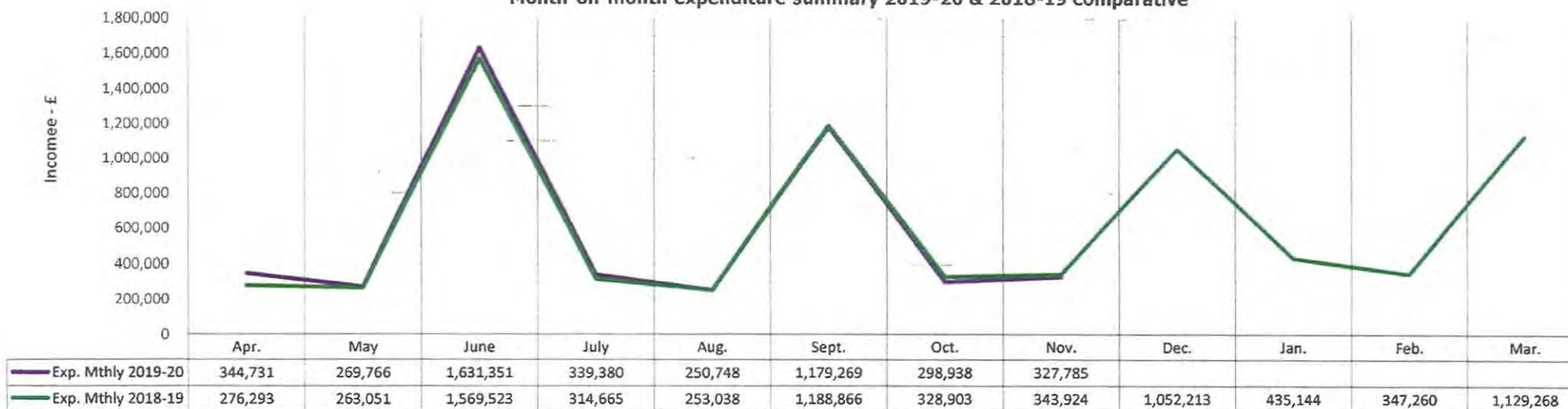


RAMSEY TOWN COMMISSIONERS

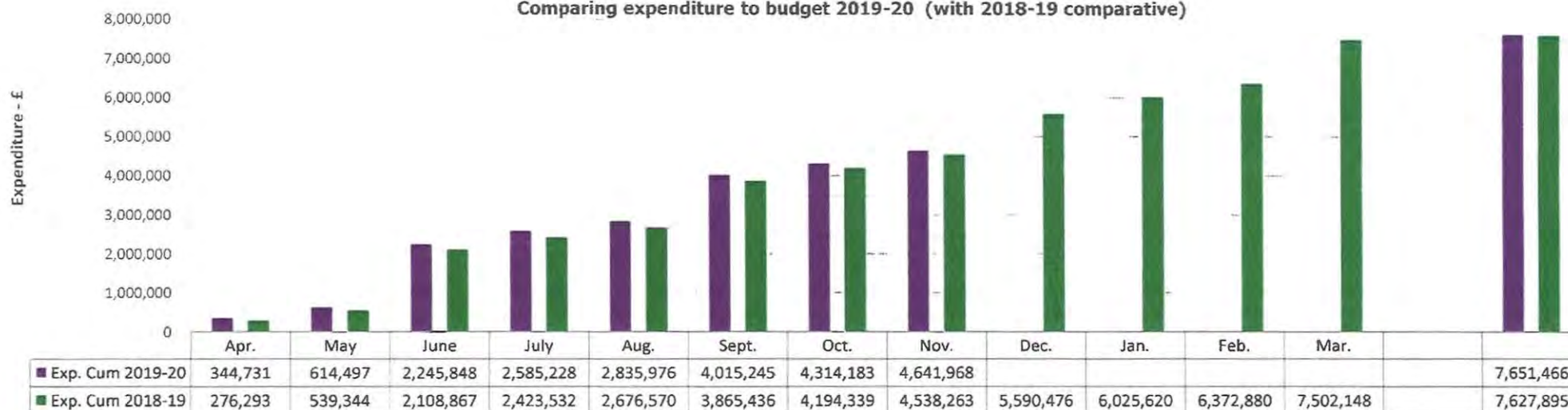
SUMMARY OF INCOME & EXPENDITURE TO 30 NOVEMBER 2019

Appendix 2

Ramsey Town Commissioners
Month-on-month expenditure summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing expenditure to budget 2019-20 (with 2018-19 comparative)

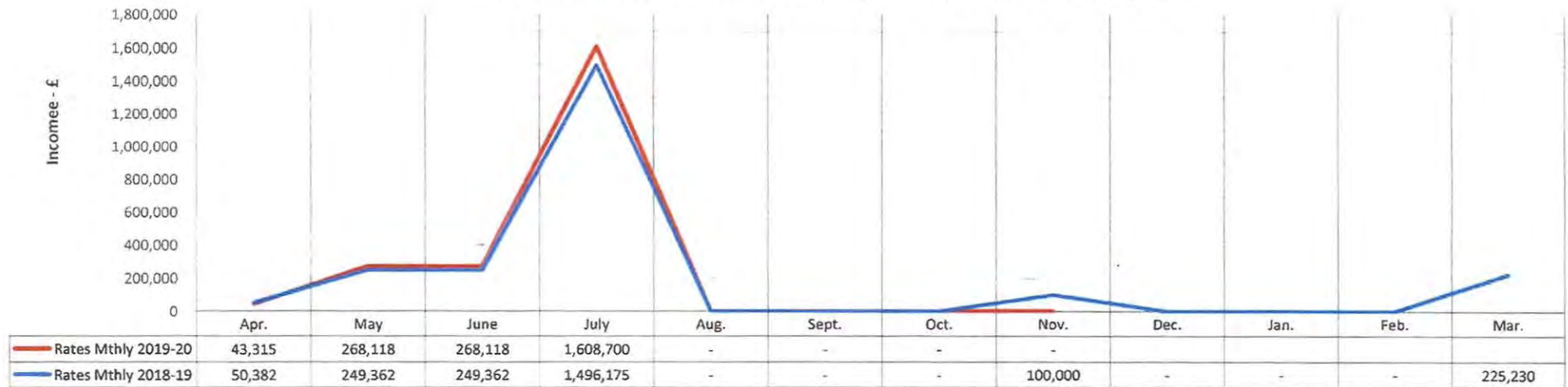


RAMSEY TOWN COMMISSIONERS

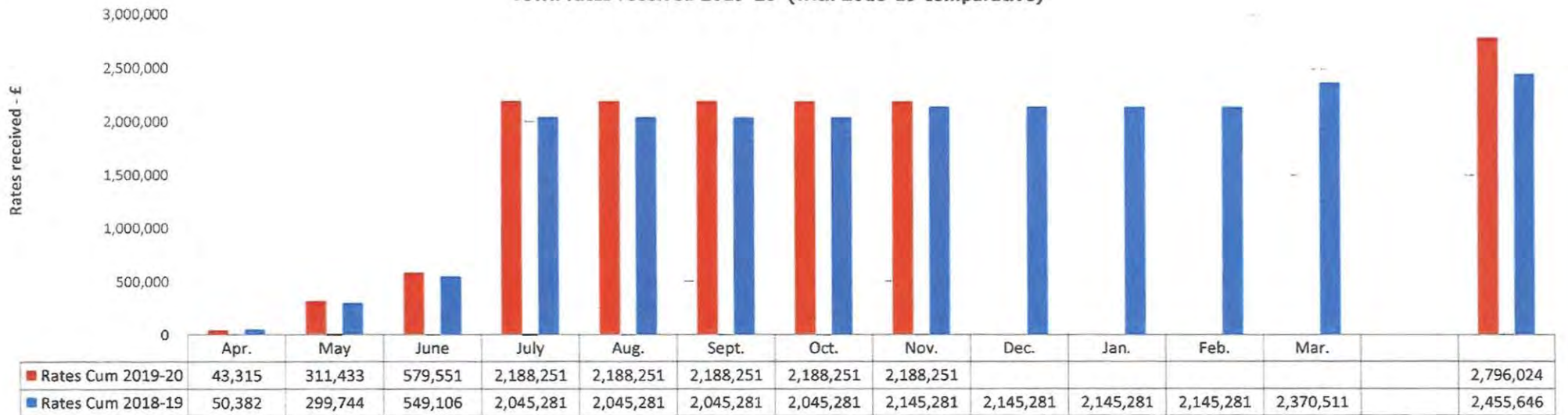
SUMMARY OF INCOME & EXPENDITURE TO 30 NOVEMBER 2019

Appendix 2

Ramsey Town Commissioners
Month-on-month rate receipts summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Town rates received 2019-20 (with 2018-19 comparative)



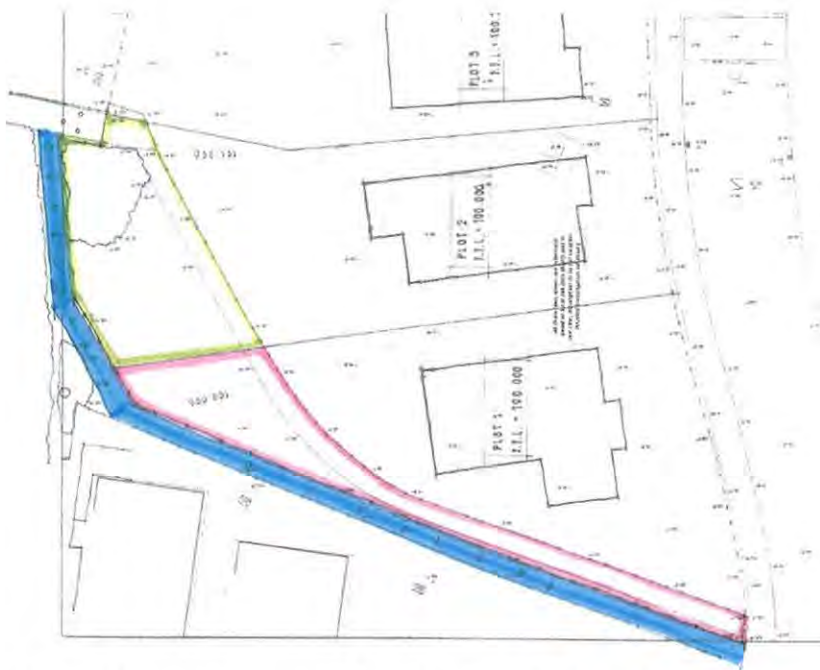
**RAMSEY TOWN COMMISSIONERS
TOWN CLERKS REPORT
FOOTPATH BROOKFIELD TO LAURYS AVENUE
DECEMBER 2019 PUBLIC**

The owner of land at Brookfield has notified of a proposal to realign the public footpath across the site.

The site has planning consent for four bungalows, three of which have been constructed, and the site is divided by the existing footpath which was put in by the landowner a number of years ago.

The land owner proposes moving the route of the footpath so that it skirts the boundary of the site and has had discussions with the Department of Infrastructure who will require to undertake the necessary statutory order changes to effect the re-designation of the footpath.

The plan below shows the existing path and the proposed new route (in blue) which will run alongside the boundary to the Commissioners property at Brookfield Court. The remaining land, which is in the ownership of the developer, will be subsumed into the gardens of the new development.



The landowner has provided the plan for the Commissions comments and advised that he could make provision for ducting and a pillar to accept an additional street light to the footpath if considered necessary.

Recommendation: to support the proposal.

T. P. Whiteway
Town Clerk and Chief Executive.

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
CHANGES TO PLANNING SYSTEM
DECEMBER, 2019– PUBLIC**

Mr. Chairman and Members,

The Planning & Building Control Directorate will be holding some evening information sessions on changes to Planning Legislation specifically for Local Authorities aimed at Clerks and Commissioners during January, 2020.

Monday 13 January 2020	19.00 – 21.00	Ramsey Town Hall
Monday 20 January 2020	19.00 – 21.00	Castletown Town Hall
Wednesday 22 January 2020	19.00 – 21.00	Peel Town Hall
Monday 27 January 2020	18.30 – 20.30	Murray House, Douglas

It is hoped that each Authority will attend a session in their area but there will be some flexibility in this if required. The meeting will also be notified to Members electronically. Members are requested to confirm attendance either through the electronic calendar or by notifying the Town Clerk.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
TECHNICAL SERVICES MANAGER'S REPORT
PLANNING APPLICATIONS – DECEMBER, 2019**

Mr. Chairman and Members,

Copies of the following applications have been received from the Department of the Environment, Food and Agriculture, Planning and Building Control Division under the planning consultation procedures. The applications are listed for consideration subject to comments where appended.

REF NO: 3722 **AMENDED PLANS**
P.A. NO.: 19/01200/B
APPLICANT: Hartford Homes
PROPOSED: Erection of detached dwellings with integral garage
NOTES: P.A. in Detail
SITE: **Plots 76, 79 & 80 (Phase II), Royal Park, Ramsey**

REF NO: 3723
P.A. NO.: 19/01221/C
APPLICANT: Amanda Jane Cooper
PROPOSED: Additional use of property as tourist accommodation
NOTES: P.A. - Change of Use
SITE: **Europa, Grove Mount Lane, Ramsey**

REF NO: 3724
P.A. NO.: 19/01244/B
APPLICANT: Fiona Shimwell
PROPOSED: Installation of replacement windows
NOTES: P.A. in Detail
SITE: **Bourne Place, 2-3, Parliament Street, Ramsey**

REF NO: 3725
P.A. NO.: 19/01260/B
APPLICANT: Mr. & Mrs. T. Devine
PROPOSED: Alterations and erection of single storey extension
NOTES: P.A. in Detail
SITE: **53, Ormly Road, Ramsey**

REF NO: 3726
P.A. NO.: 19/01261/B
APPLICANT: Mr. & Mrs. D. Brook
PROPOSED: Alterations and erection of two storey extension, detached garage and boundary wall
NOTES: P.A. in Detail
SITE: **Thie Corneil, Brookfield Crescent, Ramsey**

REF NO: 3727
P.A. NO.: 19/01277/B
APPLICANT: Elliott Construction Limited
PROPOSED: Conversion of boarding house to provide five self-contained apartments
NOTES: P.A. in Detail
SITE: **19, Waterloo Road, Ramsey**

REF NO: 3728
P.A. NO.: 19/01282/B
APPLICANT: Dandara Homes Limited
PROPOSED: Variation of condition 4 of PA 18/01255/B concerning highway matters
NOTES: P.A. in Detail
SITE: **Land adjoining Residential Development, Auldyn Meadow Drive, Ramsey**

REF NO: 3729
P.A. NO.: 19/01319/B
APPLICANT: Julie Smyth
PROPOSED: Replacement of existing front door with window
NOTES: P.A. in Detail
SITE: **Milntown Gatehouse, Gardeners Lane, Ramsey**

REF NO: 3730
P.A. NO.: 19/01342/B
APPLICANT: Mr. C. Whipp
PROPOSED: Creation of two apartments (retrospective)
NOTES: P.A. in Detail
SITE: **Sea View, Flats 1 & 2, Rear of Queen's Promenade, Ramsey**

REF NO: 3731
P.A. NO.: 19/01347/B
APPLICANT: David Joseph Kilgallon
PROPOSED: Installation of roof lights to side elevation
NOTES: P.A. in Detail
SITE: **Flat above 73, Parliament Street, Ramsey**

B. Wallace
Technical Services Manager

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
HOUSING AND PROPERTY MANAGER'S REPORT
HOUSING PERFORMANCE AND STATISTICS 2019/20
DECEMBER, 2019 - PUBLIC**

Mr. Chairman and Members,

Attached with this report are the Housing Performance and Statistics 2019/20 - for quarter two for year-end 31st March, 2020.

A quarterly report is prepared by instruction of the Department of Infrastructure and the statistics in this report are an expansion of that report and are presented in 6 sections:

- Allocation Data
- Maintenance Data
- Management Data
- Capital Projects
- Large Revenue Projects
- Strategic Plan

Recommendation: To be noted.

Mark Close
Housing & Property Manager

4th December, 2019.



Housing Performance and Statistics 2019/2020 – Q2

Section 1	Allocation Data
Section 2	Maintenance Data
Section 3	Management Data
Section 4	Capital Projects
Section 5	Large Revenue Projects
Section 6	Strategic Plan

HOUSING PERFORMANCE DATA

2019/2020

of

1	Allocation Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Total number of housing waiting list applicants	62	63	69				A rolling annual review is being carried out. The average is shown within the year column. There are 52 applicants on the one bedroom waiting list, 14 on the two bedroom list and 3 on the three bedroom list.
B	Total number of transfer waiting list applicants	16	15	13				Number on list at end of each quarter.
C	Number of housing waiting list allocations	22	6	7				Number of applicants from the housing waiting list that have been allocated a property.
D	Number of transfer list allocations	9	1	2				Property transfers adversely affect the voids list and incur re-let costs.
E	Number of approved Lodgers in RTC properties	7	1	0				Approved during the period.
F	Number of terminated tenancies	38	4	8				Tenants surrendering their tenancies. No possessions taken within this period.
G	Number of applicants withdrawn from the housing waiting list	9	3	2				Tenants voluntarily withdrawing their applications or removed from the list following a review.

HOUSING PERFORMANCE DATA

2019/2020

2	Maintenance Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Number of responsive repair requests	1632	306	322				Reported repairs.
B	Percentage of responsive repairs completed on time	97%	99%	99%				Responsive repairs and void property re-let work takes priority over any other on-going planned projects.
C	Total number of void properties reallocated	33	9	9				Properties that have been brought to a re-let standard and allocated.
D	Percentage of voids completed on time	100%	100%	100%				Target - 5 weeks standard, 12 weeks major (i.e. requires new kitchen, bathroom, damp remedial work)
E	Percentage of properties with valid boiler safety certificates	102%	26%	25%				Boilers are serviced every 11 – 12 months to remain safe and compliant within the 12 month target period.
F	Percentage spend to date on maintenance budget	£775,736 112%	£180,536 25.5%	£165,377 23.8%				Current spend from the Housing Maintenance budget. The previous year includes funds used from the Housing Reserve Fund for planned work.
G	Total number of out of hours emergency repairs carried out	104	31	42				Only emergency calls and repairs that are the responsibility of the Landlord are reacted to with an action.

HOUSING PERFORMANCE DATA

2019/2020

3	Management Data	18/19	Q1	Q2	Q3	Q4	19/20	Notes
A	Percentage of gross rent arrears	£48,696 1.5%	£40,384 1.2%	£47,802 1.7%				The average figures are shown within the previous year column.
B	Percentage of property inspections carried out	214 39%	34 6%	32 6%				A target of 1/3 (33%) of the Housing stock to be inspected each year.
C	Percentage of rent paid over the counter	35%	35%	35%				The average % is shown within the year column.
D	Percentage of rent paid by direct debit	50%	50%	50%				The average % is shown within the year column.
E	Percentage of rent paid direct by the DHSC	15%	15%	15%				The average % is shown within the year column.
F	Housing newsletters issued	1	1	0				Issues to be distributed every March and September.

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4	Capital Projects	Notes
A	Cronk Elfin External Refurbishment of 50 properties	Approval has been given by the Department of Infrastructure to progress this scheme to Design Development Stage (I1) and the design team have been instructed to proceed.
B	Close Woirrey Re-development	The design development stage is complete and the building regulations and planning approvals are in place, although a recent planning application to extend the current period of four years for another one year has been submitted. The Mayfield sheltered housing complex is required to be constructed before the commencement of Close Woirrey. Construction has commenced on the Mayfield project and is due for completion in October 2020.
C	External refurbishment of 7 properties situated on Upper Queens Pier Road	This project commenced on the 16 September 2019 and has a completion date of the 17 April 2020. The scheme is on programme and is within budget and is meeting the client's requirements in regard to design, quality and health and safety.
D	New Heating Boilers at Close Y Chibbyr Ghlass	The properties at Close y Chibbyr Ghlass have a communal oil fired central heating system which is sited within the Close Woirrey building. Close Woirrey is planned to be redeveloped when Mayfield is complete in October 2020. Close Y Chibbyr Ghlass properties are currently having new gas boilers installed under a Capital funded scheme which is on-going with no issues to date and is due to be complete by June 2020.
E	Air Sourced Heat Pumps at Close Caarjys	Air sourced heat pumps, similar to the two already installed, are to be installed in the 16 properties that require an alternative heat source. The Department are in support of the Commission's proposals including investigating the option of utilising the Manx Utilities Authorities Heat Pump trial in order to achieve value for money through the economies of scale. Costing's are currently being sought and the option of carrying out the work in-house similar to the two already installed is being investigated.

5	Large Revenue Projects	Notes
A	Re-decoration of the Lezayre estate	This decoration work will continue throughout the Lezayre estate and will be spread over 2-3 years as budget allows. It is being funded through the Housing Maintenance Reserve Fund and Housing Maintenance Allowance. The decoration is being carried out in-house and an independent scaffold company is employed to supply, erect and dismantle the scaffold.
B	New Kitchens at Close Y Chibbyr Ghlass	A quote has been obtained for the provision of kitchens units, worktop etc. at the Departments Kitchen Framework Agreement rates. The installation work has commenced and is being carried out in-house and will be funded from the Housing Maintenance Allowance/Housing Maintenance Reserve Fund. This work is taking place at the same time that the gas boilers are being installed as the boilers are positioned within the kitchen layout. Completion of the kitchens and boiler installation is expected in early June 2020.

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6	Strategic Plan	Notes
A	To work with the DOI in introducing a combined housing waiting list for the North of the Island.	The waiting list is in place and working well with applicants within Ramsey and in the Northern Region outside of Ramsey taking advantage of the broader scope of available properties.
B	To work with the DOI in taking on the management of a limited number of Government properties (pilot scheme).	Awaiting DOI to progress.
C	Maintain high level of rent collection.	See notes below.
D	Review and develop Housing policies.	In progress. Current policies are being reviewed and there are no issues to date.

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Housing & Property Managers notes:

The Housing Section, in line with the Department of Infrastructure's policies, monitors its performance in key areas to ensure its services are delivered to an acceptable standard for our housing tenants and waiting list applicants and to meet any legal requirements.

Rent arrears are continually monitored and a strict rent retrieval procedure is being followed.

The current Policies are not causing any issues for tenants or staff and are being reviewed annually.

Property inspections are continuing to be successful and proving to be a good line of communication and engagement with our tenants.

**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
75th ANNIVERSARY of VE DAY
DECEMBER, 2019– PUBLIC**

Mr. Chairman and Members,

The Cabinet Office has written advising that with the upcoming 75th Anniversary of VE Day in 2020 it is starting to organise Island commemorations and celebrations. As part of this Cabinet Office has offered to help advertise and share details of events that are going on around the Island.

The celebrations for VE Day 75 are taking place over the weekend of Friday 8th May (VE Day and a bank holiday next year) to Sunday 10th May, and they will be international celebration of peace – a time to remember, reflect and pay tribute to the millions who played a vital part in achieving it. This includes commemorating and celebrating those who gave their lives, those who returned home, the men and women who kept the farms, mines, factories and shipyards running, Civil Defence and the ARP wardens, doctors, nurses, fireman, and many other who put their lives on hold to safeguard the home front.

Cabinet Office is working on pulling together a special event with our veteran, cadet and serving personnel groups, but alongside this wonder if local authorities had made plans for (or were aware of any community created) street or village hall parties, themed parties, events or other celebrations taking place over the VE 75 weekend?

Details of any events planned are requested by be advised to Cabinet Office by 10 January 2020, so that they can include details of these events in an Island wide programme.

The Commission is invited to consider whether any activities should be promoted directly by the authority.

Recommendation: for discussion.

T. P. Whiteway
Town Clerk and Chief Executive

12th December, 2019.

**RAMSEY TOWN COMMISSIONERS
DEPUTY TOWN CLERK'S REPORT
CHRISTMAS EVENTS
DECEMBER 2019 – PUBLIC**

Mr. Chairman and Members,

The following events are taking place in the run up to Christmas:

Ramsey Festival of Christmas Trees

There are 18 entries had been submitted for this event which will be running until 3rd January 2020 in the public areas of the Town Hall.

Carols at the Courthouse

This will take place at Ramsey Courthouse at 3.30pm on Saturday 21st December 2019 with music being provided by Ramsey Town Band.

Recommendation: For noting.

H S Bevan

Deputy Town Clerk

10th December 2019