

Town Hall,
Parliament Square,
Ramsey,
Isle of Man.

www.ramsey.gov.im

12th July, 2019.

Sir/Madam,

The monthly **Public Meeting** of the Ramsey Town Commissioners will be held in the Boardroom of the Town Hall, Parliament Square, Ramsey, on Wednesday evening next, **17th July, 2019**, at **7.00 p.m.**

BUSINESS:

- 1. Apologies for Absence:** Rev'd Canon N. D. Greenwood.

- 2. Minutes for Adoption:** pages: 1 - 12
 - Minutes of Board Meeting held on 19th June, 2019.

- 3. Matters arising not included within the Agenda.**

- 4. Finance and General Purposes:** pages: 13 - 21
 - Deputy Town Clerk's Reports:
 - Parking and Town Branding
 - Record Retention Schedule
 - Finance Officer's General Report:
 - Accounts
 - Summary of Revenue Income and Expenditure
 - Rates

- 5. Works and Development:** pages: 22 - 25
 - Town Clerk's Report:
 - Planning Consultations
 - Technical Services Manager's Reports:
 - Planning Applications
 - Appendix

6. Housing and Property:

page: 26

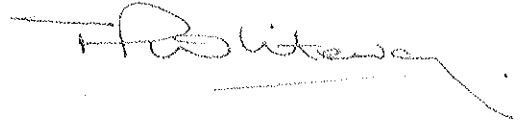
- Housing and Property Manager's Report:
 - Cronk Elfin Refurbishment

7. Any other Business:

page:

(by permission of Chairman)

- Representatives Reports - none submitted



Town Clerk & Chief Executive.

RAMSEY TOWN COMMISSIONERS

[PUBLIC]

The Monthly Board Meeting of the Ramsey Town Commissioners was held in Town Hall, Parliament Square, Ramsey, on Wednesday, 19th June, 2019, at 7.00 p.m.

Present: Mr. A. G. Cowie, Mesdames. M. B. Quayle and J. Wedgwood, Messrs' W. L. Hankin, N. P. Howard, J. McGuinness, G. Monk, L. Parker, F. B. R. Williams and W. G. Young.

Apologies: Canon Greenwood and Mr. Oldham.

The Town Clerk, Deputy Town Clerk, Finance Officer, Technical Services Manager, Housing and Property Manager, and Minute Clerk were in attendance.

(2019/20:032) Minutes:

Resolved: That the Minutes of the Board Meeting held on 15th May, 2019, be confirmed and signed by the Chairman.

(2019/20:033) Matters Arising:

There were no matters arising raised.

(2019/20:034) Chairman's Report:

Resolved: To note the Chairman's Report dated 12th June, 2019. The Chairman reiterated his thanks to all those involved with Sprintfest and the TT festival.

Finance and General Purposes:

(2019/20:035) Town Clerk's Report - Consultation Telecommunications Development Order:

Members considered the Town Clerk's report dated 12th June, 2019, concerning the views being sought by the Cabinet Office with regard to a proposal to draft a development order in relation to telecommunications infrastructure. Mr. Young read a letter he had received in which concerns were expressed about 5G installations and which advised of a petition against such installations because of alleged health risks. Mr. Young was advised that 5G was not the matter under consideration in this clause and the letter would be considered at the appropriate time.

Members noted that the new Order appears to apply more controls and puts more restrictions on permitted development and is more rigorous than the existing order, albeit it continues to permit certain installations outside conservation areas.

Resolved: That following a proposal by Mr. Parker, seconded by Mr. Cowie that a response to the consultation based on comments made within the Town Clerk's report be submitted. The proposal was carried by 6 votes to 4 Mrs. Quayle and Messrs Hankin, McGuinness and Young voting against.

Members agreed to vary the Agenda order to allow the next item to be considered.

(2019/20:036) Town Clerk's Report - 5G Sure Mobile Mast - Tower Farm Garff:

Members considered the Town Clerk's report dated 12th June, 2019, concerning the approved planning application submitted by Sure IOM for the erection of a tree mast to replace an existing tree mast at Tower Farm, Garff. A letter dated 6th June, 2019, to the Planning Committee from Dr. Henrietta Ewart, Director of Public Health was appended to the report. Members were informed that a lot of existing technology is already 5G (Fifth Generation technology) enabled/ready and that 5G and that several major cities in the United Kingdom are already rolling-out 5G, although it was noted that some places are opposing it. It was confirmed that the Commission did not have Interested Party Status for this planning application. Mrs Quayle queried the choice of a government employee in providing expert opinion of alleged health concerns and indicated more information would be beneficial. General discussion ensued during which members were reminded that Planning does not deal with the technology only the facilitation thereof and of the understanding that the appeal time has expired.

Members were uncertain as to what response should be made or to who - the progress in technology was welcomed and recognised as becoming increasingly important but equally recognised was a need to progress with caution. The Town Clerk informed members that Garff Commissioners had original concerns about "shedding plastic" after the first aerials were erected and advised members that the planning application had completed the statutory process. It was recognised that Ramsey Town Commissioners did not have interested party status but this application would affect Ramsey residents as the location abuts to the town's boundary.

Resolved: That, following a proposal by Mr. Cowie, seconded by Mr. Hankin, and agreed without division, the Planning Committee be informed of the Commission's wish to be granted Interested Party Status in applications, such as this, that abut the town boundary.

It was agreed to copy the request, as a courtesy, to Ms Young who had instigated the petition.

(2019/20:037) Town Clerk's Report - Election and Engagement Policy:

Members considered the Town Clerk's report dated 12th June, 2019, with which was appended an Elections and Engagement Policy presented to the Policy Committee.

Resolved: That following a proposal by Mr. Cowie, seconded by Mr. McGuinness and agreed without division, that the Election and Engagement Policy be adopted, subject to the deletion of the words "The meeting" at the end of clause 6.13

Mr. Hankin queried the use of the Town Hall as a Polling Station for South Ward for recent bye-elections, and was advised that in the case of a contested "General Local Authority Election" in both wards a polling station, probably at St. Paul's Church Hall would be used for South Ward.

(2019/20:038) Town Clerk’s Report - Street Lighting Policy:

Members considered the Town Clerk’s report dated 12th June, 2019, with which was appended a Street Lighting Policy presented to the Policy Committee.

Resolved: That following a proposal by Mr. McGuinness, seconded by Mr. Williams and agreed without division, that the Street Lighting Policy be adopted, subject to the insertion of the word “seasonally” in the second paragraph of Clause 6.1 - the wording now being... “amend these hours seasonally or for special occasions...”

(2019/20:039) Finance Officer General Report:

Resolved: To note and approve the Finance Officer’s General Report dated 13th June, 2019, subject to the following:-

Mr. Cowie queried recycling charges for the Civic Amenity Site and was advised that there should be a “break-even” situation at the year end. Mr. McGuinness drew attention to the increase in rate income over that from the same period last year, with ratepayers taking advantage of the rates discount, noting that this would be reflected in reduced income streams later in the year.

(2019/20:040) Technical Assistant’s Report - Enforcement Actions:

Resolved: To note the Technical Assistant’s report dated 11th June, 2019, advising of successful legal actions brought against in respect of parking offences within Commissioners’ car parks.

Works and Development:

(2019/20:041) Town Clerk’s Report - Area Plan for the North and West - Call for Sites:

Resolved: To note the Town Clerk’s report dated 12th June, 2019, with which was appended Explanatory Notes with regard to the Area Plan for the North and West “Call for Sites”, and by which developers, landowners, et al are invited to inform Government of any land they might wish the Government to consider allocating for a particular purpose within the North and West. The closing date for submissions is noted as being 29th November, 2019.

It was agreed to invite the Planning Officer to meet with the Board to discuss the Northern Area and Plan and include Interested Party Status at the same time.

(2019/20:042) Technical Services Manager's Report - Planning Applications:

Resolved: That the Technical Services Manager's Report dated 3th June, 2019, detailing planning applications received from the Department of the Environment, Food and Agriculture, under the planning consultation procedures, be noted and approved, subject to the following:-

REF NO: 3634 **AMENDED PLANS**
P.A. NO.: 18/01339/B
APPLICANT: Nick Gallin
PROPOSED: Extension to property in order to accommodate new lifeboat
NOTES: P.A. in Detail
SITE: **R.N.L.I. New Norbury Lifeboat House, Queen's Promenade, Ramsey.**

Mr. Young queried if this application was going to proceed in view of the proposed marina development and was advised that the marina proposal had no bearing on this application - the extension being required to accommodate the new lifeboat. The amendments were noted as being the closure of dormer windows and introduction of roof lights.

REF NO: 3677
P.A. NO.: 19/00511/C
APPLICANT: Bryan Michael Darroch & Kathryn Lee Darroch
PROPOSED: Additional use of residential flat as tourist living accommodation
NOTES: P.A. - Change of Use
SITE: **1, Ascog Hall, Stanley Mount East, Ramsey**

In response to a query members were informed that the Commission had received no letters of objection to the application.

REF NO: 3683
P.A. NO.: 19/00640/B
APPLICANT: Mr. Martyn Murphy
PROPOSED: Erection of a detached dwelling with integral garage and associated vehicular access
NOTES: P.A. in Detail
SITE: **Rydal, Brookfield Crescent, Ramsey.**

In response to a query members were informed that there had been no objections received by the Commission to this application. It was proposed by Mr. Williams, seconded by Mr. Cowie and agreed without division to make no objection to the application.

Appendices: - There were no comments made on the Appendices to the Technical Services Manager's report.

Mr. Williams took the opportunity to thank the Works staff for all their work during T.T. fortnight.

Housing and Property:

(2019/20:043) Housing and Property Manager's Report - Local Authority Housing Managers' Meetings:

Resolved: To note the Housing and Property Manager's Report dated 13th June, 2019, to which was appended 8th May, 2019, to which was appended the Terms of Reference and model agenda for Local Authority Housing Managers' Meetings.

(2019/20:044) Housing and Property Manager's Report - Tenants' Questionnaire:

Resolved: To note the Housing and Property Manager's report dated 14th June, 2019, to which was appended a summary of the responses to the Tenants' Questionnaire issued in April, 2019.

It was noted that car parking is of concern, the increase in the number of cars per family being a factor; anti-social behaviour in the vicinity of the Coronation Park was also noted as being of concern to tenants.

It was suggested that including an item on the provision of play-areas might encourage responses from younger tenants.

Parks and Leisure:

(2019/20:045) Deputy Town Clerk's Report - Ramsey National Week:

Resolved: To note the Deputy Town Clerk's report dated 13th June, 2019, which listed events scheduled to take place during Ramsey National Week - 30th June - 6th July, 2019.

(2019/20:046) Deputy Town Clerk's Report - Sprintfest:

Resolved: To note the Deputy Town Clerk's report dated advising that a de-brief of the 2019 Sprintfest is on-going and suggesting that it might be appropriate to make applications at this stage for road closures for 2020, which could be withdrawn if necessary.

It was further resolved following a proposal by Mr. Parker seconded by Mr. Cowie and agreed without division that road closures be applied for.

Members expressed their congratulations on the success of Sprintfest but presented concerns that had been brought to their attention, namely the loss of parking during the daytime - it was felt some spaces could be used; the need to involve more of the town; and increase in outside catering facilities.

Any Other Business:

(2019/20:047) Representative Reports:

Resolved: To note the Representative Report submitted by Mr. McGuinness with regard to the Northern Local Authorities Swimming Pool Board. Mr. McGuinness referred to the inaction of the DESC in approving capital funding resulting in LED lighting in the pool not being fitted, which Mr. McGuinness contends would have paid for itself over the last three years and asked if the Commission would write to the Department indicating its support that LED lighting be installed.

It was further resolved, following a proposal by Mr. Cowie, seconded by Mrs. Quayle and agreed unanimously that the Department be informed of the Commission's disappointment in this matter.

(2019/20:048) Close Y Chibbyr Ghlass:

Mr. Hankin drew attention to traffic restricting bollards that had been demolished in the vicinity of Close Y Chibbyr Ghlass and advised that there was loose brickwork which was being thrown by children. Mr. Hankin asked that repairs be prioritised by the responsible authority.

(2019/20:049) Cycle Path Former Railway Line:

Members were informed that the Department of Infrastructure has indicated their wish to form a cycle friendly lane on that part of the former Ramsey railway line from Gardeners Lane to Bowing Road/Station Road. The land would be made up but not finished with tar-macadam and may require some degree of street lighting. Members were informed that the lane would abut Lezayre Estate and land owned by the Department of Enterprise who are supportive of the path also going through their land to link with Gladstone Way.

Resolved: That, following a proposal by Mr. McGuinness, seconded by Mr. Parker and agreed, the Department be informed of the Commission's support to the proposal. It was noted that discussions will need to be held with regard to any public lighting required.

Members enquired if the cycle path on part of Lezayre Road could be abolished.

The Chairman thanked the media representative and public for attending and closed the public session at 8.23 p.m.

The following items were considered in private the detail of which, having regard to data protection, matters affecting persons who cannot be named, etc., is not as extensive as that contained in minutes of matters discussed in public.

(2019/20:050) Minutes:

Resolved: To note, for record purposes, that no minutes of the Board Meeting held on 15th May, 2019, were recorded in private.

Matters for Information:

(2019/20:051) Policy Committee:

Resolved: To note and approve the minutes of the Policy Committee held on 22nd May, 2019.

(2019/20:052) Housing Committee:

Resolved: To note and approve the minutes of the Housing Committee held on 11th June, 2019, subject to the following:-

Clause 11d (part) - members were advised of advice received from the Commission's Advocates, that action be progressed based on arrears of rents and also seek greater rental payments to reduce arrears. The Housing and Property Manager informed members that he wished the Housing Committee to consider an alternative approach to resolve the matter. It was agreed that the Housing and Property Manager report further to the July, 2019, Board Meeting.

Clause 11f i Tenant Representative Term of Office - Members were reminded that the terms of appointment of the tenant representative provided for extension of the appointment for two years and thereafter required the invitation of new applications. It was proposed by Mrs. Wedgwood, seconded by Mrs. Quayle and agreed by 9 votes to 1, Mr. Cowie voting against, that the appointment of the current Tenant Representative be extended for a further 2 years

Clause 17 - CCTV - Members were informed that siting CCTV where proposed would not be contrary to GDPR regulations and that the Police were supportive of the proposal

Mrs. Quayle queried transfer arrangements between sheltered and public housing and was informed that any person from sheltered wishing to apply for public housing would be required to apply for an inter- authority transfer or go onto a housing waiting list or arrange a mutual tenancy exchange.

(2019/20:053) On-Going Matters “Action Tracker”:

Resolved: To note the “Action Tracker” to 14th June, 2019, included within the agenda and the following comments made thereon, and accepting that some matters may be referred to in other sections of these minutes:-

- **Bleak House** - the Town Clerk advised that he and the Technical Services Manager are to meet with an Environmental Health Inspector during the week commencing 24th June and will report further to the July Board meeting.
- **Shoprite Group - Station Road** - A reply to correspondence with regard to the former Boxing Club is awaited.
- **Unightly Premises** - it was agreed to remove this item as it is now included within the Technical Services Manager’s appended report on ruinous buildings.
- **Ramsey North Beach** - the Deputy Town Clerk advised members that prices are being obtained for materials for the proposed raft and retrieval procedures; the Department of Infrastructure is noted as being in agreement in principle to the raft although specific permissions are awaited. It was suggested that funding from “Town Centre” budget might be used with regard to public shelters whilst a decision on Arts Council funding is awaited.
- **TT Events 2019** - Members asked to be provided with a financial breakdown with regard to Sprintfest and then to remove this item from Action Tracker.
- **Vollan / Balladoole Odours** - it was agreed that the matter be discussed with the Environmental Health Inspector (at the same meeting at which Bleak House will be discussed).
- **Ramsey Courthouse** - it was agreed that a meeting with “The Heart of Ramsey” principals be arranged with the full Board.
- **Wallabies Trail** - it was agreed to remove this item from the Action Tracker.
- **Bunscoil Rhumsaa Mosaic** - it was agreed to permit the Mosaic to be sited at St. Paul’s Church during the 2019 Flower Festival.

The Register of Ruinous Property and Unightly Buildings appended to the Action Tracker was noted, subject to the following:-

- **1, Santon Terrace** - Members were informed that the property has been sold and works commenced.

Former Farmers’ Combine Warehouse - members were informed that a decision of the planning application / deregistration of the premises is still pending.

Finance and General Purposes:

(2019/20:054) Town Clerk’s Report - Policy on Substitute Pay:

Members considered the Town Clerk’s report dated 12th June, 2019, to which was appended a Policy Document formalising arrangements for substitution payment to staff.

Resolved: Following a proposal by Mr. McGuinness, seconded by Mr. Parker and agreed without division that the Policy be adopted.

(2019/20:055) Finance Officer's General Report:

Resolved: To note and approve the Finance Officer's Report dated 13th June, 2019, subject to the following:-

Bank Balances - Members queried the balance currently in the Heating Reserve and were informed that funds have been used recently and it is recognised that the reserve does need to be increased.

Works and Development:

(2019/20:056) Technical Services Manager's Report - Chewing Gum Remover:

Members considered the Technical Services Manager's report dated 11th June, 2019, concerning the acquisition of a chewing gum remover, to be funded from the sale by auction, of extraneous plant and equipment.

It was proposed by Mr. Williams seconded by Mr. Cowie that a chewing gum remover be purchased. Mr. McGuinness asked for further information concerning the life-span of the machine and details of additional costs.

Mr. Parker proposed an amendment, seconded by Mrs. Quayle to defer purchase until further costs are known. The amendment was put to the vote and was defeated by 6 votes to 4, Mrs. Quayle and Messrs' McGuinness, Parker and Young voting for the amendment.

The original proposal to purchase the chewing gum remover was put and was carried by 6 votes to 4, Mrs. Wedgwood and Messrs' Cowie, Hankin, Howard, Monk and Williams voting for the proposal.

(2019/20:057) Technical Services Manager's Report - Christmas Lighting Proposal:

Resolved: To note the Technical Services Manager's report dated 10th June, 2019, included therein were photographs of the style of decorative street lights proposed to be erected for Christmas 2019.

(2019/20:058) Technical Services Manager's Report - Ramsey War Memorial Update:

Resolved: To note the Technical Services Manager's report dated 3rd June, 2019, which detailed short and medium term proposals recommended by the Conservation Officer of Manx National Heritage with regard to the Ramsey War Memorial, and about which further report(s) will be submitted.

(2019/20:059) Housing and Property Manager’s Report - Air Sourced Heat Pumps Close Caarjys:

Members considered the Housing and Property Manager’s report dated 12th June, 2019, concerning air sourced heat pumps installed, as a trial, at Close Caarjys and the need to replace heating boilers at 17 of the 22 properties comprising that housing estate.

Resolved: That, following a proposal by Mr. McGuinness, seconded by Mr. Parker and agreed by 8 votes to 2, Mrs. Quayle and Mr. Hankin voting against, the following actions be taken to progress this matter:-

1. To install air sourced heat pumps, similar to the two already installed, in the remaining seventeen properties at Close Caarjys that require an alternative heating source;
2. To liaise with the MUA on their framework agreement and investigate if they and the Department and Treasury will support Ramsey Town Commissioners utilising the framework agreement rates considering that the MUA have already carried out a tender process;
3. If the framework agreement route proves unsuccessful then seek competitive costs through a standard tender process.

(2019/20:060) Housing and Property Manager’s Report - Close Woirrey Development:

Members considered the Housing and Property Manager’s report dated 13th June, 2019, concerning future redevelopment at Close Woirrey.

Resolved: That following a proposal by Mr. Parker, seconded by Mr. Hankin, that non-committal negotiations be entered into with the contractor. The proposal was carried by 9 votes to 1, Mr. Cowie voting against. Members were informed that the Design Team for Mayfield redevelopment would take part in and endorse any suggestions made in the negotiations and that a Tender Report will be presented to the Board for approval.

Parks and Leisure:

(2019/20:061) Town Clerk’s Report - Water Fountains Mooragh Park:

Members considered the Town Clerk’s report dated 12th June, 2019, in which an in principle offer to purchase and install two water dispensers within the Mooragh Park, was conveyed. The donator has asked that installation of the dispensers, which have already been ordered, be deferred until such time as they are able to confirm, or otherwise, it proposal.

It was proposed by Mr. Williams seconded by Mr. McGuinness to accept the offer and decide whether or not to install a further two dispensers in the Mooragh Park.

An amendment was put by Mr. Parker, seconded by Mrs. Quayle that we accept the offer and install only two dispensers. Discussion ensued during which members were reminded that locations other than the Mooragh Park had been identified as suitable for the dispensers.

(2019/20:061) Town Clerk’s Report - Water Fountains Mooragh Park Cont:

A further amendment was put by Mr. Williams, seconded by Mr. McGuinness and agreed to accept with thanks the offer and if such proceeds to install two further water dispensers at a later date.

It was proposed by Mr. Cowie, seconded by Mr. Williams and agreed to suspend Standing Orders to allow the meeting to continue to its conclusion but no later than 10.30 p.m.

(2019/20:062) Deputy Town Clerk’s Report - Christmas Events:

Resolved: That, following a proposal by Mr. Williams, seconded by Mrs. Wedgwood and agreed to approve the events proposed in the Deputy Town Clerk’s report dated 13th June, 2019, to be held in the Town during Christmas 2019, including:- Christmas Lights Switch on - 23rd November - with a format similar to that of 2018; Festival of Trees and Carols at the Courthouse.

The Deputy Town Clerk will report further as arrangement are confirmed.

(2019/20:063) Deputy Town Clerk’s Report - Manx Radio Broadcast - Late Lunch at the Courthouse:

Resolved: That, following a proposal by Mr. McGuinness seconded by Mr. Hankin and agreed (by 9 votes - Mr. Howard not being in the room) that Manx Radio be permitted to broadcast their “Late Lunch” programme from the Courthouse on 6th September, 2019.

It was noted from the Deputy Town Clerk’s report, dated 13th June, 2019, in which the request is conveyed, that guests for the programme are to be agreed with the local authority. Members felt the venue fitting in view of the final commemoration of loss of the Great War which will take place on 11th September, 2019.

Any Other Business:

(2019/20:064) Payment of Attendance Allowances:

The Finance Officer circulated a pro-forma to facilitate the payment of members’ attendance allowances by BACS rather than cheque - unless members choose otherwise.

(2019/20:065) Reminder - Special Board Meeting with Police:

The Deputy Town Clerk took the opportunity to remind members that a Special Meeting has been scheduled for Thursday, 11th July, 2019, to which Police Superintendent Maddocks has been invited to attend.

(2019/20:066) Proposed Development 10 and 11 West Quay:

Mr. Williams advised that the contractor redeveloping 10 and 11 West Quay has requested the Board's views on proposals to redevelop the site. Members noted that the site is within the Conservation Area and were advised that any proposals would still come to the Board as part of the planning procedure.

Members raised no objection to the proposal to demolish and redevelop with flats and garages.

Matters of Establishment:

(2019/20:067) Minutes Establishment Committee:

Resolved: To note and approve the Minutes of the meetings of the Establishment Committee held on 8th May and 11th June, 2019.

The meeting closed at 10.07 p.m. giving a time of 3 ½ hours for the payment of attendance allowances.

Chairman.

**RAMSEY TOWN COMMISSIONERS
DEPUTY TOWN CLERK'S REPORT
PARKING AND TOWN BRANDING
JULY 2019 – PUBLIC**

Mr. Chairman and Members,

Further to the attendance by Mr Tim Cowsill, Business Agency Development Manager, at the Board meeting held on 10th April, 2019, and subsequent updates, some progress has now been made in respect of Parking and Town Branding which is detailed below.

Parking

A STEP student has now commenced work on this project looking at existing parking provision and undertaking surveys with those using the facilities. Officers have been assisting where required to provide context.

Town Branding

The Deputy Town Clerk is setting up a meeting for Members, the business/retail community and other stakeholders to receive a presentation on this project from Mr Cowsill and other officers of the Business Agency. Subject to availability of suitable premises it is anticipated that this will take place on the evening of Monday 2nd September, 2019.

Recommendation: for noting and further reporting.

H. S. Bevan
Deputy Town Clerk

12th July 2019

**RAMSEY TOWN COMMISSIONERS
DEPUTY TOWN CLERK'S REPORT
RECORD RETENTION SCHEDULE
JULY 2019 – PUBLIC**

Mr. Chairman and Members,

Members will recall that a draft Record Retention Schedule was circulated to members for comment and feedback.

The feedback was collated and a revised schedule was submitted to the Public Records Office for consideration and approval.

The enclosed schedule – dated 10th June 2019 – was approved at the Establishment Meeting on 12th June, 2019, and presented to the full board for approval.

Recommendation: To adopt the Record Retention Schedule dated 10th June 2019.

H. S. Bevan
Deputy Town Clerk

11th July, 2019.

**RAMSEY TOWN COMMISSIONERS
FINANCE OFFICER'S GENERAL REPORT
JULY 2019 - PUBLIC**

Mr. Chairman and Members,

The following documents are appended for review and/or information :

1. A summary of accounts paid and suppliers used in June 2019 – Appendix 1.
2. Tabulated and graphical summaries of the Income and Expenditure for the period to 30th June 2019 – Appendix 2.

Accounts

Accounts totalling £1,659,378.56 were paid through the General Revenue Account and accounts totalling £18,713.63 were paid through the Northern Civic Amenity Site Account in June 2019. Details of the accounts paid and the suppliers utilised are attached at Appendix 1.

Recommendation : To be noted.

Summary of Revenue Income and Expenditure

A summary of the 2019-20 Income and Expenditure for the period to 1st April 2019 to 30th June 2019 together with associated graphical depiction is attached at Appendix 2. It should be noted that the graphical disclosures are both for month-by-month and cumulative figures.

Recommendation : To be noted.

Rates

During June 2019 the Commission received a £268,118 payment from the Treasury being the second instalment of rate income for the 2019-20 financial year. For comparison purposes £249,362 was received in June 2018 re 2018-19 rates.

As at 30th June 2019 the total rates monies received for the 2019-20 financial year is £536,236 (as at 30th June 2018 £498,724 for 2018-19).

Recommendation : To be noted.

11th July 2019.

N.Q. Cannell, FCCA
Finance Officer.

Ramsey Town Commissioners

Accounts paid to the 30 June 2019

Appendix 1

Payee	Description	Amount (incl. VAT)
General Account		£
IOM Government	2019-20 rates	500,730.77
Banks	Loan interest	423,371.18
Banks	Loan capital	402,407.02
Staff	Wages, salaries, ITIP, NI & superannuation	177,955.00
IOM Government	Waste disposal charges	34,116.01
Various	Housing property repairs, maint. & safety checks	21,930.17
Manx Utilities	Electricity & Water charges	15,593.55
Various	IT costs	13,157.02
Various	Machinery maintenance	11,081.88
Various	Town events	10,128.12
Various	Commission property repairs, maint. & safety checks	8,001.05
Various	Legal & prof. fees - housing	7,496.00
Various	Fuel & oil	6,157.74
Various	Refuse materials & equipment	6,081.57
Various	Park materials	2,742.75
Various	Library books & DVD's	2,519.33
Banks	Bank & debit card charges	2,484.08
Various	Security, etc.	2,362.91
Various	Legal & prof. fees - int. audit, non-housing	2,093.88
Various	Office expenses - post, printing, stationery etc.	2,057.57
Manx Utilities	Street lighting	1,856.22
Various	Contract cleaning	1,833.33
Various	Vehicle maintenance, repairs & licences	1,655.14
Manx Telecom	Phones	1,451.27
Various	Gift vouchers	115.00
		<u>1,659,378.56</u>
Northern Civic Amenity Site		
IOM Government	Waste disposal charges	11,806.93
Various	Recycling charges	3,805.04
Various	New equipment & equipment repairs	1,910.54
IOM Government	Rent & rates	832.35
Manx Utilities	Electricity & Water charges	155.05
Various	Site maintenance	140.00
Worldpay	Debit card reader charge	39.78
Bank	Charges	20.48
Various	Sundry	3.46
		<u>18,713.63</u>

Ramsey Town Commissioners

Suppliers utilised during June 2019

Appendix 1

Argon IT Services Ltd.	IOM	Magee & Co. Ltd.	IOM
A James	IOM	M Jelski	IOM
Argon Office Systems Ltd.	IOM	Mannin Media Group	IOM
AWF Specialist Maintenance Sys. Ltd.	UK	Manx Business Solutions	IOM
Ballaneven Compost	IOM	Manx Control Systems	IOM
Bertram Trading Ltd.	UK	Manx Telecom	IOM
Brew & Corkill Ltd.	IOM	Manx Utilities Authority	IOM
Bridge Bookshop Ltd.	IOM	Marksman Locksmith	IOM
Bridson & Horrox	IOM	Martin & Watson Ltd.	IOM
B Sowrey	IOM	Outdoor Power & Plant Ltd.	IOM
CE Richmond Ltd.	IOM	Paul Wheeler Ltd.	IOM
Chrystals Auctions	IOM	P & M Window Cleaners Ltd.	IOM
Cleervu Aerial Specialists	IOM	Phil Manning Land Survey Services	IOM
Colas IOM Ltd.	IOM	Phoenix Windows Ltd.	IOM
Country Paving & Ornamental Ltd.	IOM	Plasma Media	UK
2Clean	IOM	Pro-tec Security	IOM
David Perry Electrical Consultants Ltd.	IOM	Ramsey Rugby Club	IOM
DA & GN Styles	IOM	Ramsey Shipping Services	IOM
DQ Bairstow	IOM	Ramsey Skips	IOM
D Foulis	IOM	R Biscoe-Taylor	IOM
Douglas Borough Council	IOM	Sadler Agricultural Supplies Ltd.	IOM
D Wilcock	IOM	Scarab Sweepers Ltd.	UK
Edmundson Electrical Ltd.	IOM	Showtech IOM	IOM
Ellan Vannin Fuels Ltd.	IOM	Signrite IOM Ltd.	IOM
Energy Communications	IOM	Spinnin Vannin	IOM
Feltons Ironmongers	IOM	Steven Morley Ltd.	IOM
G4S Secure Solutions Ltd.	IOM	Swales Electrical Ltd. & Hoistline	IOM
Gray Law Advocates	IOM	Switched-On Entertainment	IOM
Demco Ltd. t/a Gresswell	UK	The Great Media Works	IOM
Haldane Fisher (IOM) Ltd.	IOM	Vannin Officepoint	IOM
Hersham Electrical Engineers Ltd.	IOM	Voodoo Ltd.	IOM
Ijcad Services	IOM	VPG Systems UK Ltd.	UK
Infotech Systems Ltd.	IOM	WDS Ltd.	IOM
IOM Government	IOM	Westminster Car Restoration Ltd.	IOM
IOM Municipal Associaion	IOM	Whittaker Trading Ltd.	IOM
IOM Post Office	IOM	Words & Spaces Printing	IOM
IS Oxford Ltd.	UK	Worldpay (UK) Ltd.	UK
Luminaires	IOM	Wurth UK Ltd.	UK
Macs Builders Ltd.	IOM	Yesss Electrical IOM	IOM

RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 30 JUNE 2019 - Appendix 2

Social Housing	2019 - 2020 to date			Estimate for 2019 - 2020		
	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Housing Schemes	1,395,327	1,598,462	(203,135)	4,198,000	4,248,600	(50,600)
Cl. Woirrey/ Cl. y C Ghlass	4,286	238	4,048	29,700	24,100	5,600
Brookfield Court	2,604	21	2,583	15,650	16,930	(1,280)
Close ny Mooragh	7,491	54	7,437	33,600	42,700	(9,100)
Sub Total	£1,409,708	£1,598,775	(£189,067)	£ 4,276,950	£ 4,332,330	(£55,380)

Property and Assets	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Town Hall	58,112	16,413	41,699	219,400	23,100	196,300
Workshops	26,996	0	26,996	97,770	0	97,770
Public Conveniences	15,515	0	15,515	54,600	0	54,600
Courthouse	19,745	25	19,720	40,000	0	40,000
Mansail Lease	3,461	1,533	1,928	4,200	7,590	(3,390)
Lakeside Centre	2,490	3,917	(1,427)	4,200	11,170	(6,970)
Parklands Day Nursery	539	4,139	(3,600)	2,360	17,150	(14,790)
Bowling Alley	22	3,750	(3,728)	2,000	15,000	(13,000)
Non-Lease Properties	1,406	0	1,406	11,600	0	11,600
Prom Shelters, etc	2,737	0	2,737	13,200	0	13,200
Private Property Repairs	0	0	0	10,500	0	10,500
CCTV town centre	2,554	0	2,554	4,500	0	4,500
Apprentices	0	0	0	0	0	0
R.N.D.H.C.	18,546	24,146	(5,600)	19,000	20,900	(1,900)
Park assets	5,179	0	5,179	49,300	0	49,300
Sub Total	£157,302	£53,923	£103,379	£532,630	£94,910	£437,720

Works & Development	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Foreshores & Flags	62	0	62	3,500	0	3,500
Car Parks	9,533	12,892	(3,359)	53,300	16,300	37,000
Refuse Removal	160,639	30,368	130,271	703,990	139,700	564,290
Civic Amenity contribution	43,514	0	43,514	174,100	0	174,100
Sewers & Pumps	26,187	26,170	17	104,735	104,735	0
Street & Dec Lighting	16,623	0	16,623	114,000	0	114,000
Local Services	16,101	0	16,101	97,000	0	97,000
Govt Department Agencies	0	0	0	0	0	0
Sub Total	£272,659	£69,430	£203,229	£1,250,625	£260,735	£989,890

Parks & Leisure	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Advertising & Entertaining	23,293	2,275	21,018	55,500	3,500	52,000
Parks & Gardens	77,755	511	77,244	281,411	602	280,809
Games Concessions	2,114	0	2,114	16,500	2,000	14,500
Public Library	34,783	2,302	32,481	141,600	11,300	130,300
Sub Total	£137,945	£5,088	£132,857	£495,011	£17,402	£477,609

Finance & General Purposes	Expenditure	Income	Net Expend. / (Income)	Expenditure	Income	Net Expend. / (Income)
Administration	7,077	0	7,077	64,700	0	64,700
Office Expenses	244,508	2,981	241,527	950,550	83,000	867,550
Sundry Expenses	2,469	0	2,469	15,500	0	15,500
Miscellaneous	8,017	22,358	(14,341)	29,500	20,400	9,100
Swimming Pool	2,443	0	2,443	17,500	0	17,500
Town Band	2,000	0	2,000	2,000	0	2,000
Vehicle Replacement	0	0	0	10,000	0	10,000
Ramsey Town Management	1,720	0	1,720	6,500	0	6,500
Sub Total	£268,234	£25,339	£242,895	£1,096,250	£103,400	£992,850

TOTAL	£2,245,848	£1,752,555	£547,216	£ 7,651,466	£ 4,808,777	£ 2,842,689
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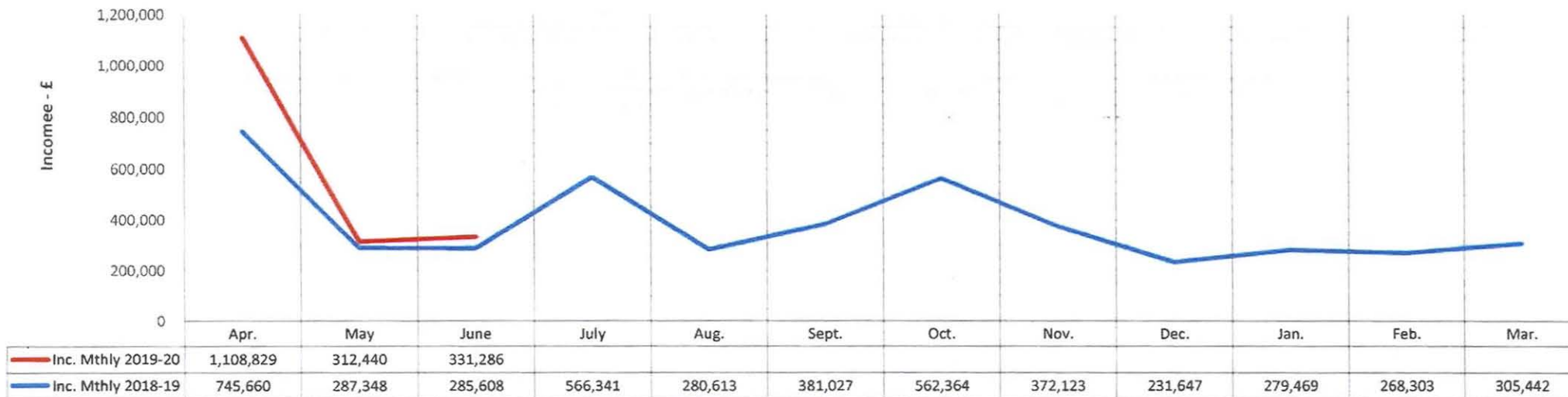
Town rates	£ -	£ 579,551	(£579,551)	£ 23,000	£ 2,819,024	(£2,796,024)
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RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 30 JUNE 2019

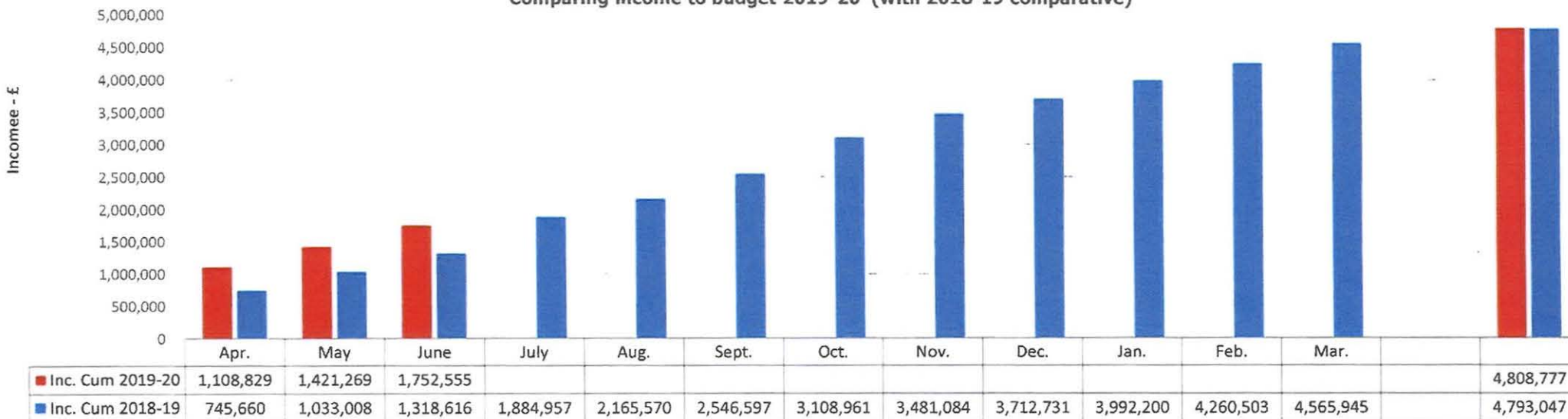
Appendix 2

Ramsey Town Commissioners
Month-on-month income summary 2019-20 & 2018-19 comparative



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Ramsey Town Commissioners
Comparing income to budget 2019-20 (with 2018-19 comparative)

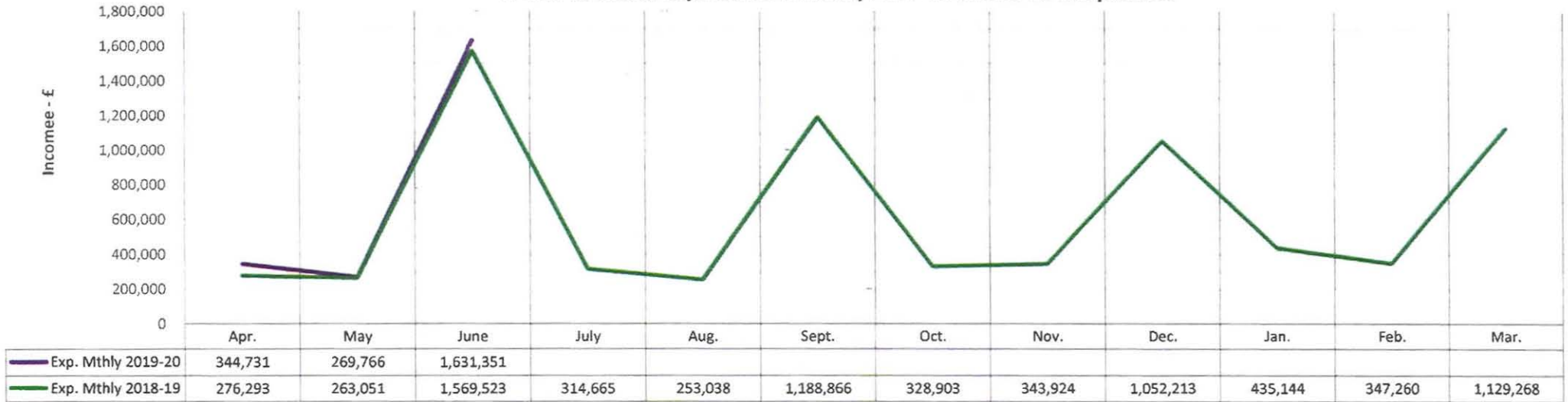


RAMSEY TOWN COMMISSIONERS

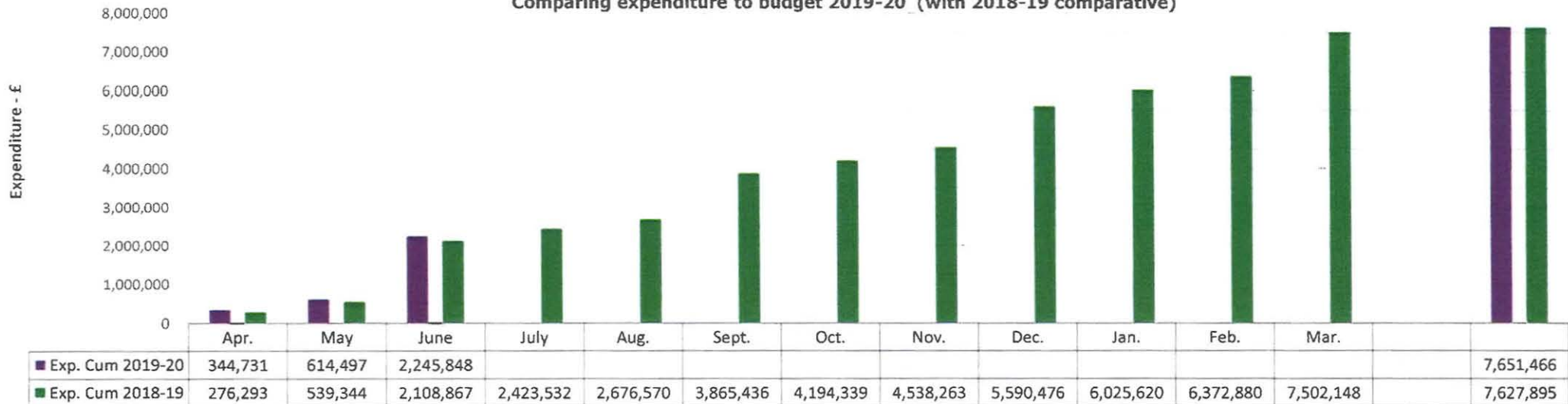
SUMMARY OF INCOME & EXPENDITURE TO 30 JUNE 2019

Appendix 2

Ramsey Town Commissioners
Month-on-month expenditure summary 2019-20 & 2018-19 comparative



Ramsey Town Commissioners
Comparing expenditure to budget 2019-20 (with 2018-19 comparative)



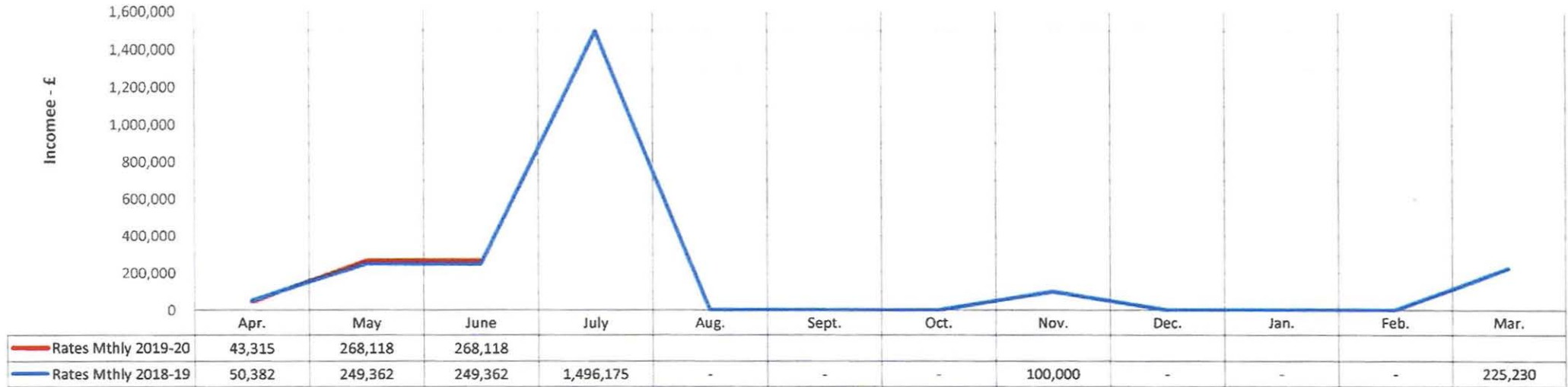
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RAMSEY TOWN COMMISSIONERS

SUMMARY OF INCOME & EXPENDITURE TO 30 JUNE 2019

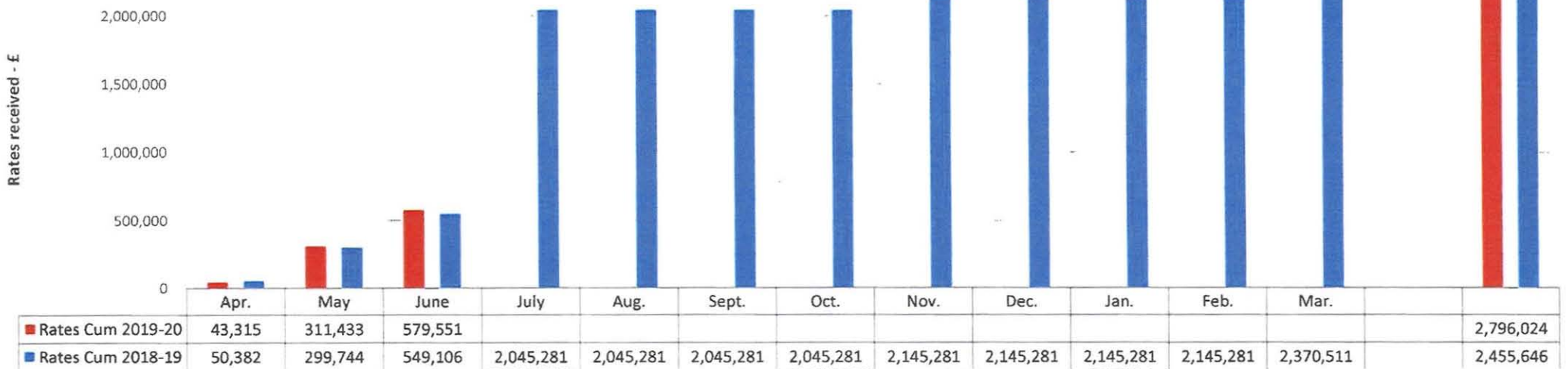
Appendix 2

Ramsey Town Commissioners
Month-on-month rate receipts summary 2019-20 & 2018-19 comparative



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Ramsey Town Commissioners
Town rates received 2019-20 (with 2018-19 comparative)



**RAMSEY TOWN COMMISSIONERS
TOWN CLERK'S REPORT
PLANNING CONSULTATIONS
JULY, 2019– PUBLIC**

Mr. Chairman and Members,

Further to the Town Clerk's report on the Call For Sites a Special Board meeting has been arranged to receive a presentation from the Planning Officer on the planning process, including the call for sites, revisions to the permitted development process and related matters.

Following the meeting the Commission will need to determine a response to the consultation on the Draft Town and Country Planning (Use Classes) Order 2019 & Draft (Change of Use) (Development) Order 2019, links to this document have previously been circulated to Members. (<https://consult.gov.im/cabinet-office/copy-of-town-and-country-planning/>). The response to the consultation is to be made no later than 5th August 2019.

The meeting will be held at 7 p.m. on Monday, 31st July, 2019.

Recommendation: to be noted.

T. P. Whiteway
Town Clerk and Chief Executive

11th July 2019.

**RAMSEY TOWN COMMISSIONERS
TECHNICAL SERVICES MANAGER'S REPORT
PLANNING APPLICATIONS – JULY, 2019**

Mr. Chairman and Members,

Copies of the following applications have been received from the Department of the Environment, Food and Agriculture, Planning and Building Control Division under the planning consultation procedures. The applications are listed for consideration subject to comments where appended.

REF NO: 3656 **AMENDED PLANS**
P.A. NO.: 19/00265/B
APPLICANT: Seymar Developments Limited
PROPOSED: Erection of seven unit vehicle garage block and bin store
NOTES: P.A. in Detail
SITE: **Lakeside Apartments, Park Road, Ramsey**

REF NO: 3658 **AMENDED PLANS**
P.A. NO.: 19/00277/C
APPLICANT: Against the Grain Limited
PROPOSED: Additional use of retail (Class 1) to retail (Class 1) and serving food and drink (Class 3)
NOTES: P.A. - Change of Use
SITE: **1a, Gladstone Park, Ramsey**

REF NO: 3685
P.A. NO.: 19/00661/C
APPLICANT: Alison Michelle Burton
PROPOSED: Additional use of residential dwelling for teaching yoga/mindfulness classes with associated parking (retrospective)
NOTES: P.A. - Change of Use
SITE: **Poyll Dooley House, Gardeners Lane, Ramsey**

REF NO: 3686
P.A. NO.: 19/00668/C
APPLICANT: Angela Knight
PROPOSED: Additional use of dwelling as self catering tourist accommodation
NOTES: P.A. - Change of Use
SITE: **Whitstones, The Vollan, Ramsey**

TSM's Report - Planning Applications – July, 2019 – Public Continued

REF NO: 3687
P.A. NO.: 19/00694/B
APPLICANT: Mrs. G. Hutson
PROPOSED: Installation of replacment roof tiles
NOTES: P.A. in Detail
SITE: **15, Cooil Breryk, Ramsey**

REF NO: 3688
P.A. NO.: 19/00699/B
APPLICANT: Mr. R. Abott
PROPOSED: Erection of extension and flue to rear elevation
NOTES: P.A. in Detail
SITE: **26, Queen's Valley, Ramsey**

REF NO: 3689
P.A. NO.: 19/00709/B
APPLICANT: Mr. J. Bolton
PROPOSED: Alterations, erection of single storey rear extension, garage and detached greenhouse/garden shed
NOTES: P.A. in Detail
SITE: **62, Ormly Road, Ramsey**

REF NO: 3690
P.A. NO.: 19/00712/D
APPLICANT: Functional Fitness Limited
PROPOSED: Installation of non illuminated signage
NOTES: P.A. - Advertising
SITE: **The Fit Hub, Hanley Court, North Shore Road, Ramsey**

B. Wallace
Technical Services Manager

11th July, 2019.

R.T.C. – TECHNICAL SERVICES MANAGER’S REPORT - APPENDIX I - SUMMARY OF PLANNING APPLICATIONS – JULY, 2019						
<i>P.A. No.</i>	<i>Applicant</i>	<i>Proposed</i>	<i>Site</i>	<i>R.T.C. Recommendation</i>	<i>D.o.I. Correspondence</i>	<i>Appendix II</i>
18/00970/C R.T.C. 3610	Timothy Richard Pressley	Change of use of existing retail and office space to funeral directors	3 & 5, Waterloo Road	Meeting held: 17/10/18 No Objection	14/01/19 Application APPROVED 05/02/19 Appeal Requested 08/07/19 Application REFUSED	1

R.T.C. - TECHNICAL SERVICES MANAGER - APPENDIX II - SUMMARY OF PLANNING APPLICATIONS – JULY, 2019			
No.	P A No.	Applicant / Site / Description	Details
1	18/00970/C R.T.C. 3610	Timothy Richard Pressley, 3 & 5, Waterloo Road. Change of use of existing retail and office space to funeral directors.	Application refused for the following reason: Due to the limited information available, the proposed change of use would potentially lead to unacceptable adverse impact on local amenity and character and car parking provision, contrary to General Policy 2 of the adopted Isle of Man Strategic Plan 2016.

**RAMSEY TOWN COMMISSIONERS
HOUSING AND PROPERTY MANAGER'S REPORT
CRONK ELFIN REFURBISHMENT
JULY, 2019 – PUBLIC**

Mr. Chairman and Members,

At the March, 2019, Board meeting, the Board Resolved to petition the Department of Infrastructure to borrow a sum of £23,450.00 for consultancy fees for the external refurbishment of 50 properties at Cronk Elfin, to take it to the Design Brief Stage (D1) in accordance with Government Procedures for Capital Schemes.

This amount is 20% of the total design team's fees as allowable within the Isle of Man Government's Procedure Notes for Management of Construction Projects to Stage D1.

Treasury has informed that there is a minimum figure of £50,000 that can be borrowed in the HSBC agreement, however approval is given to borrow £50,000 on the understanding that the additional monies borrowed in excess of the project costs (to enable utilisation of the borrowing agreement with HSBC) will form part of a reduced borrowing amount by the Commissioners for the next funding request related to the Cronk Elfin scheme.

The additional monies amounting to £26,550 will be held by the Commission and offset against major borrowing for the scheme full scheme once tenders have been received and assessed.

In order to formalise the additional borrowing sum the Commission requires to pass a formal resolution confirming the increase borrowing sought as £50,000.00.

Recommendation: to approval a formal resolution to borrow a sum not exceeding £50,000.00 repayable within 30 years to defray fees and other costs associated with the scheme of refurbishment of houses at Cronk Elfin.

Mark Close
Housing & Property Manager

9th July, 2019.