

**RAMSEY TOWN COMMISSIONERS  
CHIEF TECHNICAL OFFICER'S REPORT  
MAY, 2011 – SUPPLEMENTAL PUBLIC**

Mr. Chairman and Members,

**Station Road Car Park – Proposed Remedial Works**

Holmes Grace Consulting Engineers are well advanced with the preparation of the drawings and specification for this project prior to the preparation of the Bill of Quantities and Contract Documents.

I have also received the Stage 3 Report from Safetynet Ltd who is carrying out the Planning Supervisor's duties for this project.

Copies of all Stage 3 Reports together with initial Risk Assessments and Method Statements have been forwarded to Gary Saunders, Department of Infrastructure in accordance with the Capital Procedure Notes and Pre-Petition Procedures for his information and comment to ensure that any queries are raised at an early stage.

As previously agreed the scheme is progressing to tender stage. During the course of the contract it will be necessary to close of a large section of the car park, approximately 71 existing spaces will have to be closed of together with the Station Road access in order to ensure the safety of the contractors site and the public. A project programme is appended hereto for information; any opportunity available to accelerate the programme will where practicable be taken. The Commission has delegated approval of stage reports up to the tender report to the Lead Member to avoid delays through arranging meetings.

**Recommendation: For further reporting.**

P. S. Harrison,  
Chief Technical Officer

11<sup>th</sup> May, 2011.

<b>Action</b>	<b>Week Commencing 2011</b>	<b>Duration</b>
<b>STAGE 3</b>		
Submission Stage 3 Report	18 <sup>th</sup> April	-
RTC meeting to approve report On 20 <sup>th</sup> April – Scheduled meeting	18 <sup>th</sup> April	1 week
<b>STAGE 4 / 5</b>		
Preparation of Stage 4 / 5 Report and tender documents	26 <sup>th</sup> April	4 weeks
Submission of Stage 4/5 Report with tender documentation	23 <sup>rd</sup> May	-
RTC approval of report	23 <sup>rd</sup> May	0.5 week
Agree wording of Advertisement for competent contractors	25 <sup>th</sup> May	0.5 week
Advertise for contractors for select list of tenderers	30 <sup>th</sup> May	2 weeks
C & R of Select List of Tenderers and recommendation	13 <sup>th</sup> June	1 week
RTC to ratify selection and approval to proceed to Tender	27 <sup>th</sup> June	0.5 week
<b>STAGE 6 TENDER ACTION</b>		
Tender Document issue	29 <sup>th</sup> June	Tender Period 2.5 weeks
Tender Return	18 <sup>th</sup> July	-
Preparation of Tender Report	18 <sup>th</sup> July	1 week
RTC approval of Tender Report and Dol approval of funding	25 <sup>th</sup> July	1 week
Contractor Appointment	1 <sup>st</sup> August	
Commencement on site (Start Date)	3 <sup>rd</sup> August	8 weeks
Completion Date	28 <sup>th</sup> September	